

# **Request for Extension of Graduate Assistantship**

## **College of Engineering**

Graduate Assistantship for MS students is limited to two (2) years from the time of initial enrollment. PhD students must achieve candidacy within three (3) years (4 years for Direct Admit PhD) from the time of initial enrollment to be eligible for additional funding consideration. Request for extension of these periods must be submitted to the Associate Dean for Research and Innovation (ADRI) thirty (30) days prior to the start of the funding period that may exceed either limit. The time limits do not imply that a student had to have received funding during their entire full-time enrollment. Whether or not a student receives support depends on the availability of funds, and the suitability of the student to carry out the responsibilities associated with the funding. Support beyond the stated limits, regardless of source of funding in the College of Engineering, requires completion of this form and approval by the ADRI. Please complete the justification for extension and the plan for meeting the degree requirements. This form must be endorsed by your faculty advisor and your department chair. If funds will/or have been provided by a research center (CEROC, CESR, CMR, STEM or Water Center), this request must also be endorsed by the respective Center Director.

**Student Name:**

**Degree Program (select one):**    **MS**                      **PhD**                      **Direct PhD**

**Initial Enrollment Semester:** **Faculty**

**Advisor(s) name and signature**

**Dissertation/Thesis Title:**

**Proposed Extension Period:**

**Total Funds Requested:**

**Center of Excellence (if applicable):**

**Submission Date:**

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**Research Abstract (250 words):**

**Justification for additional time in assistantship, and the plan to meet the degree requirements within the requested extension period. - Please state essential facts (limit 150 words, signed and dated by the faculty advisor)**

Department Chair Review and Comments (signed and dated):

Center Director Review and Comments – if applicable (signed and dated):

Associate Dean for Research and Innovation

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Date:

Approved

Denied