

QEP Steering Committee Meeting
President's Conference Room, Derryberry Hall 210
Thursday, March 3, 2016
11:00 a.m.

Present	Dr. Laura Cruz, Dr. Kurt Eisen, Dr. Stephen Robinson, and Dr. Lenly Weathers
Absent	Dr. Sharon Huo, Dr. Edward Lisic, Mr. Nicholas Russell
Recorder	Lindsey Martinez
Approval of Agenda	<ul style="list-style-type: none"> • Dr. Weathers handed out the agenda, a draft schedule for the upcoming SACSCOC on-site visit and the minutes from the February 11, 2016 QEP Steering Committee meeting. • Dr. Robinson moved to approve the agenda as submitted. The motion was seconded by Dr. Cruz and carried.
Marketing Plan	<p>Dr. Weathers announced the following items for marketing EDGE on campus:</p> <ul style="list-style-type: none"> • All faculty have received postcards regarding CISE and the CI curriculum grant program. • Tech Times stories regarding EDGE initiatives are running daily. • Promotional tables for EDGE will be set up in the Roaden University Center March 16, 17, 23 and 24 from 9:30 a.m. – 2:00 p.m. • Overall, the marketing plan is on track and the marketing team did a great job.
SACSCOC On-Site Visit Schedule	<p>Dr. Weathers outlined the following important QEP sessions during the SACSCOC on-site visit:</p> <ul style="list-style-type: none"> • Day 1, 1:00-2:00 – the QEP will be discussed broadly with Dr. Lynn Hogan. • Day 2, 8:30-10:00 – all QEP committees will meet with the SACSCOC full on-site committee; Dr. Lisic will discuss the CISE program and the Journal of Creative Inquiry. • Day 2, 10:45-11:15 (1) – Dr. Theresa Ennis, Dr. Kevin Harris and other QEP committee members will discuss assessment with members of the on-site committee • Day 2, 10:45-11:15 (2) – Dr. Claire Stinson, the Faculty Fellows, Lindsey Martinez and Dr. Weathers will discuss resources with members of the on-site committee • Day 2, 11:15-12:00 – Students who submitted names for the QEP, who have received URECA! grants, and those enrolled in creative inquiry courses will meet with the on-site committee • Day 2, 1:15-2:15 – Faculty who have CI grants this year, who are interested in the CI grant program or who have received grants in the past will be present for discussion with the on-site committee
SACSCOC On-Site Visit Schedule Action Items	<ul style="list-style-type: none"> • Dr. Weathers to invite Dr. Eisen to sessions on Day 2 of the visit. • Lindsey Martinez to send names of those who signed up for the creative inquiry workshop to Dr. Weathers in order to invite them to the 1:15-2:15 session on Day 2 of the visit.
Upcoming Meetings & Events	<ul style="list-style-type: none"> • CISE Grant Applications: Due March 25 • SACSCOC Visit: March 29-31 • Creative Inquiry Workshop: April 2 • EDGE Creative Inquiry Curriculum Grant Applications: due April 8 • “Research Day” renamed “Research and Creative Activities Day” (April 7)
Other Such Matters	<ul style="list-style-type: none"> • The next QEP Steering Committee meeting is set for Thursday, March 24, 2016 at 11:00 a.m. in the Deans’ Conference room, DBRY 200. • The meeting adjourned at 11:30 a.m.