

2018

TENNESSEE TECH UNIVERSITY

ANNUAL CAMPUS SECURITY & FIRE SAFETY REPORT

Crime and Fire Statistics for 2015, 2016 and 2017
Prepared by the Office of Compliance, University Police
and the Office of Environmental Health & Safety



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DERRYBERRY HALL

POLICE
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A Message from the Chief of Tennessee Tech Police

Thank you for reviewing Tennessee Tech University's (Tennessee Tech) 2018 Annual Security & Fire Safety Report (ASR). Students, prospective students, parents, and employees demand and deserve the most accurate, understandable and timely safety information available. The ASR was designed to provide that information.

Tennessee Tech Police strive to provide the highest level of professional law enforcement and public safety services to the campus community. The safety and security of Tennessee Tech's students and employees is our top priority.

Please remember safety is a shared responsibility. You can protect yourself and others by being aware of your surroundings at all times and by staying abreast of all Tennessee Tech alerts and warnings. If you see something wrong, do something right. Report all crimes or suspicious activity to Tennessee Tech Police as soon as possible.

If you have any safety questions or concerns, Tennessee Tech Police is located at 242 East 10th Street, Suite 100 (Foundation Hall), Cookeville, TN 38505, 931-372-3234 or you may visit Tennessee Tech Police website at <https://www.tntech.edu/police/>

Sincerely,

Tony Nelson

Chief Tony Nelson
Tennessee Tech University Police



THE CLERY ACT ANNUAL DISCLOSURE OF CRIME STATISTICS

In accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery)*, this ASR contains Tennessee Tech crime statistics for the past three years. In addition, this ASR includes information about available security practices and resources.

The statistics in this report come from several different sources including Tennessee Tech Police reports, Student Affairs disciplinary records, Residence Life disciplinary records, Campus Security Authorities, Environmental Health & Safety records as well as crime statistics from each of the jurisdictional authorities regarding crime occurring on or near properties affiliated with Tennessee Tech.

Each year, the *Clery* Coordinator notifies all students and employees when the new ASR is complete. The notification includes a brief summary of the contents and the web address where the ASR can be found. The crime statistics in the ASR are also provided to the United States Department of Education, which makes crime statistics available to the public through the Campus Crime and Security Survey <https://ope.ed.gov/campussafety/#/>

Clery Geography

On-campus Geography

- Any building or property owned or controlled by Tennessee Tech within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, Tennessee Tech's educational purposes

(e.g., All buildings and property on the Main Campus, Hyder-Burks Agricultural Pavilion, Tech Farm, Appalachian Center for Craft, or Oakley Farm); and

- Any building or property that is within or reasonably contiguous to the properties or buildings owned by Tennessee Tech but controlled by another person, is frequently used by students and supports the university's purposes (such as a food or other retail vendor).

Non-campus Buildings or Property

- Any building or property owned or controlled by a student organization that is officially recognized by Tennessee Tech (e.g., Baptist Collegiate Ministry, fraternity houses, or The Wesley Foundation); or
- Any building or property owned or controlled by Tennessee Tech that is used in direct support of, or in relation to, Tennessee Tech's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the university (e.g., Tennessee Tech Indoor Tennis Courts, Golden Eagle Golf Club, Regions Bank, or Bowling World).

Public Property

Public property includes thoroughfares, streets, sidewalks, and parking facilities within property owned or controlled by Tennessee Tech or immediately adjacent to and accessible from property owned or controlled by the university.

TENNESSEE TECH POLICE

Tennessee Tech Police officers are commissioned law enforcement officers. While on Tennessee Tech property, they have the same arrest authority as municipal law enforcement officers. State law allows Tennessee Tech Police officers to carry firearms and use necessary force, including lethal force, to protect themselves or other persons from death or serious bodily injury.

Tennessee Tech Police officers graduate from a fully-accredited law enforcement academy and meet the same standards, including initial and annual training, as required for all law enforcement in Tennessee. Tennessee Tech Police officers receive continuing education in excess of that required by state law.

Relationship with Local, State and Federal Law Enforcement

Tennessee Tech Police maintains a close working relationship with local, state and federal law enforcement and have agreements with these agencies if assistance is needed. These agencies include Putnam County, DeKalb County and Overton County Sheriff's Offices, Cookeville Police, Tennessee Bureau of Investigation (TBI), and Federal Bureau of Investigation (FBI). Tennessee Tech Police is in direct communications with Putnam County Emergency Services to facilitate rapid response to an emergency situation.

Tennessee Tech Police will respond to incidents occurring on or immediately adjacent to Tennessee Tech property. Local law

enforcement agencies are responsible for monitoring and responding to incidents at off-campus locations of officially recognized student organizations.

Daily Crime Report

Clery requires Tennessee Tech to record all alleged criminal incidents reported to Tennessee Tech Police regardless of how much time has passed since the alleged incident occurred. These incidents are recorded in the [Daily Crime Report](#).

Notification-Crimes of Violence

Upon written request, Tennessee Tech will disclose to the alleged victim the results of university disciplinary proceedings against the alleged perpetrator involving a crime of violence or non-forcible sex offense. If the alleged victim is deceased because of such crime or offense, the victim's next of kin shall be treated as the alleged victim for notification purposes. Resources for victims of crimes of violence can be obtained through the Putnam County District Attorney's Office at 931-528-5015.

Weapons on Tennessee Tech Property

Unless otherwise allowed by law or by exceptions to university policy, it is a Class E felony and a violation of [Tennessee Tech Policy 422 Weapons on Tennessee Tech Property](#) for any person to possess or carry, whether openly or concealed, with the intent to go armed, any firearm, explosive, explosive weapon, bowie knife, hawk bill knife, ice pick, dagger,

slingshot, leaded cane, switchblade knife, blackjack, knuckles, or any other weapon of like kind, not used solely for instructional or school-sanctioned ceremonial purposes, in any Tennessee Tech building or bus, campus, grounds, recreation area, athletic field, or any other property owned, operated, or while in use by Tennessee Tech or by its Board. [\[Tennessee Tech Policy 422, IV, Tennessee Tech Policy 302, Student Conduct, VI.14\]](#)

Subject to the exception described in Tennessee Tech Policy 422 or in federal or state law, an Authorized Employee may carry a concealed handgun on Tennessee Tech property. Prior to carrying a concealed handgun, the Authorized Employee must provide notice in person to the Chief of Police or his/her designee. Consistent with the applicable law, if Tennessee Tech Police believe that a weapon is on Tennessee Tech property in violation of university policy or federal or state law, Tennessee Tech Police may search for that weapon in any area on Tennessee Tech property, including but not limited to lockers, furniture, containers, drawers, cabinets, equipment, carrying cases, personal bags, personal toolboxes or toolkits, and vehicles in parking lots.

Tennessee Tech Police Complaint Procedure

Tennessee Tech takes all allegations of police personnel misconduct or impropriety seriously and will actively investigate every filed complaint. Anyone who witnesses or has knowledge of police misconduct should file a formal complaint in one of the following ways:

1. Call the main line for the Tennessee Tech Police at 931-372-3234 and request to speak with the Chief of Tennessee Tech Police.

2. Complete the Official Complaint Form: mail or deliver it to the following address: Chief of Tennessee Tech Police, Tennessee Tech Police Department, Box 5081, Cookeville, TN 38505.
3. Go to the Tennessee Tech Police department, located at 242 East 10th Street, Suite 100 (Foundation Hall) in Cookeville, Tennessee and request to speak with the Chief of Tennessee Tech Police to file the complaint in person.
4. If the complaint is against the Chief of Police, the complaint should be filed with the Office of Student Affairs, located in the Roaden University Center, Room 221, 1000 North Dixie Avenue, Cookeville, TN 38505.

[For more information see Tennessee Tech Policy 411, Tennessee Tech Police Complaint Procedure.](#)

CRIME PREVENTION

Throughout the year, Tennessee Tech offers programs dealing with security procedures and practices and/or programs encouraging students and employees to look out for themselves and for one another. These crime prevention and information programs include:

SOAR/University 1020

This presentation provides an overview of Tennessee Tech Police operations, divisions, and services provided. Safety information is provided to assist individuals in decreasing their likelihood of becoming a victim of a variety of crimes like theft, robbery, burglary, and assault. Additional training is provided on Tennessee Tech policies regarding discrimination, harassment, and sexual misconduct.

