

Preceptor Orientation for Nursing Administration/ Nursing and Healthcare Leadership



EAST TENNESSEE STATE
UNIVERSITY



- We appreciate your agreement to precept our nursing administration (MSN), and Nursing and Healthcare Leadership (DNP) students
- Collaboration and leadership are important to the student learning experience
- Please complete the Power Point Presentation
- Sign the Preceptor Signature Form at the end of this presentation and the Preceptor Profile from the student.
- Return forms to student or faculty



Preceptor Information

- Who is a preceptor for our program?
 - A registered nurse administrator in a healthcare setting (approved by faculty)
 - Master's degree or doctoral prepared
 - It is preferred that the preceptor be at the next level of administration appropriate for the student's career goals
 - May not be the student's supervisor, nor in the supervisor's direct line of authority
 - May or may not be at the student's facility
 - Willingness to provide guidance for student activities



Facility Restrictions

- Valid clinical site affiliation agreement with East Tennessee State University, College of Nursing or Tennessee Tech University, School of Nursing (for those in ETSU-TTU Joint DNP program)
- Clinical sites must be approved through Project Concert and by faculty



Clinical Expectations

- 180 clock hours are required in each Practicum course
- Clinical health requirements must be met for all students in a clinical site, regardless of direct patient contact or not
- If the practicum is out of state, the student must comply with licensure regulations of that state
- The preceptor must attest student logged hours via Project Concert
- Before the student begins the precepted experience, a objectives must be developed with the Preceptor and faculty



Executive Leadership Practicum Objective Template

Student will work with preceptor to develop objectives for the semester. Objectives must be measurable and align with the stated course outcomes and AONL Nurse Executive Competencies.

Objective 1:

How this objective will be achieved:

- 1.
- 2.

Course outcomes and AONL Executive Leader Competencies that align with this objective

Objective 2:

How this objective will be achieved:

- 1.
- 2.

Course outcomes and AONL Executive Leader Competencies that align with this objective

Objective 3:

How this objective will be achieved:

- 1.
- 2.

Course outcomes and AONL Executive Leader Competencies that align with this objective

Objective 4:

How this objective will be achieved:

- 1.
- 2.

Course outcomes and AONL Executive Leader Competencies that align with this objective

Objective 5

How this objective will be achieved:

- 1.
- 2.

Course outcomes and AONL Executive Leader Competencies that align with this objective



Preceptor Intent Form

- Student and preceptor are to complete the Preceptor Intent Form found in Project Concert (PC). Student will complete section 1 in Project Concert and send the form to the preceptor to complete sections 2, 3, and 4. Student will complete Section 5 for a clinical site affiliation agreement (CAA).
- Student to submit Preceptor Intent Form for each preceptor even if the student has previously worked with the preceptor.
- Preceptor Intent Form will be reviewed by clinical coordinator to verify the preceptor and site has the following:
 - Current unencumbered state license
 - Preceptor is Master's degree or doctoral prepared
 - Clinical site meets course objectives
 - Active Preceptor Agreement and Clinical Affiliation Agreement
 - Clinical placement is confirmed in PC under the "student" tab



Preceptor Responsibilities

1. Orient student to agency.
2. Collaborate with student on development of semester objectives.
3. Collaborate with student on activities to fulfill planned objectives.
4. Collaborate with student and faculty on evaluation of clinical practicum.
5. Provide direct supervision of the student as appropriate to the clinical situation.



Faculty Responsibilities

1. Collaborate with preceptor and student on progress toward achievement of practicum objectives.
2. Collaborate with preceptor on appropriateness of practicum experiences.
3. Be available to preceptor and student for consultation related to practicum experiences.
4. Collaborate with preceptor and student on evaluation of practicum.
5. Provide feedback to preceptor about practicum.



Clinical Placement Coordinator Responsibilities

- Review preceptor intent form for appropriateness of preceptor and clinical site
- Assist student in choosing preceptor if they are having difficulty achieving this on their own
- Provide preceptor verification of preceptor hours-per request
- Preceptor login information for Project Concert (welcome email)
- Clinical Health Requirements Clearance



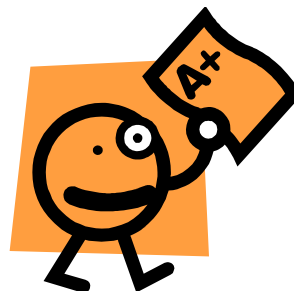
Student Responsibilities

1. Provide practicum schedule to preceptor and other required agency personnel.
2. Notify appropriate persons (site and faculty) of any change in practicum schedule.
3. Carry out activities designed to meet objectives outlined in objectives plan.
4. Follow guidelines of agency affiliation agreement during practicum.
5. Provide feedback to preceptor.
6. Arrange schedule of evaluation meetings with preceptor and faculty.



Student Evaluation

At the end of the precepted experience, the preceptor will complete the Preceptor Evaluation of Graduate Student Progress form on the following slide



ETSU CON Nursing Administration/Executive Leadership/
Nursing and Healthcare Leadership Practicum
Preceptor Evaluation of Graduate Student Progress

Name of Student: _____

Date of Experience: From _____ To _____

Name of Preceptor: _____

Position: _____

Please evaluate the graduate student's progress in meeting contract objectives. In addition, comment on as many of the following factors as possible: ability to translate abstract concepts and ideas to practice; ability to communicate verbally and in writing; ability to work independently; commitment to nursing; leadership potential and research potential. Please use additional pages as necessary.

Student Signature: _____

Date: _____

Preceptor Signature: _____

Date: _____



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Faculty Collaboration

- Near the end of the practicum experience the student will set up an evaluation meeting or conference call with the preceptor, faculty, and student
- Prior to this meeting, the preceptor must complete the Evaluation form
- The preceptor's evaluation will be discussed with the student at this meeting



Questions?

If you have any questions or concerns,
please contact the course faculty



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Preceptor Signature Form

- I, _____ have received the ETSU College of Nursing Preceptor Orientation Packet for Nursing Administration/Executive Leadership/Nursing and Healthcare Leadership students.
- Student Name _____
- Preceptor Signature _____
- Practice Site Name _____
- Date _____



Thank you for taking the time to enhance
student learning!



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