

2018-2019 STANDARD VERIFICATION WORKSHEET (VI, V5) – DEPENDENT

Federal Student Aid Programs

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “Verification”. In this process your school will be comparing information from your FAFSA with your 2016 federal tax return information (loaded to the FAFSA either by using the IRS Data Retrieval Tool or by submitting a SIGNED, 2016 Federal Tax Return) and any other required documents requested either on this worksheet or on Eagle Online under Financial Aid Eligibility / Student Requirements for 2018-2019. Federal law says your school has the right to ask you for this information before awarding federal aid. If there are differences, the school may need to make corrections to your FAFSA. You and your parent(s) included on the FAFSA must complete this worksheet, attach any required documents, and submit to the TTU Financial Aid Office. It must be signed by you and at least one parent. Try to complete verification as soon as possible so that the processing of your financial aid will not be delayed.

Please mail to: TTU FINANCIAL AID, BOX 5076, COOKEVILLE, TN 38505 or fax to 931-372-6309

Your school must review the requested information under the financial aid program rules (CFR Title 34, Part 668).

A. STUDENT INFORMATION

Last Name	First Name	M.I.	Tech ID Number (T#)
Address (include apt. no.)			Date of Birth
City	State	ZIP Code	Phone Number (include area code)

B. FAMILY INFORMATION

List the people your parent(s) will support between July 1, 2018 and June 30, 2019. Include:

- Yourself and your parent(s) (including stepparent) even if you don’t live with your parent(s).
- Your parent(s)’ dependent children (if they provide more than half of their support, or if they would be required to give parental information if they were completing a FAFSA for 2018-2019).

Include other people as part of your family only if:

- They now live with your parent(s) and get more than half of their support from them **AND** will continue to get more than half of their support from your parent(s) through June 30, 2019. This usually means that your parent(s) took them as a dependent on their 2016 tax form and plans to claim them on their 2017 tax form.

Write the names below of all family members described above, including yourself. Also write in the name of the college for any family member listed who will be attending at least half-time between July 1, 2018 and June 30, 2019 (other than your parents), and will be enrolled in a postsecondary educational institution, degree seeking or certificate program. If you need more space, attach a separate page.

Full Name	Age & Birthdate	Relationship	Name of College Enrolled for 2018-2019	6 Hrs or More Per Term-Y / N

C. STUDENT’S INCOME INFORMATION

1. **TAX RETURN FILERS** : Check here if you have already filed or if you will be filing a 2016 federal tax return.
****It is recommended to use the IRS Data Retrieval Tool during the FAFSA process.**

Important Note: If the student cannot use the IRS Data Retrieval Tool because you filed an **AMENDED** 2016 IRS return or because you filed an **EXTENSION** for completing the 2016 IRS return, the student must contact the Financial Aid Office.

2. **TAX RETURN NONFILERS** (meaning you **WILL NOT FILE &** are **NOT REQUIRED** to file). Check the option below that applies:

Student was not employed and had no income earned from work in 2016

Student was employed in 2016 but did not earn enough to be required to file. List below the names of all of the student’s employers, the amount earned from each employer, and attach all W2s. List every employer even if they did not issue a W-2.

A written explanation must be provided for any employer that did not provide a W-2 form. (If more space is needed, attach a separate page with the student’s name and T# at the top.)

Employer’s Name (if you will NOT and are not REQUIRED to file a return)	2016 Amount Earned

D. PARENTS’ INCOME INFORMATION -- NOTE: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to BOTH parents.

TAX RETURN FILERS: ****It is recommended to use the IRS Data Retrieval Tool during the FAFSA process.**

Check here if you filed a 2016 federal tax return and used the IRS Data Retrieval Tool to transfer your 2016 IRS income information to your FAFSA

Check here if you are not eligible or choose not to use the IRS Data Retrieval Tool. A 2016 TAX RETURN TRANSCRIPT from the IRS will be required (see section E below).

Check here if you are married and filed **separate** returns. A 2016 Tax Return Transcript from the IRS will be required for each tax filer (see section E below).

Important Note: If the parents’ cannot use the IRS Data Retrieval Tool because you filed an **AMENDED** 2016 IRS return or because you filed an **EXTENSION** for completing the 2016 IRS return, the student must contact the Financial Aid Office.

F. SIGN THIS WORKSHEET: (The student and at least one parent MUST sign).

By signing this worksheet, we certify that all the information reported to qualify for federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

 Student Date

 Father/Stepfather (Parent 1) Date

 Mother/Stepmother (Parent 2) Date