ALICE Training

This presentation includes topics such as police response to an active shooter, sheltering in place, and the survival mindset needed in this type of encounter. This program is designed to provide information on the current best practices involving successfully surviving an active shooter situation on campus.

Operation ID

A program designed to offer students the opportunity to record serial numbers and/or designate a specific personally identifiable number on valuable items like cell phones, tablets and laptops.

Best Practices for Assisting Survivors of Domestic Abuse

Training to encourage, support, and ensure that victims of domestic violence are aware of the resources available.

Consent 101

A workshop that explores cultural attitudes about sexual assault, especially when it occurs under the influence of alcohol and drugs.

Safety Walk

University administration and students identify areas of concern for resident students being on campus after dark.

Sexual Assault Awareness Month

A series of self-defense workshops, date rape videos, distribution of prevention-oriented sexual assault literature, and guest speakers.

National Collegiate Alcohol Awareness Week.

A week-long comprehensive alcohol abuse prevention campaign.

REPORTING A CRIME OR OTHER EMERGENCY

Tennessee Tech encourages all students and employees to promptly and accurately report crimes, suspicious activity, and emergencies to Tennessee Tech Police. Doing so allows law enforcement officers and other appropriate personnel to respond and assist as quickly as possible. Prompt reporting helps Tennessee Tech provide timely warnings concerning situations that may compromise the safety of the campus community. Prompt and accurate reporting further ensures that all *Clery* crimes are properly recorded.

Any suspicious or criminal activity should be reported to Tennessee Tech Police who are available 24 hours a day, 7 days a week, 365 days a year. Reports can be made by dialing 9-1-1 or from any of the Blue Light emergency phones located throughout campus. All 9-1-1 calls are routed to Tennessee Tech Police. Reports can also be made in person at the Tennessee Tech Police office located at 242 East 10th Street, Suite 100 (Foundation Hall) Cookeville, TN 38505 or by calling 931-372-3234.

Emergency Contact Information:

Should students or employees choose not to report a crime or other emergency to the Tennessee Tech Police, they are encouraged to contact one of the law enforcement agencies or emergency service providers listed below:

Cookeville Police Department	931-526-2125
Putnam County Sheriff's Department	931-528-8484
Cookeville Fire Department	931-526-2121
Putnam County EMS	931-528-1555
Cookeville Regional Medical Center	931-528-2541
Suicide Prevention and Crisis Prevention	855-274-7471
Sexual Assault Center	800-879-1999



EMERGENCY

EMERGENCY CALL STATION
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Blue Light Emergency Telephones

Blue light emergency telephones have been installed on campus to enhance safety and security. The emergency telephones are activated by pressing the button and alert the Tennessee Tech Police whether or not a person speaks into the intercom. When a phone is activated the light will flash and Tennessee Tech Police will respond to that location.

Emergency phones can be found in the following locations:

Crawford Hall	710 Quadrangle
Intramural Baseball Field	345 University Drive
Maddux/ McCord Halls	720 N. Peachtree Avenue
Memorial Gym	810 Quadrangle
Murphy Hall (Behind Murphy)	25 Golden Eagle Circle
Murphy Hall (Parking Lot)	25 Golden Eagle Circle
Tech Village East	915 N. Laurel Avenue
Tech Village West	100 Tech Village Circle
Tennis Courts	1995 N. Willow Avenue
Volpe Library	100 N. Peachtree Avenue
Evins Hall	715 Stadium Drive
Cooper Hall	105 W. 7th Street
Ellington Hall	130 W. 8th Street
Jobe Hall (Parking Lot)	35 Golden Eagle Circle
New Hall North (Parking Lot)	1 Golden Eagle Circle
New Hall South (South Side of building)	905 N. Dixie Avenue
New Hall South (East Side of Building)	905 N. Dixie Avenue
Nursing Building (Parking Lot)	10 W. Seventh Street
Lewis Hall	920 N. Peachtree Avenue
Centennial Plaza	1000 N. Dixie Avenue
Athletic Performance Center	1121 Pine Avenue
West Parking Lot Front (Behind Tech Village)	350 University Drive
West Parking Lot Rear (Behind Tech Village)	350 University Drive
Tech Farm (Parking Lot)	2395 Gainesboro Grade
Foundation Hall (East Parking Lot)	242 East 10th Street
Foundation Hall (West Parking Lot)	242 East 10th Street

Campus Security Authorities

In addition to Tennessee Tech Police and local law enforcement, *Clery* allows crimes and other emergencies to be reported to certain Tennessee Tech employees who have significant responsibility for student and campus activities, including but not limited to student housing, student discipline, and campus judicial proceedings. These individuals are designated as Campus Security Authorities or CSA.

What Does a CSA do?

CSAs have an important role in ensuring Tennessee Tech complies with the law. The job of a CSA is to report all allegations of *Clery* crimes occurring on Tennessee Tech *Clery* geography which are brought to their attention.

Why do CSAs Need to Report *Clery* Crimes?

CSA Crime Reports are used by Tennessee Tech to:

- Fulfill its responsibility to annually disclose accurate crime statistics.
- Issue or facilitate the issuance of timely warnings or emergency notifications for crimes that pose a serious or continuing threat to the campus community.

How Does a CSA Report a Crime?

After receiving a report of a *Clery* crime that presents a serious or continuing threat, a CSA should immediately contact Tennessee Tech Police at 931-372-3234. Other incidents may be reported by completing the online Incident Report Form at www.tntech.edu/police/campus-crime/campus-security-authority-incident or by calling Tennessee Tech Police. A CSA should report a *Clery* crime even if unsure: (a) it meets the definition of a *Clery* crime; or (b) it occurred within Tennessee Tech's *Clery* geography. It is important to provide as much information about a reported incident as possible to aid

law enforcement in addressing and categorizing the crime. If a crime is reported but goes no further than that, Tennessee Tech will not have fulfilled its obligation under the law, and a member of the campus community might not have the information they need to stay safe.

Limits to Victim Confidentiality

An incident report cannot be kept confidential even if the person or victim who reported the incident to you requested confidentiality. However, this can usually be done without disclosing personal identifying information.

What if the Victim Needs Assistance?

A list of possible resources are available to assist the victim of a crime. However, it is the victim's decision whether to utilize these resources or not.

CSAs are not responsible for:

- Determining authoritatively whether a crime took place—that is the function of law enforcement personnel.
- Trying to apprehend the alleged perpetrator of the crime.
- Trying to convince a victim to contact law enforcement if the victim chooses not to do so.
- Investigating or reporting incidents they overhear or learn about in an indirect manner.

Clery Crimes and Definitions: Criminal Offenses

1. **Criminal Homicide** These offenses are separated into two categories: Murder and Non-negligent Manslaughter, and Manslaughter by Negligence.

a) Murder and Non-negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another. This includes any death caused by injuries received in a fight, argument, quarrel, assault or the commission of a crime.

b) Manslaughter by Negligence is defined as the killing of another person through gross negligence. This includes any death caused by the gross negligence of another. In other words, it's something that a reasonable and prudent person would not do.

2. **Sexual Assault (Sex Offenses)** Any sexual act directed against another person without consent of the victim, including instances where the victim is incapable of giving consent.

a) Rape is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

b) Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of

his/her temporary or permanent mental incapacity.

c) Incest is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

d) Statutory Rape is sexual intercourse with a person who is under the statutory age of consent.

3. **Robbery** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
4. **Aggravated Assault** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
5. **Burglary** The unlawful entry of a structure to commit a felony or a theft.
6. **Motor Vehicle Theft** The theft or attempted theft of a motor vehicle.
7. **Arson** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Clery Crimes and Definitions: Hate Crimes

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Although there are many possible categories of bias, for Clery purposes, only the following eight categories are reported:

- **Race** – A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.
- **Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.
- **Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual Orientation is the term for a person’s physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.
- **Gender** – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
- **Gender Identity** – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals. Gender non-conforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.
- **Ethnicity** – A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term “race” in that “race” refers to a grouping based mostly upon biological criteria, while “ethnicity” also encompasses additional cultural factors.
- **National Origin** – A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.
- **Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

For *Clery* purposes, Hate Crimes include any of the following offenses that are motivated by bias:

- Murder and Non-negligent Manslaughter
- Sexual Assault
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson

Larceny-Theft, Simple Assault, Intimidation, & Destruction/Damage/Vandalism of Property include only if Hate Crimes.

- **Larceny-Theft** – unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.
- **Simple Assault** – unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation** – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property** – is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody and control of it.

