Office of International Student Affairs  
Tennessee Technology University  

**Immigration Documents/ US Address**  
For International Students  
Per Immigration Regulations

**Passport:**
Must be valid at all times. International students who need to renew their passport in the United States must contact their consulate either in the US or in their home country to extend it prior to the end date. Upon reentry to the US, the passport end date must be 6 months or further from the date of entry.

**I-20 or DS-2019:**
International students must ensure their I-20 (for F-1 students), or DS-2019 (for J-1 students) is valid at all times and that the program end date listed is valid.
- If the program end date is going to expire, students should review the information in the section entitled “Extension of Legal Document”. Students should also visit the office of International Student Affairs to extend the I-20 or DS-2019 before the end date otherwise their immigration status will be terminated.
- Students should extend their I-20 or DS-2019 at least 1 month in advance of the program end date.
- Students must update any changes on the I-20 or DS-2019 to the office of International Student Affairs.

**I-94 Card:**
This is the white card given to students when they enter the United States.
This card determines the visa category a student entered the US with and an end date is placed that determines how long a student can stay in the US. If the I-94 card has an end date other than “D/S”, please see the International Student Affairs office. The I-94 card is also used to record when a student enters and exits the US.
- *This card is very important.* If lost or stolen, a new one must be obtained. Students will need to complete an application and pay the application fee. This process can take months to complete.

**Visa (stamped in Passport):**
The stamped visa in the passport is used for entry into the United States.
- International students can stay in the US on an expired visa. However, the visa must be valid when the student reenters the United States from a trip abroad.
- Visas can be renewed at a US embassy in a student’s home country, NOT IN THE US.
- Students can attempt to apply for a visa at a US embassy in a country other than their home country. However, if he/she is denied a visa in that country, he/she will have to return to his/her home country to apply for a new one. **CAUTION: Being denied a visa in a country other than the home country can cause a student to be denied a US visa in their home country!**

**US Address:**
Students are required by regulations to update their US address to the office of International Student Affairs within 10 days of moving. Students may also complete the “SEVIS Address Form” located on the International Student Affairs website.

*At all times, a student is responsible to maintain their own immigration status.
*The above information is susceptible to change.
*The above information is not an exhaustive list pertaining to immigration document information.
*For additional information, students can visit: http://www.ice.gov/sevis/index.htm
*At all times students are responsible for properly informing the office of International Student Affairs of their immigration status and academic status (as pertaining to immigration matters).

Updated: August 16, 2011