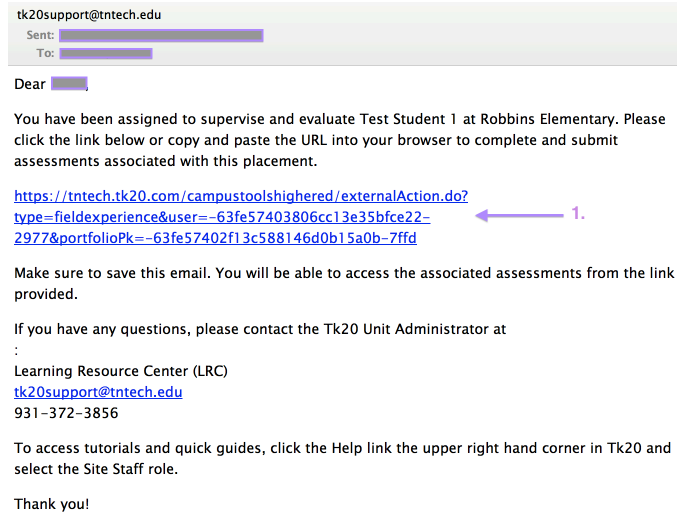


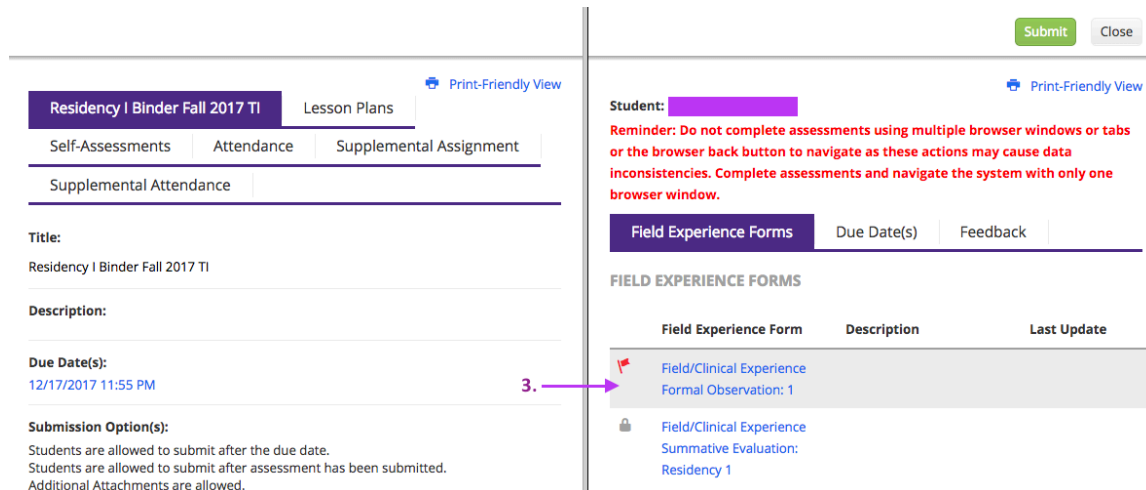
Mentor Teacher Click-by-Click -Using the Emailed Link-

You will receive an email from tk20support@tntech.edu when the candidate's forms open for editing. The email will contain a link to your candidate's field experience binder that contains the observation and summative evaluation forms.

1. Click the link in the email.



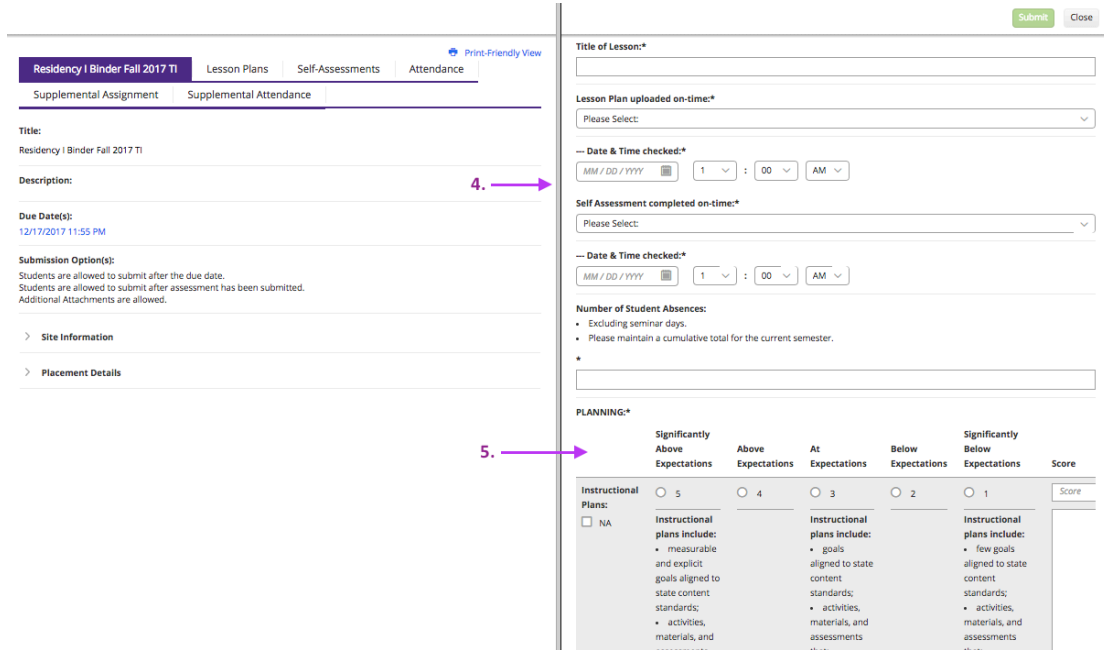
2. The field experience binder's split screen will open and appear in your web browser.
3. Links to the candidate's forms will be on the right side of the split screen.