Clery Crimes & Definitions: VAWA Offenses

Dating Violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence is defined as a felony or misdemeanor crime of violence committed:

- by a current or former spouse or intimate partner of the victim;
- by a person with whom the victim shares a child in common;
- by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; and
- by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.



Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for the person's safety or the safety of others; or
- suffer substantial emotional distress.

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action,

method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

Resources Available

The following is a list of resources that are available to individuals reporting an incident:

After Hours:

Call Tennessee Tech Police at 931-372-3234 and ask to contact on-call counselor, director, or on-call staff.

Tennessee Tech Counseling Center:

RUC, Room 307, (931)372-3331

The Genesis House:

(800)707-5197 (24 hr. crisis line)

Tennessee Tech Health Services:

Bell Hall Rm 105 (931)372-3320

Tennessee Tech Women's Center:

RUC Room 115, (931) 372-3850

Title IX Coordinator:

Derryberry Hall Room 256, (931) 372-3112

Human Resources Manager:

Derryberry Hall Room 146, (931) 372-3031

Dean of Students:

RUC Room 214, (931) 372-3123

U.S. Department of Education:

Office for Civil Rights, (800) 421-3481, ocr@ed.gov

Tennessee Tech Campus Security Authorities (CSAs) include, but are not limited to:

University President:

931-372-3241, Derryberry Hall 206

Vice President of Student Affairs:

931-372-3411, Roaden Univ. Center 221

Provost:

931-372-3224, Derryberry Hall 204

Senior Associate Provost:

931-372-3224, Derryberry Hall 204

Dean of Students:

931-372-6758, Roaden Univ. Center 122

Title IX Coordinator:

931-372-3112, Derryberry Hall 256

Associate Vice President of Human Resources:

931-372-3766, Derryberry Hall 146

Affirmative Action Director:

931-372-3039, Derryberry Hall 156

Athletic Director:

931-372-3949, Hooper Eblen Center 309

Assistant Athletic Director:

931-372-3945, Hooper Eblen Center 313

Director of Health Services:

931-372-3320, Bell Hall 105

Director of Residential Life:

931-372-3415, M.S. Cooper Hall 210

All residence area coordinators, resident directors, resident assistants and all advisors of student organizations.

Professional Counselors and Confidentiality

Tennessee Tech's Counseling Center employs professional counselors who operate within the scope of their license or certification and have official responsibilities to provide mental health counseling to members of the university community.

These counselors are not considered CSAs and do not have to report incidents of criminal offenses if serving in that capacity at the time of disclosure. However, knowledge of such incidents gained while not acting in a professional counseling capacity must be reported.

Monitoring Off-Campus Crime

Tennessee Tech Police do not monitor non-campus properties owned, leased or controlled by the university or by an officially-recognized student organization. Instead, local law enforcement patrols the non-campus properties within their jurisdiction. Tennessee Tech Police request copies of any reports regarding criminal activity defined under the *Clery* from these local agencies for inclusion in the ASR.

Anonymous Reporting

Tennessee Tech Police do not take the name or other contact information of any person reporting a crime who wishes to remain anonymous.

Missing Students

If a member of the Tennessee Tech community has reason to believe a Tennessee Tech student residing in an on-campus student housing facility is missing, he or she shall immediately report this information to Tennessee Tech Police.

If a missing student is under 18 years of age

and not emancipated, Tennessee Tech will notify the student's parent or guardian within 24 hours after a determination by Tennessee Tech Police that the student is missing. Tennessee Tech Police will also notify local law enforcement agencies within 24 hours after the determination in addition to the Tennessee Tech Office of Student Affairs (Student Affairs). Upon receipt of a missing student report, Tennessee Tech Police, in cooperation with Student Affairs, will implement the following investigative procedures:

- Attempt to contact the missing student using the phone numbers supplied to the university
- Check the assigned room and talk with housing staff members, neighbors, friends, and roommates regarding the last contact with the missing student
- Check the card access system log to determine when the missing person last entered the housing facility
- Contact University Dining Services to determine when the missing person last used their meal plan
- Check the missing person's Tennessee Tech email account to determine the last time it was used
- Contact the missing person's faculty members to determine class attendance
- Consult with the Counseling Center and Health Center to see if the missing person has been seen at either location
- Key into the room for health and safety purposes
- If the missing student is under the age of 18, contact the parents or legal guardians within 24 hours
- If the missing student is over the age of 18 and registered as a confidential contact person, contact that person within 24 hours



- When the missing student is located, verify the student’s health and intention of returning to campus or classes and encourage student to contact the confidential contact person or legal parents or guardians

NOTE: *Tennessee Tech will make every effort to balance the right to privacy with the issue of compliance to federal regulations and the interest of public safety.*

Nothing in the protocol precludes Tennessee Tech from determining that a student is missing before the student residing in on-campus housing has been missing for a full 24 hours or initiating notification procedures as soon as it determines that the student residing in on-campus housing is missing.

Students, employees and other individuals may report that a student has been missing for 24 hours to the following:

- Tennessee Tech Police
931-372-3234
- Office of Student Affairs
931-372-3411
- Office of Housing/Residential Life
931-372-3414

Confidential Contact Information

All residential students have the option of identifying a confidential contact person to receive notification within 24 hours in the event that the student is determined to be missing. Only authorized Tennessee Tech personnel have access to this information. However, disclosure to law enforcement personnel may be necessary to pursue a missing person investigation.

This contact information may be added through Star-Rez, the residential life assignment portal. The Office of Residential Life is responsible for maintaining this information regarding residential students in housing facilities located on the main campus. The Director of the Appalachian Center for Craft is responsible for maintaining this contact information for residents at that location.

EMERGENCY RESPONSE PROCEDURES

Emergency Operation Plan

Tennessee Tech is committed to protecting the health and safety of all students, employees and visitors at all university facilities. The University's Emergency Operations Plan (EOP) was created to provide framework and guidance for coordinated response to minor emergencies, major emergencies and disasters. The EOP is a flexible management system designed to maintain critical university functions during a disaster and incorporate a response plan for a campus-wide evacuation in the event of a major disaster or emergency.

When an incident or emergency exceeds Tennessee Tech's management and resource capability, the university may seek assistance from other government agencies. A cooperative partnership exists between Tennessee Tech Police and Cookeville Police.

The EOP for Tennessee Tech's main campus and for the Appalachian Center for Craft can be viewed at [Tennessee Tech's Main Campus Emergency Operations Plan](#).

The EOP for the Hyder-Burks Agricultural Pavilion, Tech Farm and Oakley Farm can be viewed at [Agricultural Emergency Operations Plan](#).

Fires or Fire Alarms

Any person seeing or suspecting a fire should pull the nearest fire alarm to notify 9-1-1. After contacting 9-1-1, if the fire is small such as a wastebasket fire, a reasonable attempt to

extinguish the flames should be made. Even if the fire is extinguished, the incident must be reported to Tennessee Tech Police and Cookeville Fire Department as the underlying cause for the fire may remain.

Fire Evacuation Information

1. Never use elevators to evacuate a burning building
2. Note the Posted Evacuation Routes and follow to the nearest exit
3. Go immediately to the designated assembly area and wait for further instructions
4. Stay clear of emergency response personnel and equipment
5. Do not re-enter the building until emergency response officials have declared that it is safe to do so
6. Emergency fire drills are conducted for each building at least once per year

Bomb Threat and Other Threat Procedures

Any individual receiving a bomb threat call should do the following:

1. Remain calm and keep the caller on the line as long as possible. Ask the caller to repeat the message and write down every word
2. If the caller does not indicate the location of the bomb or the time of detonation, ask for this information
3. Advise the caller that the building is occupied and detonation could result in death or serious injury to innocent people
4. Pay particular attention to background noises, such as motors running, music, or any other noises related to the location from which the call is being made
5. Listen closely to the voice to determine voice quality, accents, speech impediments, gender, or unusual characteristics
6. It is desirable, but not always practicable, to have more than one person listen in on the call
7. Immediately notify Tennessee Tech Police. They will initiate search procedures. Under no circumstances should untrained individuals attempt to locate and move a suspicious device

Response to an Active Shooter Situation

Regarding an active shooter, Tennessee Tech Police follow the recommendation of the Federal Bureau of Investigation by teaching the Run, Hide, or Fight techniques. These simple techniques were chosen because no one answer is correct for every individual or situation. Individuals must decide which course of action provides the best chance of survival.

