REVIEW PROCESS & PUBLICATION TIMELINE

Thesis/Dissertation Review Process

- **Submit your paper to ProQuest** no later than the date published in the [Graduate Student Calendar](#) (**Friday, April 24**).

- After you submit your thesis or dissertation to ProQuest, the College of Graduate Studies will **assign a reviewer** from our office.

- Our reviewers primarily check for **required pages, correct page order, correct and consistent formatting, etc.** We normally don't review your content, but we may also ask for changes within the text if anything questionable is noticed (e.g., a misspelling, incorrect tense, etc.).

- Depending on the length of your paper, time constraints for review, etc., **the reviewer may request several rounds of changes**. Our goal is to help you submit the most polished paper possible.

- Please **monitor your email frequently** for questions and requests for revisions.

- **Requested revisions must be submitted** no later than the date published in the [Graduate Student Calendar](#) (**Friday, May 1**).

- Please reach out to me, your reviewer, or gradstudies@tntech.edu if you have any questions.

Revision Requests

- Comments are included in the PDF we upload to ProQuest when we request revisions

- Contact us if you have trouble finding/reading the comments

- Contact us if you have any questions

- Upload a revised PDF to ProQuest when revisions are complete

  - use the Submit Revisions options

  - Do not create a new submission

Publication Timeline

May 8	b/ May 15– May 22	~2-3 weeks later
Graduation	Papers delivered to ProQuest	ProQuest publishes papers