Authorized User Payment Instructions

After receiving a confirmation email distinguishing you as an authorized user for the student account that provides access information which will include username and password, log into the following address:

https://epay.tntech.edu/C20205_tsa/web/

Be sure to login under Authorized User and not Student

After logging in, you will be directed to change your password

**This will direct you to the payment site**

To make a payment, follow these steps:

Choose: Make a Payment

Click on: Pay

Using the drop down box, choose the payment method that you want to use.

**Add a Payment Method**

Click on: Go

Complete the Bank Account Information page---see back of this page for example

Click on: Continue

After entering bank account information read agreement enter last four of student ID number and

Click on: I Agree

Completely fill out payment options and

Click on: Continue

After reviewing all information and all Info is correct select: Submit Payment

*IF YOUR BANK ACCOUNT OR BANKING INFORMATION SHOULD CHANGE IN THE FUTURE, PLEASE REMEMBER TO UPDATE THIS INFORMATION.*