Options for an active shooter situation:

RUN: If possible, evacuate the area and call 9-1-1. Choose this option if you can evacuate the area without placing yourself in the line of fire.

HIDE: If evacuation from the area is not an option, hide. Make every effort to stay out of sight and in a locked room. Barricade the doorway with whatever is available; the idea is to make it as difficult as possible for the individual to encounter you.

FIGHT: As a last resort, fight. Be as aggressive as possible. This individual is intent on attempting to take your life. Use whatever you have available as a weapon to stop the threat to you.

Severe Weather

Tennessee Tech Police monitor weather warnings. Upon receipt of warnings for the main campus, a continuous, three-minute alert will sound on the campus emergency warning system.

Residence hall staff will give specific instructions through floor meetings. Tornado response drills are held fall and spring semesters. All residents should go to the basement of their building or other safe areas as directed by residence hall staff and remain there until the danger has passed.

Severe Thunderstorm

A Severe Thunderstorm Watch is issued by the National Weather Service when the weather conditions are such that a severe thunderstorm (damaging winds 58 miles per hour or more or hail three-fourths of an inch in diameter or greater) is likely to develop. A Severe Thunderstorm Warning is issued when a severe thunderstorm has been sighted or indicated by weather radar.



During a Severe Thunderstorm:

1. go inside for protection immediately;
2. when inside, stay away from windows, water faucets, sinks and bathtubs; and
3. if you are caught outside, stay away from tall trees, open fields, open water and small isolated sheds.

Tornadoes

A Tornado Watch is issued when weather conditions are favorable to the formation of a tornado. During a Tornado Watch, keep an eye on the weather and be prepared to take shelter immediately if conditions worsen. A Tornado Warning is issued when a tornado funnel is sighted as indicated by radar or is about to strike. You may only have a few minutes to go to safety.

During a Tornado

Inside a building:

1. Evacuate your room and close the door
2. Proceed to the lowest floor of the building

3. Remain there until you receive an all clear signal
4. Stay away from all windows and doors

Outside a Building:

1. If possible, proceed to the lowest floor of the nearest building or sturdy structure and remain there until otherwise notified
2. If outdoors with no shelter available, lie flat in a nearby ditch and shield your head with your arms

Persons with Disabilities and Emergencies

Students with disabilities should notify the Office of Disability Services each semester to assist class instructors with evacuation plans in advance. Employees should report to Human Resources and their immediate supervisors regarding the need for a disability evacuation plan or assistance requirements during an emergency. Instructors or supervisors must notify police, fire and medical emergency response personnel of any persons with disabilities in their classes or area of responsibility.

EMERGENCY CONTACT INFORMATION

Tennessee Tech Police

Emergency: 9-1-1
Main Line: 931-372-3234
242 East 10th Street
Suite 100 (Foundation Hall)
Cookeville, TN 38505

Cookeville Police Department

Emergency: 9-1-1
931-526-2125

Putnam County Sheriff's Department

Emergency: 9-1-1
931-528-8484

Cookeville Fire Department

Emergency: 9-1-1
931-526-2121

Putnam County Emergency Medical Services (EMS)

Emergency: 9-1-1
931-528-1555

Cookeville Regional Medical Center

Emergency: 9-1-1
931-528-2541
1 Medical Center Blvd.

Tennessee Tech Counseling Office

931-372-3331
Roaden University Center, Room 307

After Hours Suicide Prevention Hotline

855-206-8997

Genesis House Sexual Response Assault Center

931-526-5197 or 800-707-5197

Other Properties Owned or Controlled by Tennessee Tech

In accordance with *Clery*, Tennessee Tech must disclose information for non-campus buildings or property it owns or controls. The following is a list of these locations along with the contact information of the local law enforcement agency which shares jurisdiction with the Tennessee Tech Police.

Hyder-Burks Agricultural Pavilion/Tech Farm

2390 Gainesboro Grade Cookeville, TN 38501
Putnam County Sheriff's Department
Emergency: 9-1-1
931-528-8484

Emergency: 9-1-1 (In Dekalb County)
615-215-3000

Oakley Farms

1198 Monterey Hwy., Livingston, TN 38570
Overton County Sheriff's Department
Emergency: 9-1-1 (In Overton County)
931-823-5635

Appalachian Center for Craft

1560 Craft Center Drive, Smithville, TN 37166
Dekalb Co Sheriff's Department

TIMELY WARNINGS

A timely warning is an alert issued for all *Clery* crimes that occur within Tennessee Tech's *Clery* geography which the university considers a serious or continuing threat to members of the campus community.

To issue a timely warning the crime must:

1. be reported to Tennessee Tech Police, or a local law enforcement agency, or a CSA;
2. be considered by Tennessee Tech to represent a serious or continuing threat to students and employees; and
3. be identified as a *Clery* crime. In the event the incident is a non-*Clery* crime or is outside of *Clery* geography, the Vice President for Student Affairs, the *Clery* Compliance Coordinator, and Tennessee Tech Police will consult to determine whether a timely warning should be issued.

The decision to issue a timely warning is made on a case-by-case basis and considers such factors as:

- The nature of the crime
- Whether the crime appears to be a one-time occurrence or a pattern of incidents
- When and where the incident occurred and when it was reported
- The continuing danger to the campus community
- The possible risk of compromising law enforcement efforts

- Whether the perpetrator has been apprehended
- Whether the perpetrator targeted specific individuals to the exclusion of others, such as an altercation between platonic roommates or other acquaintances

Tennessee Tech may issue a timely warning for the following *Clery* crimes:

- Criminal homicide or death without apparent cause
- Sex offenses
- Robbery
- Aggravated assault
- Burglary
- Theft of motor vehicle
- Arson
- Dating violence
- Domestic violence
- Stalking
- Suspicious person with a weapon, an armed intruder or an active shooter
- Hate crimes

In the majority of cases, a crime or incident has the potential to impact most or all of the Tennessee Tech community. As a result, all students and employees on Tennessee Tech property typically receive a timely warning when issued. However, if a crime or incident only impacts property or buildings that are not within reasonable walking or driving distance from the main campus, Tennessee Tech may issue a timely warning for that location only.

Dissemination of a Timely Warning

If a timely warning is to be issued, the Associate Vice President for Communications and Marketing or his/her designee may collaborate with the Chief of Tennessee Tech Police, the *Clery* Compliance Coordinator and the Title IX Coordinator on the preparation of the timely warning. The Associate Vice President of Communications and Marketing or his/her designee will ensure the distribution of the timely warning through campus email to all Tennessee Tech students and employees. In addition to campus email, Tennessee Tech may disseminate timely warning using one or more of the following methods:

- TTUAlert
- Outdoor warning system
- Fire alarm notification system
- Public address systems
- TTUemergency.blogspot.com

[For more information see Tennessee Tech Policy 421, Timely Warnings](#)

TTUAlert

TTUAlert is an emergency communication service that sends text messages to Tennessee Tech employees and students enrolled in the service. In addition to text messages, TTUAlerts are sent to Tennessee Tech's homepage, Twitter, and Facebook. TTUAlerts are also sent to university network devices such as campus digital signage monitors and departmental computers. To register for the TTUAlert service go to [TTUALERT](#).

Confidentiality and Timely Warnings

Pursuant to federal and state law, Tennessee Tech will usually not disclose personally identifiable information when issuing a timely warning. However, emergency situations may arise which necessitate the inclusion of personal information within a timely warning. In determining whether to disclose personally identifiable information, the Vice President for Student Affairs in consultation with the *Clery* Compliance Coordinator and the Chief of Tennessee Tech Police must balance the risk of minimizing the release of personally identifying information against the safety of the campus community.

Emergency Notifications

Under *Clery*, Tennessee Tech is required to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat (immediate threat) to the health and safety of students or employees.

Incidents that may involve an immediate threat may include but are not limited to:

- Outbreak of infectious disease, such as meningitis, norovirus or other serious illness
- Approaching tornado, hurricane or other extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Active shooter
- Bomb threat
- Civil unrest or rioting
- Explosion
- Building fire

- Chemical or hazardous waste spill
- Homicide or death with unknown causes
- Sex offense
- Robbery
- Aggravated assault
- Hostage/barricade situation
- Suspicious package

Tennessee Tech Police is responsible for responding to such incidents and determining whether the situation involves an immediate threat.