NOTE: You may also click on the supervisor's observation form links to view the candidate's scores and feedback.

4. After clicking a form’s link, it will open in the right side of the split screen. Click on and drag the center gray bar to the left for more room to work.

5. Complete the form.



Residency I Binder Fall 2017 TI Lesson Plans Self-Assessments Attendance [Print-Friendly View](#)

Supplemental Assignment Supplemental Attendance

Title:
Residency I Binder Fall 2017 TI

Description: 4. →

Due Date(s):
12/17/2017 11:55 PM

Submission Option(s):
Students are allowed to submit after the due date.
Students are allowed to submit after assessment has been submitted.
Additional Attachments are allowed.

> Site Information

> Placement Details

Title of Lesson:*

Lesson Plan uploaded on-time:*
Please Select: ▾

— Date & Time checked:*
MM / DD / YYYY 1 : 00 AM ▾

Self Assessment completed on-time:*
Please Select: ▾

— Date & Time checked:*
MM / DD / YYYY 1 : 00 AM ▾

Number of Student Absences:

- Excluding seminar days.
- Please maintain a cumulative total for the current semester.

*

PLANNING:*

	Significantly Above Expectations	Above Expectations	At Expectations	Below Expectations	Significantly Below Expectations	Score
Instructional Plans:	<input type="radio"/> 5	<input type="radio"/> 4	<input type="radio"/> 3	<input type="radio"/> 2	<input type="radio"/> 1	Score
<input type="checkbox"/> NA	Instructional plans include: • measurable and explicit goals aligned to state content standards; • activities, materials, and assessments		Instructional plans include: • goals aligned to state content standards; • activities, materials, and assessments		Instructional plans include: • few goals aligned to state content standards; • activities, materials, and assessments	

6. When finished, click the “Complete” button at the bottom right of the page.

GRADE

Total Score:

117

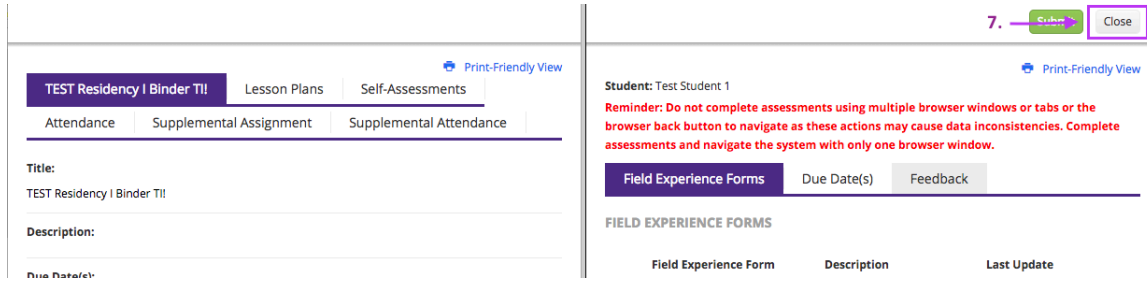
Total Mean:

3

Grade:

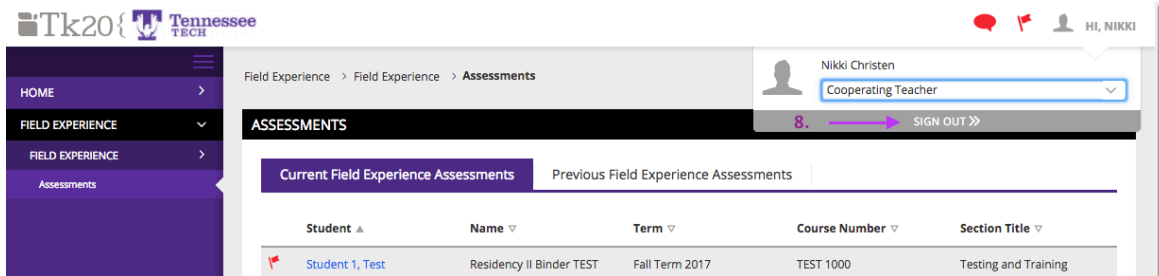
6. → **Complete** Save

7. Click “Close” in the top right corner.



NOTE: You will click “Submit” after all forms are completed.

8. Click your name at the top right of the page and then “Sign Out” to end the session.



Student	Name	Term	Course Number	Section Title
Student 1, Test	Residency II Binder TEST	Fall Term 2017	TEST 1000	Testing and Training