

Reporting Guide for Deans and Chairs

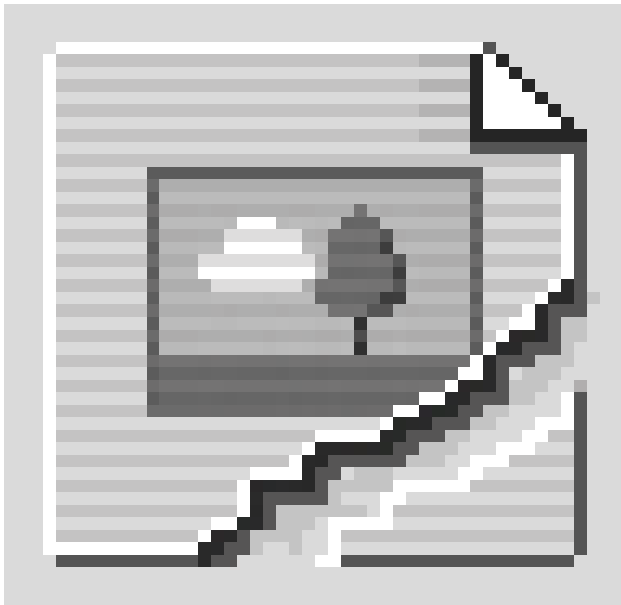
Article Number

000088500

Information

Accessing Anthology Evaluate

1. To access your course evaluation results, please go to <https://enteryourcampus.campuslabs.com/Ce/>
2. Login to the site using your campus username and password.




Accessing Reports

In the Reporting menu select Faculty Reports, Question Mean Analysis, or Response Rates.

Faculty Reports

A list of faculty that you have access to view reports for will populate on this page.

***For report administrators with multiple administrator roles (noted under the 'Role' heading), you may need to toggle between institutional units to view results.*


Course Evaluations

[Home](#)
[Reporting ▼](#)

Faculty Reports

Role:

Chair, Accounting ▼

Evaluation:

IDEA Diagnostic Feedback 2016 - Pre

+ Organization Unit: **Accounting**

Show


10 ▼

 entries

First Name	Last Name	Reports
Debra	Hunter	Course Reports Summary Report
Sample	Instructor	Course Reports Summary Report
Brad	Wilcox	Course Reports Summary Report

Summary Report


To view the Quantitative and Qualitative Responses, click on Summary Report.



Course Evaluations

[Home](#)
[Reporting ▼](#)
[Administrations](#)
[Configuration](#)