If the threat is imminent, Tennessee Tech Police, in consultation with other university departments when applicable, will:

1. determine whether to notify all or certain areas of the campus community;
2. continually assess the situation;
3. notify additional segments of the campus community if the situation warrants such action; and
4. determine the type, extent and timing of the information to be disseminated.

Unless the situation requires the dispatcher to immediately notify patrol officers, the Tennessee Tech Police shift supervisor on duty or the senior police officer on duty will initiate the notification system. Federal law recognizes that the release of personal information without consent may be necessary in an emergency to protect the health and safety of others.

Dissemination of an Emergency Notification

Tennessee Tech may disseminate an emergency notification by issuing one or more of the following:

- TTUAlert (text messaging)
- Email
- Outdoor warning system
- Fire alarm notification system
- Public address system
- TTUemergency.blogspot.com

CAMPUS SAFETY AND SECURITY

Residence Hall Safety

The Tennessee Tech Office of Residential Life (Residential Life) employs certified police officers to ensure the safety and security of on-campus student housing facility by patrolling residence hall lobbies, hallways, grounds, and parking areas in and around the residence halls. These officers, who are under the supervision of the Tennessee Tech Police, are on duty seven nights a week.

An individual must be a guest of a resident in order to enter any area of an on-campus student housing facility. All residence hall lobby doors are equipped with an electronic card reader allowing only those individuals and registered guest(s) into the living areas. Residents who prop open lobby doors and/or allow non-residents to enter a hallway may be subject to disciplinary sanctions. Residents should never allow anyone they do not know into the secured areas of residence halls.

Residents share responsibility for maintaining a safe and secure residential community. Residents are encouraged to keep doors and windows locked. All residents must enter/exit only from the main lobby entrance. Residents leaving a building through locked security doors may be subject to disciplinary sanction.

During holiday periods, residents should securely lock all doors and windows and leave blinds open. Residents should never leave items of value in a room over a holiday period.

Fire Drills

Each on-campus student housing facility (including Tech Village) conducts fire drills to acquaint residents with the proper evacuation procedures in case of an actual fire emergency. The Residence Hall staff will conduct fire drills in accordance with the Department of EHS policies. Occupants should leave the buildings as quickly as possible and not return until told to do so. Failure to leave the premises during a fire drill will result in disciplinary action.

Smoking

Tennessee Tech is a non-smoking, tobacco-free campus. Smoking and tobacco use are prohibited on all property and buildings owned or controlled by the university. This includes the outdoor use of tobacco products and the use of tobacco products in university or state vehicles. Tennessee Tech permits the use of tobacco products in private vehicles on university property.

Access and Use of Tennessee Tech Property and Facilities

Access to and use of Tennessee Tech campus, facilities and property are restricted to Tennessee Tech, Tennessee Tech administration for official functions, affiliated individuals/entities, and invited or sponsored guests of Tennessee Tech, or when part or all of the Tennessee Tech's campus, buildings or facilities is open to the general public for a designated time and purpose.



Access/Use of Tennessee Tech property or facilities, other than for those scheduled for official Tennessee Tech sponsored meetings or events or administrative and/or normal educational purposes or departmental social gatherings to which the entire department is invited, shall be through a process of application, review and administrative approval as set forth in [Tennessee Tech Police 121, Access To and Use of Campus Property and Facilities](#).

Tennessee Tech buildings, facilities and/or property not specifically identified as available for use are specifically unavailable for use other than for normal administrative or educational purposes.

SEXUAL MISCONDUCT AND HARASSMENT

Title IX

No Person in the United States, shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance. (20 U.S.C. § 1681 et seq.)

Title IX is a federal law which protects students and employees of educational institutions against sex discrimination, including sexual misconduct. Title IX stipulates that no one, whether male or female, on the basis of sex can be excluded from participation in, denied benefits of, or be subjected to discrimination under any education program, service, or activity that is partially or wholly funded by federal dollars.

Title IX includes the following:

- Title IX prohibits sexual discrimination in education
- Title IX protects all genders
- Tennessee Tech has established procedures for handling complaints of sexual discrimination, harassment or violence
- Tennessee Tech will not tolerate retaliation against someone reporting sexual misconduct or filing a complaint

Tennessee Tech's Title IX Coordinator has overall responsibility for investigating and ensuring compliance with Title IX and other state and federal civil rights.

The Title IX Coordinator may be contacted at:

1 William L. Jones Drive
Room 256
Derryberry Hall
Cookeville, TN 38505
titleix@tntech.edu
931-372-3112

If You Are a Victim of Sexual Assault

- Get to a safe place and call 911
- Seek medical attention – Victims have the right to accept or decline any or all parts of a medical exam
- Preserve physical evidence – If at all possible, do not bathe, change clothing, use the restroom, or brush your teeth. This includes saving text or instant messages, pictures, social network pages and any other communications
- Report the incident – Victims are encouraged but not required to report incidents of sexual misconduct to the university. Reports can be made to the Tennessee Tech Police, the Title IX Coordinator or any Responsible Employee
- Seek counseling – Tech Counseling Center, 931-372-3331, www.tntech.edu/counsel

Tennessee Tech Policy 143, Sexual Misconduct

[Tennessee Tech Policy 143, Sexual Misconduct](#), applies to all Tennessee Tech students and employees and defines unacceptable behavior, identifies resources for persons who have been the victims of sexual misconduct, and describes the university's prevention and education efforts.

Definitions

Campus Security Authorities – individuals and organizations associated with Tennessee Tech who are responsible for reporting *Clery* crimes. Campus Security Authorities include:

1. Tennessee Tech Police
2. Any individual or individuals who have responsibility for campus security other than Tennessee Tech Police (e.g., an individual who is responsible for monitoring the entrance into Tennessee Tech property)
3. Any individual or organization specified in Tennessee Tech policy as an individual or organization to which students and employees should report criminal offenses
4. An official of Tennessee Tech who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings

Complainant – an individual alleging violations of Tennessee Tech policy.

Confidential Employee – any Tennessee Tech employee who is not required by law to report information regarding an incident of alleged sexual misconduct to the Title IX coordinator or designee.

Confidential Employees include:

1. Traditional professionals who have confidentiality and privilege obligations, such as physicians and clergy
2. Licensed professional counselors and professional trainees when their duties include counseling members of the university community

Individuals who are Confidential Employees are not Responsible Employees as defined under Tennessee Tech policy.

Consent – a clear and unambiguous agreement, expressed outwardly through mutually understandable words or actions, to engage in agreed upon sexual activity. An individual who is asleep, unconscious, mentally or physically incapacitated either through the effect of drugs or alcohol or for any other reason, or who is under duress, threat, coercion, or force cannot give consent. Past consent does not imply future consent. Consent can be withdrawn at any time.

Dating Violence – violence against a person when Complainant and Respondent are dating, or who have dated, or who have or had a sexual relationship. “Dating” and “dated” do not include fraternization between two (2) individuals solely in a business or non-romantic social context. Violence includes, but is not necessarily limited to:

1. Inflicting, or attempting to inflict, physical injury on Complainant by other than accidental means
2. Placing Complainant in fear of physical harm
3. Physical restraint

4. Malicious damage to the personal property of Complainant, including inflicting, or attempting to inflict, physical injury on any animal owned, possessed, leased, kept, or held by Complainant
5. Placing Complainant in fear of physical harm to any animal owned, possessed, leased, kept, or held by Complainant. T.C.A § 36-3-601(5)(c).

Domestic Violence – violence against a person when Complainant and Respondent:

1. are current or former spouses;
2. live together or have lived together;
3. are related by blood or adoption;
4. are related or were formerly related by marriage; or
5. are the adult or minor children of a person in a relationship described above.

Domestic violence includes, but is not necessarily limited to, the following:

1. Inflicting, or attempting to inflict, physical injury on Complainant by other than accidental means
2. Placing Complainant in fear of physical harm
3. Physical restraint
4. Malicious damage to the personal property of Complainant, including inflicting, or attempting to inflict, physical injury on any animal owned, possessed, leased, kept, or held by Complainant

5. Placing Complainant in fear of physical harm to any animal owned, possessed, leased, kept, or held by Complainant TCA § 36-3-601

Interim Measures – individualized services offered, as appropriate, to either or both Complainant and Respondent in an alleged incident of sexual misconduct prior to an investigation or while an investigation is pending.

