

FALL 2020 Honors Contract Proposal Form

Deadline: APRIL 20, 2020

Send completed form to Dr. Barnes after making arrangements with your professor (see below)

Name _____ T# _____ Major _____ Expected grad ___/___ Email _____
_____ - _____ Instructor _____
@students.tntech.edu
Department _____ Title of the course _____ Course # - Section # _____ Crs. If instructor is **adjunct, or if instructor changes**, see * below.

To the STUDENT: The value of the Honors Contract isn't just the academic experience. It lets you take responsibility for communicating with a professor, telling them about your goals and interests, developing a project idea, and making sure that the proposal is thoughtful and complete before submission. **Email Dr. Barnes at ritabarnes@tntech.edu or attend her online office hours if you need help! (We will be sending out a schedule of these open office hours each week.)**

1. Why do you wish to contract this **specific** course for Honors credit? (i.e., why not contract a different course?)
 No space in Honors course I wanted to take Research experience Enrichment only
 Scheduled Honors courses conflict with my major requirements Other (please explain)
2. **a. List all Honors courses/credits that you have completed or will complete by the end of Spring 2020**
Include all Honors courses, Contracts, Experiential Learning/Special Topics, Colloquia, other Honors upper division options, and number of credit hrs. for each item (Do **not** include Hon1010, which fulfills a separate requirement.)

b. To graduate *in cursu honorum*, I need to complete ___hrs. of the 15 hrs. segment (**INCLUDE** the credits from this proposed Honors Contract), **and** ___ of my 2 upper-division Honors requirements.

3. E-mail the professor who will be teaching the course right away to collaborate on this section: see the sample e-mail requesting a contract, but make it your own!

- a. Let the professor know about *your* ideas, interests, and career goals.
- b. Attach this form.
- c. In your e-mail correspondence, discuss the possible items from the following list that you might want to include. **In your proposal**, place a check (✓) next to all of the following that apply to the proposed Contract project.
1)___Research experience 2)___Reading a seminal work associated with the subject 3)___Community service
4)___Examining current events related to the course 5)___Gaining hands-on experience relevant to my career
6)___Teaching experience 7)___Developing a specific skill not otherwise required for this class
8)___Presentation experience 9)___Integrating this course's material with my interests in another field
10)___Developing deeper knowledge of a specific concept relevant to the course topic
- d. **Type and attach the proposal. Describe what you will do and say how your project will be evaluated.**
In your description of the project, *refer to the numbered items you chose in 3.b. to show how* they will be used. Contracts cannot simply call for extra problems or a longer paper length. Students: Consider your career goals in devising a topic.
Faculty: Please be sure to include grading expectations; e.g., use of peer-reviewed research sources, length, documentation style, or other evaluation measures.
- e. **What percentage of the final course grade** will the Honors Contract work represent? ___% If your project is ambitious, 10%-20% of the grade is a typical range. Percentages outside this range are negotiable by student and instructor.
- f. **Decide together** how to document this Honors Contract project at the end of the semester (check one):
 The student will submit a copy of the project with instructor's assessment after grading, **OR** (for Contracts without a written component) By the last day of finals, I (the student) will submit a one-page report assessing my experience.

Student: I have worked with my instructor to complete this proposal. I understand that any proposed changes in the contract must be approved. *If instructor changes, I will contact the Honors office and the new instructor. Contracts with TAs will not be approved, except with chair's approval in extraordinary conditions. **By typing my full name in the space below, I agree to the terms of this contract.**

I agree to the conditions above. _____ Date _____

Instructor: By typing my full name in the space below, I agree to the terms of this contract.

_____ Date _____ If an adjunct, check here ___ and send permission from your chair.

Honors Director's signature _____ Date _____