Tennessee Technological University
Policy No. 362

Health Services
Class Excuse

Effective Date: January 1, 2014
Policy No: 362  
Policy Name: Class Excuse  
Policy Subject: Health Services  
Date Revised: January 1, 2014

I. Purpose

To describe the practice related to issuing medical excuses for missed classes.

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by Director of Health Service with recommendations for revision presented to Vice-President of Student Affairs and the President for approval.

III. Policy/Procedure

Medical excuses will not routinely be issued by Health Service for missed classes or examinations because of an illness. Each instructor is responsible for explaining, in writing, the practice in the treatment of absences at the beginning of each course.

IV. Interpretation

The President or his designee has the final authority to interpret the terms of this policy.

V. Citation of authority for policy

TBR Policy 1:03:00:00