Interim measures may include, but are not limited to:

1. No contact orders
2. Removal from or reassignment of housing
3. Removal from or reassignment of on campus work study and work assignments
4. Removal from or reassignment of a specific class or academic activity
5. Restriction of access to specified buildings or Tennessee Tech property
6. Restriction of privileges
7. Other types of temporary measures

Respondent – an individual alleged to have violated Tennessee Tech policy.

Responsible Employee – any Tennessee Tech employee who is required by law or Tennessee Tech policy to report to the Title IX Coordinator, or designee, the details regarding the incident of alleged sexual misconduct the Tennessee Tech employee knows or reasonably should know.

Responsible Employees include:

1. Supervisors (administrative and faculty);
2. Advisors for academic matters or student organizations;
3. Resident Advisors;
4. Title IX Coordinator and designees;
5. Tennessee Tech Police;
6. Campus Security Authorities; and
7. Other positions as designated by the Vice President or Director of the unit.

Sexual Assault – the nonconsensual sexual contact with Complainant by Respondent or Respondent by Complainant accompanied by any of the following:

1. When force or coercion is used to accomplish the act
2. The sexual contact is accomplished without the consent of Complainant
3. Respondent knows or has reason to know at the time of the contact that Complainant did not or could not consent T.C.A. § 36-3-505

Sexual Contact – includes, but is not limited to, the intentional touching of Complainant's, Respondent's, or any other person's intimate parts, or the intentional touching of the clothing covering the immediate area of Complainant's, Respondent's, or any other person's intimate parts, if that intentional touching can be reasonably construed as being for the purpose of sexual arousal or gratification.

Sexual Misconduct – for the purposes of this policy, "sexual misconduct" is defined as domestic violence, dating violence, sexual assault, and stalking.

Stalking – a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested. T.C.A. § 39-17-315(a)(4).

Sexual Misconduct Investigation Requirements and Procedures

- A. The Investigator will conduct an adequate, reliable, and impartial investigation of the complaint and provide notification of the outcome to Complainant and Respondent.
- B. Initiating an investigation
 1. Both before and during the pendency of the investigation, the Title IX Coordinator's Office shall consider what, if any, Interim Measures may be necessary.
 2. Complaints made anonymously or by a third party will be investigated to the extent possible.
 3. If the Investigator, in consultation with the Title IX Coordinator or Compliance Officer, as appropriate, determines that a complaint does not rise to the level of Sexual Misconduct under this policy, the Investigator will, if appropriate, refer the complaint to the appropriate Tennessee Tech administrator for further action if required.

- C. Tennessee Tech will provide written notice to Respondent of the allegations constituting a potential violation of this policy.

Informal Resolution

- A. The Investigator may facilitate an informal resolution of the complaint if:
 1. the Investigator determines that the particular complaint is appropriate for such a process;
 2. Complainant and Respondent voluntarily agree to participate in an informal resolution;
 3. the informal resolution does not involve a full investigation and adjudication; and
 4. Complainant and Respondent receive a full disclosure of the allegations and options for formal resolution.
- B. Tennessee Tech will conduct a fair, impartial investigation in a timely manner. The timeframe for the investigation will depend on the complexity of the investigation and the severity and the extent of the allegations.

Outcome of Investigation and Determination of Appropriate Action

- A. Upon completion of the investigation, but before a decision is made about the matter, the Investigator shall prepare a written report that includes the allegations made by Complainant, the response of Respondent, corroborating or non-corroborating statements of the witnesses, review of other evidence obtained, findings of fact and conclusions that may be drawn

from the evidence gathered, and proposed recommendations about the disposition of the matter.

- B. Tennessee Tech will provide both parties with a copy of the report. Both parties will have seven (7) business days to file any written objections with the Title IX Coordinator and with the other party. The Title IX Coordinator will consider the objections and provide a written response to both parties. The Title IX Coordinator will then forward the report to the appropriate Vice President with the objections and response attached.
- C. Depending on whether Complainant is a student or employees are involved, the report shall be delivered to the Vice President for Student Affairs or the Vice President for Planning and Finance, respectively.
- D. After review of the report and unless the aforementioned Vice President believes additional fact finding is necessary, the Vice President shall make a determination based on a preponderance of the evidence presented as to whether or not a violation of this policy occurred.
- E. The Vice President's written determination shall be provided simultaneously to Complainant and Respondent provided circumstances do not prevent simultaneous notice.

Reconsideration of Decision

- A. Either party may file a request in writing that the Vice President reconsider his/her decision. The party shall notify the Investigator in writing of the request for reconsideration within five (5) business days of receipt of the Vice President's decision.
- B. The written request must explain why the party requesting reconsideration believes the factual information was incomplete, the analysis of the facts was incorrect, and/or the appropriate legal standard was not applied, and how this would change the determination in the case.
- C. The Vice President will issue a written response to the request as promptly as possible. The decision of the Vice President is final.
- D. Unless the Investigator or Title IX Coordinator receives the written request for reconsideration within five (5) business days of receipt of the Vice President's decision, the initial decision of the Vice President is final.

Disciplinary and Criminal Sanctions

If the Vice President determines that a policy violation occurred, Respondent shall be referred to the appropriate personnel for a determination of discipline. Any student who violates Tennessee Tech Policy 143 is subject to the disciplinary sanctions set forth in [Tennessee Tech Policy 302, Student Conduct](#) these include:

- Informal Warning
- Official Warning
- No Contact Order

- Restitution
- Restriction of Privileges
- Educational Action
- Disciplinary Probation
- Housing Probation, Suspension or Cancellation of Housing Contract
- Other Interim Measures
- Expulsion

Any employee who violates Tennessee Tech's Policy 143 is subject to the disciplinary sanctions set forth in [Tennessee Tech Policy 650, Disciplinary Action](#). These include:

- Verbal or Written Warning
- Suspension with Pay
- Suspension without Pay
- Demotion
- Disciplinary Probation
- Termination

Students or employees found guilty of violating Tennessee Tech Policy 143 could also face criminal prosecution.

Retaliation

- A. Tennessee Tech, its officers, employees, agents, or students are strictly prohibited from retaliating, intimidating, threatening, coercing, or otherwise discriminating against any individual for exercising his/her rights or responsibilities under this policy.
- B. Retaliation will result in disciplinary measures up to and including termination or expulsion.

Reporting Incidents of Sexual Misconduct and Confidentiality

Although Tennessee Tech strongly encourages all members of its community to report violations of its sexual misconduct policy, it is the victims' choice whether or not to make a report. Victims have the right to decline police involvement. Requests for confidentiality and requests that no investigation or disciplinary action be taken may not be honored in all cases. Tennessee Tech will weigh such requests against its obligation to provide a safe, non-discriminatory environment for all students including the victims. Victims should understand that the university's ability to meaningfully investigate the incident and pursue disciplinary action against the alleged offenders may be limited under those circumstances.

As stated previously, reports to professional licensed counselors including the Tennessee Tech Counseling Center or to professional medical healthcare providers including the Tennessee Tech Health Services are confidential in every aspect to the extent allowed by law.

The following professional licensed counselors offer their services through Tennessee Tech:

- [Tennessee Tech Counseling Center, 931-372-3331, https://www.tntech.edu/counsel/](https://www.tntech.edu/counsel/)
- Employee Assistance Program (EAP), 855-437-3486, <https://www.tn.gov/finance/article/fa-benefits-eap>

Disclosure to Victims of Violent Crimes or Non-Forcible Sex Offenses

Tennessee Tech will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Tennessee Tech will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Sexual Misconduct Education and Prevention

Tennessee Tech has developed a comprehensive educational program designed to prevent sexual misconduct through prevention and awareness training for all incoming students and employees as well as ongoing instruction and related public events for the campus community. The goal of this program is to:

- Identify behavior that constitutes domestic violence, dating violence, sexual assault, and stalking
- Provide a clear definition and understanding of consent
- Develop safe and positive options for bystander intervention to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, and stalking against another
- Provide information so students and employees may recognize warning signs of abusive behavior and learn how to avoid potential attacks to reduce the risk of sexual misconduct
- Obtain additional sexual misconduct prevention resources and services, such as the Awaken Grant

- Collaborate with local agencies from different fields, such as medical, law enforcement and prosecutors to advance the issue of sexual violence prevention
- Ensure all relevant and required information is contained in the ASR in compliance with *Clery*

Additional sexual misconduct prevention programming includes:

- SOAR: Every new student and transfer student attends a mandated orientation to learn about Tennessee Tech’s sexual misconduct policies, prevention and awareness programs. Additionally, Tennessee Tech utilizes Haven, the Everfi online training product.
- The presentation of training seminars to individual departments, offices, groups and residents of on-campus housing facilities by the Title IX Coordinator regarding sexual misconduct, harassment, the law and Tennessee Tech policy.
- Annual training of the Title IX Coordinator and other responsible members of the campus community in investigating and responding to sexual misconduct.
- Distributing sexual assault information pamphlets in on-campus residence facilities and university buildings.
- Online Title IX training for employees.
- Annual, mandatory online training for those employees designated as Responsible Employees.
- Participation in such national and international programs as the Clothesline Project and the Take Back the Night march.

