



iLearn: Unenrolling Students from Classlist

Center for Innovation in Teaching and Learning

Unenrolling Students from Classlist

iLearn is currently experiencing issues where some enrollments are not being pushed from Banner to our third-party system (Ellucian) and then enrolled in D2L. Banner is the most accurate and up-to-date roster for courses. Faculty can unenroll students in iLearn by following this guide.

1. Click **Course Tools** in the purple navigation bar, then click **Classlist**.
2. Click the checkbox(es) beside the student(s) you need to unenroll.

<input type="checkbox"/>		Carter, Student ▾
<input checked="" type="checkbox"/>		Charlotte, Student ▾
<input type="checkbox"/>		Derek, Student ▾

Figure: Use the checkboxes to select the students to unenroll.

3. Click **Unenroll**

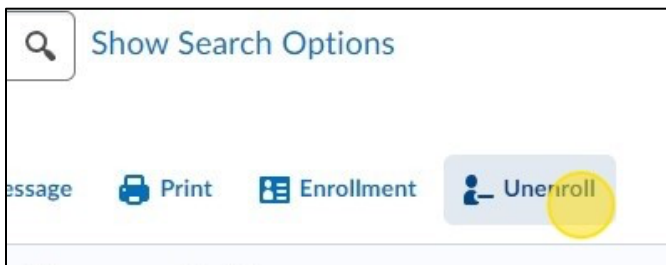


Figure: Click the unenroll option above the classlist.

4. Click **Yes**

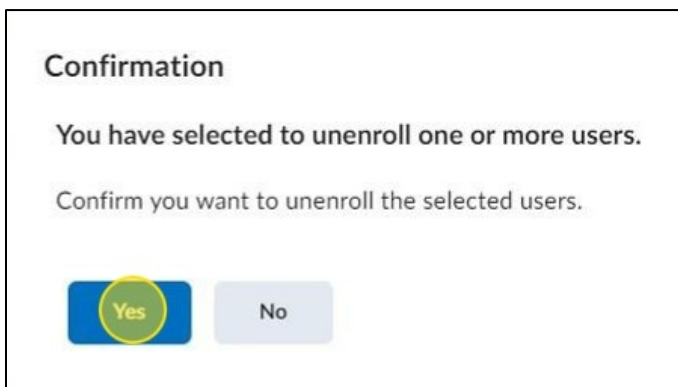


Figure: A confirmation screen will pop up. Click yes to continue.