< | Sample Instructor

Summary Report

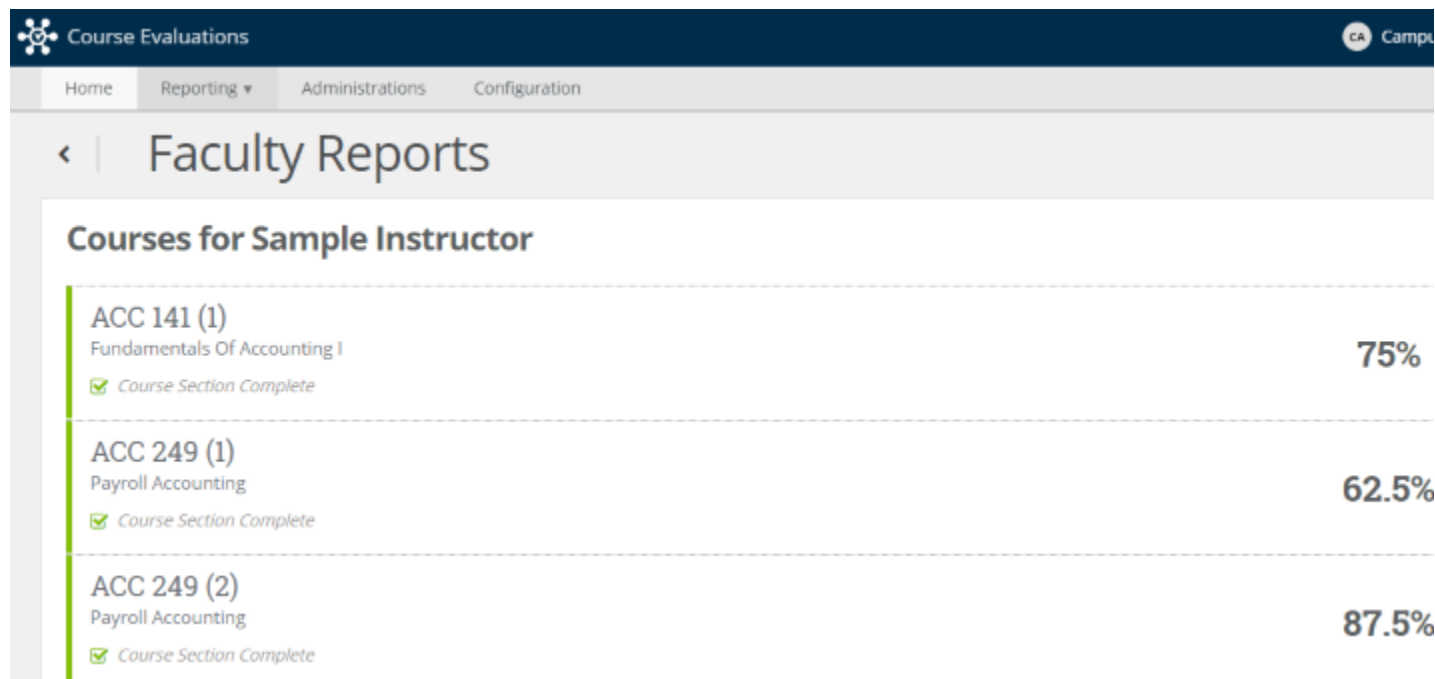

Quantitative


Qualitative

Course Sections	Enrolled Students
A ACC 141 (1): Fundamentals Of Accounting I	8
B ACC 249 (1): Payroll Accounting	8
C ACC 249 (2): Payroll Accounting	8
D ACC 253 (1): Individual Income Tax Acctng	8
E ANT 340 (1): Material Culture	8
F BIO 103 (2): Principles Of Biology I	3
G FIN 302 (1): Financial Management II	4
Overall	47

Course Report

Deans and Chairs also have access to individual course reports. Click on the Course Reports option and then select the appropriate course to review.



The screenshot shows the 'Course Evaluations' interface. At the top is a dark blue header with a gear icon and the text 'Course Evaluations'. On the right of the header is a user profile icon labeled 'CA' and 'Campu'. Below the header is a light gray navigation bar with links: 'Home', 'Reporting' (with a dropdown arrow), 'Administrations', and 'Configuration'. The main content area has a light gray background with a breadcrumb trail '< | Faculty Reports'. Below this is a section titled 'Courses for Sample Instructor'. It contains a table with three rows, each representing a course section. Each row has a green vertical bar on the left, a course title and description, a status indicator (a green checkmark and the text 'Course Section Complete'), and a percentage score on the right.

Courses for Sample Instructor		
ACC 141 (1) Fundamentals Of Accounting I	✓ Course Section Complete	75%
ACC 249 (1) Payroll Accounting	✓ Course Section Complete	62.5%
ACC 249 (2) Payroll Accounting	✓ Course Section Complete	87.5%

Question Mean Analysis

The Question Mean Analysis (QMA) is a summary report for all course sections located in your assigned institutional area. The main page displays each question asked on the evaluation with the ability to focus the data by each level of the institutional unit chart.



Question Mean Analysis

[Print](#)

Role: Course Evaluation Administrator, Demo University

Evaluation: Homegrown Evaluation ▾

Term: Fall 2016 ▾

[+](#) Organization Unit: Demo University[Export QMA](#)