Bystander Intervention

Tennessee Tech’s Bystander Intervention Program is a sexual violence prevention strategy that seeks to educate students and employees on how to recognize and respond to potentially harmful situations.

Bystander Intervention Model & Tips

- A. Notice the Incident** – If you see something, do something. Obviously, bystanders can’t help if they do not take note of the situation.
- B. Interpret Incident as Emergency** – Bystanders should evaluate the situation and determine whether it is an emergency or at least one in which someone needs assistance.
- C. Assume Responsibility** – Bystanders must decide whether to assume responsibility for providing help. Research shows that a bystander is less likely to help if there are other bystanders around. If a single bystander is present, he or she is more likely to assume responsibility.
- D. Provide Assistance** – Assistance can include helping the person leave the situation, confronting a behavior, diffusing a situation, or calling for additional support.

Tips for Intervening

In a situation potentially involving sexual assault, relationship violence or stalking:

- Approach everyone in a calm and friendly manner
- Avoid using violence
- Be honest and direct whenever possible

- Recruit help if necessary
- Keep yourself safe
- If the situation escalates, contact Tennessee Tech Police or other law enforcement

Drug and Alcohol Facilitated Rape:

Sometimes drugs may be used to involuntarily sedate someone so that they are unable to defend themselves against sexual assault. Victims are often unable to remember that happening to them. While it's hard to protect yourself from predators, there are few things you can do to minimize your risks of being a victim of drug-facilitated sexual assault.

- Watch your drink when socializing and keep it covered
- Avoid drinking anything out of a shared punch bowl
- Help your friends stay safe, especially if they seem more intoxicated than their consumption would warrant
- Make agreements with your friends to check with each other during and after social events to ensure everyone's safety
- Stick together
- Avoid accepting a drink from someone you don't know

What to do if you think you've been drugged and sexually assaulted:

- Get safe: call a friend or Tennessee Tech Police to assist you
- Get medical attention: as soon as possible, go to the hospital or to Tennessee Tech Health Services to be examined
- Report the assault to Tennessee Tech Police, college officials or local law enforcement

- Get help and support: seek crisis intervention counseling or therapy from the Tennessee Tech Counseling Center

Resources

Tennessee Tech will provide the campus community notification of existing campus and community medical services, victim advocacy, an explanation of her/his rights, legal assistance, visa and immigration support, student financial aid assistance, counseling and mental health services, and other services available to victims of sexual misconduct whether or not the incident is reported to campus, criminal and/or civil authorities.

Some of the resources available to victims of sexual misconduct include:

On-Campus Resources

- Tennessee Tech Dean of Students, (931) 372-6758, <https://www.tntech.edu/dos/>
- Tennessee Tech Counseling Center, (931) 372-3331, <https://www.tntech.edu/counsel/>
- Tennessee Tech Women's Center, (931)-372-3850, <https://www.tntech.edu/women/>
- Tennessee Tech Health Services, (931)-372-3320, <https://www.tntech.edu/healthservices/>

Off-Campus Resources

- Employee Assistance Program (EAP), 1-(855)-437-3486, <https://www.tn.gov/finance/article/fa-benefits-eap>
- Sexual Assault Center, 1-(800)-879-1999, <http://www.sacenter.org>
- Crisis Pregnancy Support Center, (931)-526-5525, <http://www.cookevillecpc.org/>



- RAINN (Rape, Abuse & Incest National Network), 1-(800) 656-4673, www.rainn.org
- Suicide Prevention and Crisis Prevention 1-(855)-274-7471 <https://www.tn.gov/behavioral-health/section/need-help>
- Genesis House, (931)-526-5197, <http://www.geneshouseinc.com/>
- Gay, Lesbian & Transgender National Hotline: 1-(800)-843-4564, <https://www.glbthotline.org/hotline.html>
- National Domestic Violence Hotline: 1-(800)-799-7233, <http://www.thehotline.org/>

Sex Offender Registry

The Federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002 require that whenever sex offenders become employees, students or volunteers at a Tennessee higher education institution, they must update the Tennessee Bureau of Investigation (TBI) sexual offender registration/monitoring form and deliver it to TBI in Nashville. Under Tennessee law, sexual offenders are people convicted in Tennessee of committing a sexual offense or people convicted in another state or county or a federal or military court of committing an act that is a

sexual offense in Tennessee. A sexual offense is the commission of acts, including but not limited to, aggravated and statutory rape, sexual battery, sexual exploitation of a minor, aggravated prostitution, and kidnapping.

Both acts designate certain registered sexual offender information as public which amends and supersedes the Family Educational Rights and Privacy Act (FERPA) and other federal and state laws prohibiting the disclosure of such personal information. Publication of this information of sex offenders does not constitute grounds for a grievance or complaint under Tennessee Tech policies or procedures.

The most recent TBI information concerning sex offenders employed, enrolled or volunteering at Tennessee Tech is available from the Tennessee Tech Police. Additional information is available online at:

- National Sexual Offender Registry www.nsopw.gov
- Tennessee Bureau of Investigation Sexual Offender Registry <https://www.tn.gov/tbi/general-information/tennessee-sex-offender-registry.html>

ALCOHOL AND DRUGS

Tennessee Tech is committed to creating an environment that prepares students for success in the global economy. The possession and use of illegal drugs, the abuse of legal substances, and the illegal and abusive use of alcohol dramatically and negatively affect this commitment.

Tennessee Tech Policy

Pursuant to [Tennessee Tech Policy 172, Alcohol and Drugs](#) :

- The unlawful manufacture, distribution, possession, or use of any drug on Tennessee Tech property or at any Tennessee Tech-Sponsored Activity is prohibited.
- The unlawful manufacture, distribution, possession, or use of alcohol at any Tennessee Tech sponsored activity is prohibited.
- The manufacture, distribution, possession, or use of alcohol on Tennessee Tech property is prohibited unless specifically allowed by Tennessee Tech policy.

Standards of Conduct

The following standards govern the conduct of all students and employees:

- To the extent alcohol may be allowed pursuant to Tennessee Tech Policy 172, alcohol will not be abused by individuals of legal drinking age, nor used, possessed, or distributed to individuals who have not attained legal drinking age.

- Students and employees must comply with all applicable local, state, and federal laws pertaining to the possession and use of drugs and alcohol. Students or employees who violate these laws may be referred for criminal prosecution.

The distribution, possession, or use of alcohol is allowed under Tennessee Tech policy:

- When authorized by the President or the President's designee at specific locations and events
- When permitted pursuant to Tennessee Tech Policy 320, Greek Life
- When used for laboratory or classroom instruction or experiments

Disciplinary Sanctions under Tennessee Tech Policy

Any student who violates Tennessee Tech Policy 172 is subject to the disciplinary sanctions set forth in Tennessee Tech Policy 302, up to and including:

- Informal Warning
- Official Warning
- Restitution
- Restriction of Privileges
- Educational Action
- Disciplinary Probation
- Housing Probation, Suspension or Cancellation of Housing Contract
- Expulsion

Any employee who violates Tennessee Tech's Policy 172 is subject to the disciplinary sanctions set forth in Tennessee Tech Policy 650, Disciplinary Action, up to and including:

- Verbal or Written Warning
- Suspension with Pay
- Suspension without Pay
- Demotion
- Disciplinary Probation
- Termination

Students or employees may be referred for criminal prosecution in appropriate cases.

Criminal Penalties

Alcohol

It is unlawful for any person under the age of twenty-one (21) to buy, possess, transport (unless in the course of his or her employment), or consume alcoholic beverages, wine or beer. Such offenses are classified as Class A misdemeanors punishable by imprisonment for not more than 11 months, 29 days, or a fine of not more than \$2,500, or both. It is further an offense to provide alcoholic beverages to any person under the age of twenty-one (21), such offense being classified as a Class A Misdemeanor. The offense of public intoxication is a Class C misdemeanor punishable by imprisonment of not more than 30 days or a fine of not more than \$50, or both.

