

MINUTES
Graduate Studies Executive Committee
Tuesday, February 7, 2023 at 3:00 p.m.
Provost’s Conference Room, Derryberry Hall, Room 200

REDACTED MINUTES FOR CONFIDENTIALITY

Members Present

Dr. Burduck – Chair	Dr. Allan Mills
Dr. Dan Combs	Chris Kohl for Dr. Pharr
Dr. William Eberle	Dr. Michael Phillips
Dr. Kimberly Hanna	Dr. Bedelia Russell (non-voting)
Dr. Samantha Hutson	Dr. Darron Smith
Dr. Barbra Jared	Dr. Mark Stephens – Executive Officer
Dr. Hayden Mattingly	Dr. Jeremy Wendt
Dr. Tony Michael	Dr. Lisa Zagumny

Members Absent

Mr. Tymothy Brandel	Dr. Alice Camuti	Dr. Joseph Ojo
Ms. Rachel Craighead	Dr. Mark Gotcher	Dr. Thomas Payne
Mr. Joshua Gordon	Dr. Steven Isbell	Dr. Joseph Slater
Mr. Yixing Wang	Holly Mills (non-voting)	Dr. John Zhu

Other Attendees

Dr. Lauri Bruce

1. Approval of the agenda.

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

2. Approval of the minutes from the November 1, 2022.

Motion to approve the minutes: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

3. Request from the College of Business, course number change for Banking and Financial Services Certificate, change current required course ACCT 5900 to ACCT 5300.

Motion to approve the minutes: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Motion to amend to discuss items 3 and 4. No. 3 and 4 are routine changes to course numbers and course content. These changes will help to decrease the number of substitutions needed for degree works.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

4. Request from the College of Business to add a Special Topics course in Economics. New course to add is ECON 5990, Special Topics in Economics, Lec.3, Credit 3.

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Refer to No. 3 above.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

5. Request from the School of Nursing to revise curriculum for AGACNP program:
 - a. New course additions: NRSE 6023 & NRSE 6022
 - b. Course revisions/replacements: change NRSE 6016 TO NRSE 6024; NRSE 6940 TO NRSE 5615; NRSE 6018 TO NRSE 6021; NRSE 5611 TO NRSE 5614; NRSE 5609 TO

NRSE 5614; NRSE 5609 TO NRSE 5614; NRSE 5605 TO NRSE 5613; NRSE 5603 TO NRSE 5612

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Barbra Jared stated they are looking to decrease the credit hours in the AGACNP program to limit the content repetition and nonessential information.

Friendly Amendment: Crossing out one of the courses as a typo in (b) was made NRSE 5611 to NRSE 5614. A revised memo will be sent with the corrected course numbers NRSE 5611 to NRSE 5615.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

6. Request from the School of Nursing to Add a new Post-Graduate Certificate for Nursing Education (16 credit hours). *AC

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Eberle asked if the courses are all online. Dr. Jared stated yes, except for the clinical practicum course.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

7. Request from the School of Nursing to revise the curriculum for the Pediatric Nurse Practitioner Concentration:

- a. Revise Courses: NRSE 5304; NRSE 5307; NRSE 5311; NRSE 5313; NRSE 5312; NRSE 5314

- b. Add new course: NRSE 6316

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Jared stated that by decreasing the credit hours they will be able to eliminate the some of the repetitive information and to better align with the new nursing essentials. Dr. Eberle asked if this included the same typo as in Item 5b, Dr. Jared stated no.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

8. Request from School of Nursing to revise curriculum for WHNP.
 - a. New course additions: NRSE 5711; NRSE 5712; NRSE 5713
 - b. Course revisions: NRSE 5703; NRSE 5706; NRSE 5709

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: Dr. Jared stated they are adding 3 courses and revising 3 others, for the same reason as Item 5 and 7.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

9. Request from the College of Education, department of Curriculum and Instruction: Change the name of the “Online Teaching and Design Certificate” to “Instructional Design & Virtual Teaching”. *AC

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

10. Request from the College of Education, department of Curriculum and Instruction: course/catalog changes:

- a. Change titles: CUED 6430; CUED 6450; CUED 7510; CSED 6020; SPED 6120
- b. New course addition: CUED 7540

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

11. Request from the College of Education, department of Curriculum and Instruction: Educational Technology Concentration Degree elevation and name change. The M.A. in Curriculum and Instruction with a concentration in “Educational Technology” would transition to the M.A. in “Learning Design, Innovation, & Technology.” *AC
 - a. Request from the College of Education, department of Curriculum and Instruction, catalog and curriculum changes to the Educational Technology concentration and Online Teaching and Design Certificate.

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

12. Request from the College of Engineering, department of Computer Science to modify the catalog description for CSC 5260.

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

13. Informational Items: (A) Dr. Eberle asked for Dr. Stephens to review the discussion on the possibility of offering graduate assistants as an incentive to recruit and retain desirable students. A proposal is being put together for the consideration to present to President Oldham.
(B) Dr. Wendt stated the possibility of considering to update the graduate admissions policy to set minimum requirements for international students. Each college and department are responsible for setting and updating the requirements in the catalog. By making this update the colleges/departments can state “Refer to..” in their specific

page.

(C) Dr. Wendt stated that there is a conflict between the policy and the catalog regarding D, F, WF, and IF repetition.

(D) Dr. Bruce stated that the graduate admissions applications have increased over the last 5 years and that they are expected to continue to rise with the university's new initiative. Two temporary positions have been funded for the College of Graduate Studies; the positions could become permanent if funding available.

14. Other Matters: None

15. Adjourn

Motion to approve: Dr. Lisa Zagumny

Seconded by: Dr. Jeremy Wendt

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

Submitted by:

College of Graduate Studies