

Tennessee Technological University

Whitson-Hester School of Nursing

Phone Visit Instructions

Graduate Programs

Instructions: Faculty may conduct phone/video conferencing evaluation to observe the student's clinical performance when other methods (site visit or Skype for Business) are not available or feasible.

Procedure is as follows:

Students:

1. Submit completed clinical rotation plan in ILEARN dropbox
2. Review faculty evaluation criteria.
3. Communicate with the faculty set up date dates and times for phone calls keeping the preceptors schedule a priority.
4. Notify preceptor of date/time faculty plan to conduct phone call or Skype for Business meeting.

Faculty:

1. Review the student's clinical rotation plan in the Dropbox.
2. Select dates for the faculty evaluation of nurse practitioner student evaluation via phone call
3. Communicate the dates/times via email with the student
4. Conduct the evaluation using the Faculty Evaluation of NP Student Criteria
5. Discuss the student's performance every two weeks.
6. Complete the Faculty Evaluation of NP Student form in CMS—document phone conversation that occurred with preceptor and student.
 - a. Open CMS
 - b. Click evaluations
 - c. Click ad hoc evaluation form
 - d. Select the evaluation form: (clinical site, preceptor, or student)
 - f. Click create evaluation and complete the form.