



iLearn: Previewing Quizzes

Center for Innovation in Teaching and Learning

Previewing Quizzes

Previewing a quiz lets instructors view how it will appear to students enrolled in the course.

1. In your course, click **Quizzes** in the purple navigation bar.
2. Click the dropdown arrow next to the quiz name.
3. Select **Preview**.
4. The Preview Quiz Page will open. If necessary, click the **checkbox** next to **Bypass Restrictions** (This will bypass any restrictions on the quiz that users are subject to. Restrictions bypassed include conditional release, dates, number of attempts, whether or not the quiz is active, and Respondus LockDown Browser usage.)



Figure: Bypass Restrictions

5. Select the **Start Quiz!** Button.
6. The quiz will open. Review the quiz and select or enter answers.
7. (Optional) Select **Submit Quiz** to preview submission views or to grade the preview attempt.
8. (Optional) Select "Allow this preview attempt to be graded in the Grade Quiz area" to record the preview attempt and allow it to be graded.
9. Select **Exit Preview** or **Done**.

Note: If the quiz includes a randomized subset of questions, it will need to be previewed multiple times to view all the questions.