

GRADUATE BENCHMARKS FOR STUDENT TEACHING

Benchmark #1: Admission to TTUAdmission to TTU: <https://www.tntech.edu/graduatestudies/admissions.php>Program of Study Request: <https://webforms.tntech.edu/CoEd/OTE/TAnalysis/default.aspx>

- _____ 1. Complete admission application process /Obtain full admission status to the University.
- _____ 2. Complete a [Program of Study Request](#) online. A signed copy must be returned.

Teacher Education: <https://www.tntech.edu/education/teachered/post-baccalaureate->**Benchmark #2: Admission to Teacher Education Program****Post-bac students, start this process prior to and during your first attending semester.**

- _____ 1. Submit online: [Application](#) to TTU Teacher Education Program.
- _____ 2. Satisfactorily complete the [TTU Background Check Process](#) and submit the [VECHS Waiver Agreement Form](#) and the [Applicant Privacy Rights Form](#).
- _____ 3. Complete the online [Interview Request Form](#) and complete the [Teacher Education Interview Process](#).
- _____ 4. Submit [Disposition Self-Assessment](#) and list two raters (two instructors; one being an education content instructor)
- _____ 5. Meet established undergraduate GPA of 2.75.

Student Teaching: <https://www.tntech.edu/education/teachered/student-teaching.php>**Benchmark #3: Admission to Student Teaching****See DUE DATES in chart below for items 1-7.**

| FALL Student Teaching | | SPRING Student Teaching | |
|---|---|---|---|
| DUE DATE | | DUE DATE | |
| January 31 st | Intent to Participate Form | May 31 st | Intent to Participate Form |
| March 31 st | Disposition | October 31 st | Disposition |
| June 30 th | CPR/AED/First Aid (In-person/hybrid allowed; fully online <u>NOT</u> allowed) Professional Liability Insurance Background Check | November 30 th | CPR/AED/First Aid (In-person/hybrid allowed; fully online <u>NOT</u> allowed) Professional Liability Insurance Background Check |
| Exams: Candidate must have attempted ALL required exams by the following dates: (Cannot enter Student Teaching without passing scores on file) | | Exams: Candidate must have attempted ALL required exams by the following dates: (Cannot enter Student Teaching without passing scores on file) | |
| May 31 st | Required exams: Constructed Response (see below) * | Oct 31 st | Required exams: Constructed Response (see below) * |
| July 15 th | Required exams: Selected Response | Nov 30 th | Required exams: Selected Response |

* Praxis II exams with constructed response: 5205, 5047, 5114, 5195, 5135, *NES exams with constructed response: 401, 890

Licensure Exam Options:

Praxis: <https://praxis.ets.org/state-requirements/tennessee-tests.html>NES: <https://www.nestest.com/state/tn>

- _____ 1. Submit online: [Intent to Participate](#) for Student Teaching.
- _____ 2. Complete [Disposition Self-Assessment](#) and list two raters (one education content instructor and one practicum mentor).
- _____ 3. Submit documentation of [CPR/AED/First Aid](#) certification that remains valid through Student Teaching (**fully online certifications not accepted**).
- _____ 4. Submit evidence of **professional liability insurance**.
- _____ 5. Satisfactorily complete the [TTU Background Check Process](#) and submit the [VECHS Waiver Agreement Form](#) and the [Applicant Privacy Rights Form](#)
- _____ 6. Submit online: [Application for Graduation](#) (see advisor for this information).
- _____ 7. Licensure exams: Candidates must pass ALL required exams attempted by the dates above. Official scores need to be on file with the Office of Teacher Education **prior** to entering Student Teaching.
- _____ 8. Satisfactory completion of **ALL courses listed on Program of Study**. A minimum grade of "B" or higher must be earned in any designated courses **by the end of the semester prior to Student Teaching**.
- _____ 9. Maintain established Graduate Studies GPA of 3.0 or higher.

Benchmark #4: Completion of Program / Licensure**These requirements must be met by the end of the Student Teaching semester:**

- _____ 1. Successful completion of **approved program of study**.
- _____ 2. A minimum **grade of "B" or higher must be earned in Student Teaching** in order to graduate and receive a teaching license.
- _____ 3. Create a **TNCompass account** with the Office of Teacher Education licensure analyst.
- _____ 4. Submit a License Application.

All exam scores must be showing in TN Compass for license recommendation. Always put your full, correct social security number and date of birth on your score report to ensure your score loads. If you take an exam out of state, select the state of Tennessee as a score recipient.