Listed By Question Set

Homegrown Evaluation

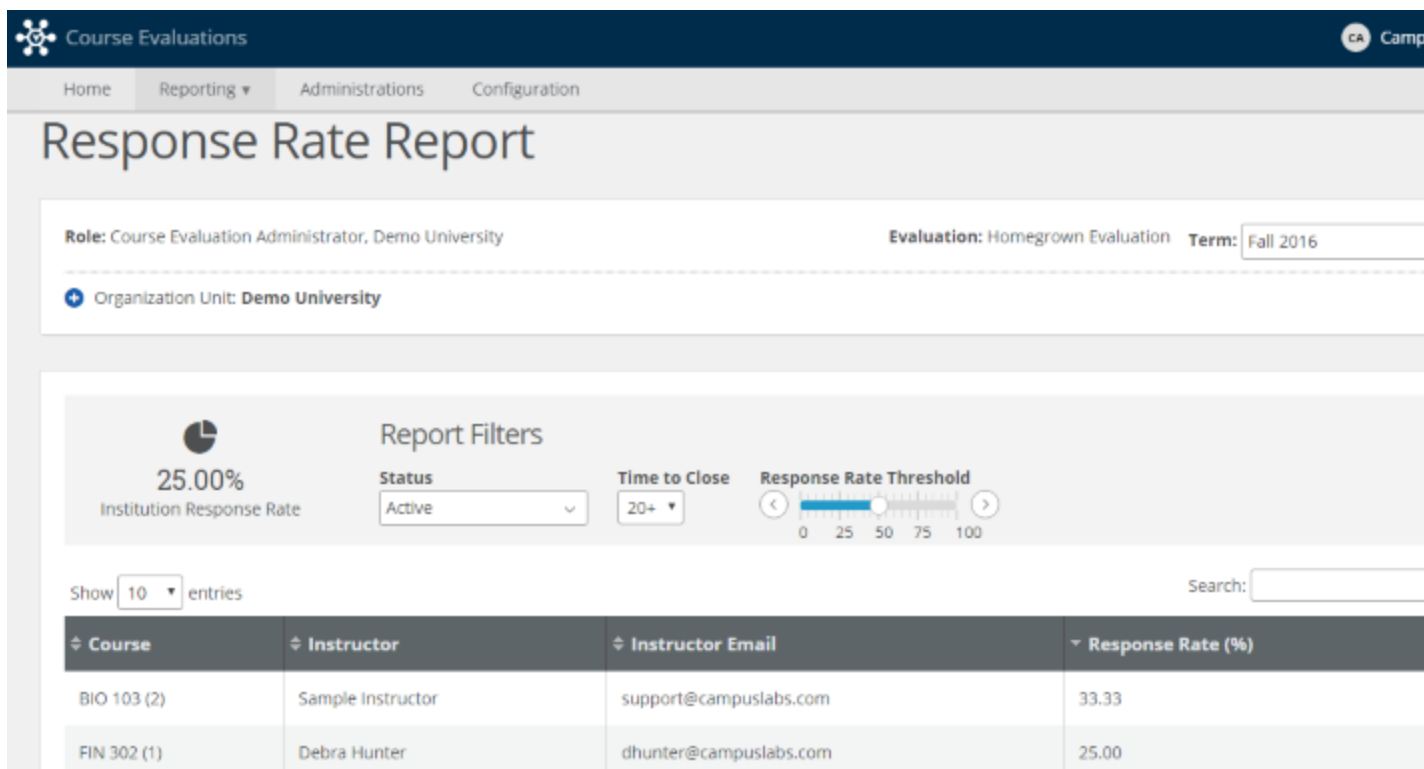
Evaluation Questions	Mean	Standard Deviation	# of Classes
Evaluating the Course Please indicate your level of agreement with the following statements: - This course helped me organize my ideas and information. Question Mean Details	4.41	0.69	29
Evaluating the Course Please indicate your level of agreement with the following statements: - This course helped me revise my work. Question Mean Details	4.17	0.77	29
Evaluating the Course Please indicate your level of agreement with the following statements: - This course helped me better understand how to think critically. Question Mean Details	4.31	0.83	29

A count of courses is listed with a hyperlink to review the details for each section. The course details, instructor, and mean for that question are listed. Faculty names also have a hyperlink to directly take you to the full report for that section.

Response Rate Report

The Response Rate report lets you see the response rate for active and closed courses that you have access to.

You have the ability to toggle between terms, evaluations, and at what unit level you want to include (in this example below, I am viewing the results at the Institutional level, but you can adjust to the college or program level, depending on your user access permissions).



You can also adjust what courses you see by active and closed administrations and the # of days until the administration closes. You'll notice that the percentage displaying near the top left is the overall response rate for all displayed courses, while the response rate for each course appears along the far right column. You can further control which courses display by adjusting the Response Rate Threshold slider. If you want to see all courses with a response rate of 50% or less, move the slider to the middle. If you want to see all courses with less than a 100% response rate, move the slider to 99%.

KB Product

Course Evaluations

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Title

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