

**MINUTES**  
**Graduate Studies Executive Committee**  
**Tuesday, November 7, 2023 at 3:00 p.m.**  
**Provost's Conference Room, Derryberry Hall, Room 200**

**Members Present**

Dr. Michael Burduck—Chair  
Dr. Alice Camuti  
Dr. Dan Combs  
Dr. William Eberle  
Dr. Mike Gotcher  
Dr. Kimberly Hanna  
Dr. Samantha Hutson  
Dr. Barbara Jared  
Dr. Samantha Allen  
(for Dr. Hayden Mattingly)  
Ms. Corrin Brown  
(for Dr. Tony Michael)  
Ms. Holly Mills (non-voting)  
Dr. Allan Mills  
Dr. Joseph Ojo  
Dr. Thomas Payne  
Dr. Julie Pharr  
Dr. Michael Phillips  
Dr. Bedelia Russell (non-voting)  
James Baier  
(for Dr. Darron Smith)  
Dr. Mark Stephens—Executive  
Officer  
Dr. Jeremy Wendt  
Dr. Lisa Zagumny  
Mr. Eli Anderson  
Mr. Tymothen Brandel  
Ms. Michele Niec

**Members Absent**

Dr. Steve Isbell  
Dr. Joseph Slater  
Dr. John Zhu  
Ms. Rachel Craighead  
Mr. Yixing Wang

**Other Attendees**

Karen Warren  
Lucinda Morabito  
Stephanie Flores  
Elizabeth Propes  
Scott Christen  
Sabrina Buer

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1. Approval of the agenda.

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments: None**

Committee voted and the motion was **Approved by all**; Opposed by all.

2. Approval of the minutes from the October 3, 2023 meeting.

**Motion to approve the agenda: Dr. Mike Gotcher**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments: None**

Committee voted and the motion was **Approved by all**; Opposed by all.

3. Request from College of Education, addition of new courses ESOL 6100/6200

**Motion to approve the agenda: Dr. Mike Gotcher**

**Seconded by: Dr. Lisa Zagumny**

**Comments/Amendments:** Dr. Jeremy Wendt presented. Additional graduate level courses are needed for growing need.

Committee voted and the motion was Approved by all; Opposed by all.

4. Request from College of Interdisciplinary Studies, addition of new course JOUR 6770

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Scott Christen presented. Course provides additional options for graduate students.

Committee voted and the motion was Approved by all; Opposed by all.

5. Request from College of Agriculture and Human Ecology, change to admission requirement for Community Health and Nutrition Graduate program, course HEC6252 and HEC6410 prerequisite update

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Dr. Samantha Hutson presented. Admission requirement of 8hrs of upper level course can be met by lower level equivalent courses especially of transfers. Remove requirement. Fast Track admission (Accelerated Admission) would be for those who already have approved dietitian certificate and allow them to complete quicker. Course prerequisite removed because the course and prerequisite are often taken simultaneously.

\*Friendly Amendment: Dr. Alice Camuti suggested the title of "Fast Track Admission" be changed to Accelerated Admission to avoid confusion with current Fast Track credit option.

Committee voted and the motion was Approved by all; Opposed by all.

6. Request from College of Arts & Sciences, course addition MATH 7910/7920

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Department of Mathematics needs 7000 level course. Special Topic course can be used by other departments requiring higher level course such as Engineering.

Committee voted and the motion was [Approved by all](#); Opposed by all.

7. Request from College of Arts & Sciences, course addition HIST 5070 and 5668

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Elizabeth Propes presented. Courses have been successful as a Special Topics class and would like to make it a regular course.

Committee voted and the motion was [Approved by all](#); Opposed by all.

8. Request from College of Engineering, course addition

CHE 5050/51, 5060/61, 6150, 6950, 6960, and Certificate

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Sabrina Buer presented. 5000 level courses offer a graduate level of 4000 level courses. The 6000 level courses and the new certificate are for NSF fund usage. The Interdisciplinary aspect of new courses is meant to bring together students from different programs to improve community.

Committee voted and the motion was [Approved by all](#); Opposed by all.

9. Request from College of Engineering, Prerequisite change CSC6400

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

**Comments/Amendments:** Found the lower level course was sufficient.

Committee voted and the motion was [Approved by all](#); Opposed by all.

10. Informational Items

**Comments/Amendments:** Dr. Alice Camuti presented updated on Coursedog, instruction and video on website. GSEC process will be the same however each department is responsible to submit items through coursedog for approval.

**\*The friendly amendment about Accelerated Admissions should be applied to the Nursing proposal from July.**

11. Other Matters

**Comments/Amendments:** Dr. Barbara Jared asked if Slate can be added to Tech Express and if it will be able to do automatic notifications?

**\*11/9/23 Spoke with Shelia Kendrick and they are not able to do automatic notifications.** She sends notifications. GS will reach out to IT about Tech Express.

12. Adjourn

**Motion to approve the agenda: Dr. Lisa Zagumny**

**Seconded by: Dr. Jeremy Wendt**

Committee voted and the motion was Approved by all ; Opposed by all.

Submitted by College of Graduate Studies