How to Order a Virtual Visitor Permit

Step 1: Navigate to https://tennesseetech.aimsparking.com/.
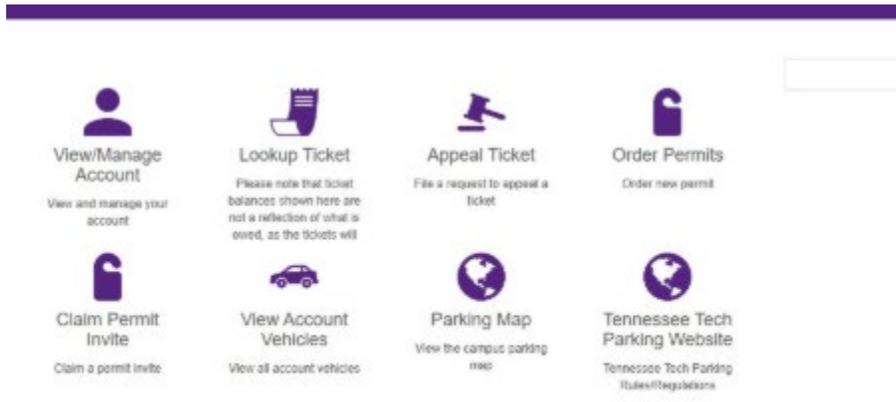
Step 2: Click "Login."
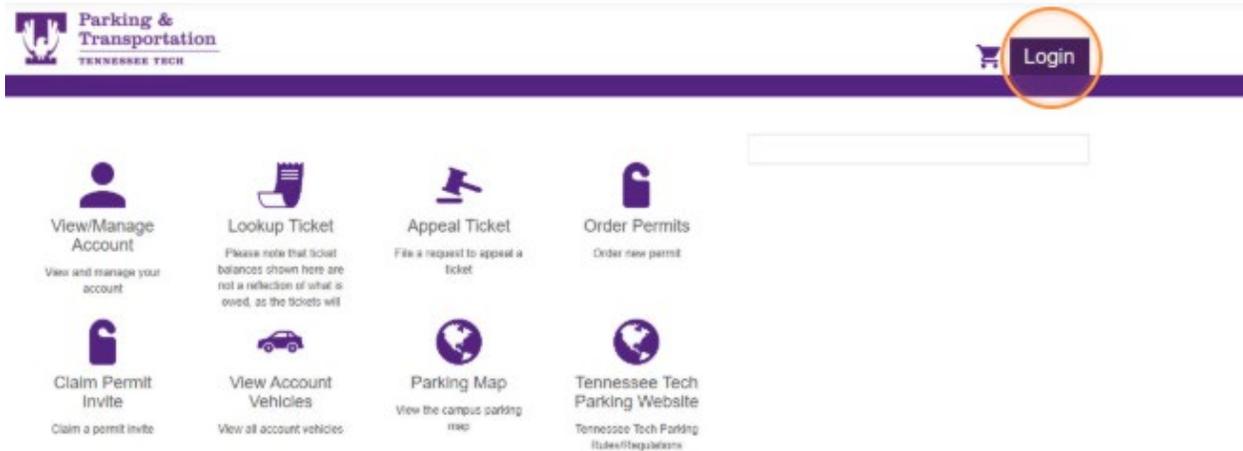
Step 3: Click "Visitor Login: Not for Faculty, Staff, or Students"

Step 4: Type in your email address, password, and click "Login."

Step 5: Click "Order Permits"

Step 6: Click "I agree with the terms of service."

Step 7: Click "Virtual Visitor ($0.00)"

Step 8: Click the date field.

Step 9: Click the start date and end date for the permit.

Step 10: Select the end date for the permit and click "confirm."

Step 11: Click "Add Vehicle"

Step 12: Select "plate number" and type the plate number.

Step 13: Click the "State/Prov." dropdown and select the state.

Step 14: Choose the "Make" option and select the manufacturer of the vehicle.

Step 15: Select the "model" option and select the model of the vehicle.

Step 16: Select the "color" option and select the color of the vehicle.

Step 17: Click "Add"

Step 18: Click "Confirm" if vehicle information is correct.

Step 19: Click "Purpose of Visit" and select the dropdown menu for the reason of your visit.

Step 20: Click "Confirm"

Step 21: Click "Add Permit to Cart."

Step 22: Click "Checkout."

Step 23: You will receive a receipt when the permit is purchased.