Public intoxication is a Class C Misdemeanor punishable by 11 hours of community service, possible revocation of driver's license, imprisonment of not more than thirty (30) days or a fine of not more than \$50, or both. Possession or casual exchange of a controlled substance is considered a Class A Misdemeanor. For the second or greater offense, punishment is one (1) to six (6) years of imprisonment and a fine of up to \$3,000.00.

Controlled Substances

Various federal and state statutes make it unlawful to manufacture, distribute, dispense, deliver, sell, or possess controlled substances. The penalty imposed depends upon many factors which include the type and amount of controlled substance involved, the number of prior offenses, whether death or serious bodily injury resulted from the use of such substance, and whether any other crimes were committed in connection with the use of the controlled substance.

Under state law, the offense of possession or casual exchange of a controlled substance is punishable as a Class A misdemeanor. If there is an exchange between a minor and an adult at least two years the minor's senior and the adult knew that the person was a minor, the offense is classified as a felony.

Federal Trafficking Penalties

Drug/Schedule	Quantity	Penalties	Quantity	Penalties
Cocaine (Schedule II)	500 - 4999 gms mixture	<p>First Offense:</p> <p>Not less than 5 years, and not more than 40 years. If death or serious injury, not less than 20 years, or more than life. Fine of not more than \$2 million if an individual, \$5 million if not an individual</p> <p>Second Offense:</p> <p>Not less than 10 years, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$4 million if an individual, \$10 million if not an individual</p>	5 kgs or more mixture	<p>First Offense:</p> <p>Not less than 10 years, and not more than life. If death or serious injury, not less than 20 years, or more than life. Fine of not more than \$4 million if an individual, \$10 million if not an individual.</p> <p>Second Offense:</p> <p>Not less than 20 years, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$20 million if not an individual.</p> <p>2 or More Prior Offenses:</p> <p>Life imprisonment</p>
Cocaine Base (Schedule II)	5-49 gms mixture		50 gms or more mixture	
Fentanyl (Schedule II)	40 - 399 gms mixture		400 gms or more mixture	
Fentanyl Analogue (Schedule I)	10 - 99 gms mixture		100 gms or more mixture	
Heroin (Schedule I)	100 - 999 gms mixture		1 kg or more mixture	
LSD (Schedule I)	1 - 9 gms mixture		10 gms or more mixture	
Methamphetamine (Schedule II)	5 - 49 gms pure or 50 - 499 gms mixture		50 gms or more pure or 500 gms or more mixture	
PCP (Schedule II)	500 - 4999 gms mixture	100 gm or more pure or 1 kg or more mixture		

Federal Trafficking Penalties

Drug/Schedule	Quantity	Penalties
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	<p>First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.</p> <p>Second Offense: Not more than 30 yrs. If death or serious injury, not less than life. Fine \$2 million if an individual, \$10 million if not an individual</p>
Flunitrazepam (Schedule IV)	1 gm or more	
Other Schedule III drugs	Any amount	<p>First Offense: Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p>Second Offense: Not more 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual</p>
Flunitrazepam (Schedule IV)	30 to 999 mgs	
All other Schedule IV drugs	Any amount	<p>First Offense: Not more than 3 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p>Second Offense: Not more than 6 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.</p>
Flunitrazepam (Schedule IV)	Less than 30 mgs	
All Schedule V drugs	Any amount	<p>First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</p> <p>Second Offense: Not more than 2 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.</p>

Federal Trafficking Penalties: Marijuana

Drug	Quantity	1st Offense	2nd Offense
Marijuana	1,000 kg or more mixture; or 1,000 or more plants	<ul style="list-style-type: none"> • Not less than 10 years, not more than life • If death or serious injury, not less than 20 years, not more than life • Fine not more than \$4 million if an individual, \$10 million if other than an individual 	<ul style="list-style-type: none"> • Not less than 20 years, not more than life • If death or serious injury, mandatory life • Fine not more than \$8 million if an individual, \$20 million if other than an individual
Marijuana	100 kg to 999 kg mixture; or 100 to 999 plants	<ul style="list-style-type: none"> • Not less than 5 years, not more than 40 years • If death or serious injury, not less than 20 years, not more than life • Fine not more than \$2 million if an individual, \$5 million if other than an individual 	<ul style="list-style-type: none"> • Not less than 10 years, not more than life • If death or serious injury, mandatory life • Fine not more than \$4 million if an individual, \$10 million if other than an individual
Marijuana	More than 10 kgs hashish; 50 to 99 kg mixture more than 1 kg of hashish oil; 50 to 99 plants	<ul style="list-style-type: none"> • Not more than 20 years • If death or serious injury, not less than 20 years, not more than life • Fine \$1 million if an individual, \$5 million if other than an individual 	<ul style="list-style-type: none"> • Not more than 30 years • If death or serious injury, mandatory life • Fine \$2 million if an individual, \$10 million if other than individual
Marijuana	1 to 49 plants; less than 50 kg mixture	<ul style="list-style-type: none"> • Not more than 5 years • Fine not more than \$250,000, \$1 million other than individual 	<ul style="list-style-type: none"> • Not more than 10 years • Fine \$500,000 if an individual, \$2 million if other than individual
Hashish	10 kg or less		
Hashish Oil	Any amount		

Health Risks Associated with Substance Abuse

- **Alcohol** – Alcohol consumption causes a number of changes in behavior and physiology. Even low doses significantly impair judgment, coordination, and abstract mental functioning. Statistics show that alcohol use is involved in a majority of violent behaviors on college campuses, including acquaintance rape, vandalism, fights, and incidents of drinking and driving. Continued abuse may lead to dependency, which often causes permanent damage to vital organs and deterioration of a healthy lifestyle.
- **Amphetamines** – Amphetamines can cause a rapid or irregular heartbeat, tremors, loss of coordination, collapse, and death. Heavy users are prone to irrational acts.
- **Cannabis** (Marijuana, Hashish) – The use of marijuana may impair or reduce short-term memory and comprehension, alter sense of time, and reduce coordination and energy level. Frequent users often have a lowered immune system and an increased risk of lung cancer. The active ingredient in marijuana, THC, is stored in the fatty tissues of the brain and reproductive system for a minimum of 28 to 30 days.
- **Cocaine/Crack** – The immediate effects of cocaine use include dilated pupils and elevated blood pressure, heart rate, respiratory rate, and body temperature, followed by depression. Crack, or free-base rock cocaine, is extremely addictive and can cause delirium, hallucinations, blurred vision, severe chest pain, muscle spasms, convulsions, and even death.
- **Hallucinogens** – Lysergic acid (LSD), mescaline, and psilocybin cause illusions and hallucinations. The user may experience panic, confusion, suspicion, anxiety, and loss of control. Delayed effects, or flashbacks, can occur even when use has ceased. Phencyclidine (PCP) affects the section of the brain that controls the intellect and keeps instincts in check. Because the drug blocks pain receptors, violent PCP episodes may result in self-inflicted injuries.
- Additional information concerning the health risks associated with commonly abused drugs can be found at www.drugabuse.gov/sites/default/files/cad-chart.pdf

Substance Abuse Prevention

Tennessee Tech's Alcohol and Drug Program (Program) is designed to help students and employees make healthy decisions regarding the use of alcohol and other drugs.

Through Tennessee Tech's Counseling Center, the Program:

- Provides accurate, helpful information about alcohol and other drugs
- Promotes responsible use
- Helps raise awareness of alcohol abuse and other drug issues
- Offers compassionate and confidential consultation and referral for students with concerns about alcohol and other drug use
- Supports recovery from substance abuse disorders

The Counseling Center's substance abuse prevention training includes:

- **e-CHUG** - An interactive, confidential web assessment tool that allows students to enter information about their drinking patterns and receive feedback about their use of alcohol
- **e-TOKE** - An interactive, confidential web assessment tool for students regarding the use of marijuana.

The Counseling Center also offers alcohol education workshops and outreach programs. The Counseling Center is located in the Roaden University Center, 3rd Floor, Room 307, 931-372-3331.

Substance Abuse Counseling, Treatment and Rehabilitation

Tennessee Tech does not currently provide drug or alcohol counseling, treatment, or rehabilitation programs for students. Referral to community treatment facilities may be made in appropriate cases.

The State of Tennessee's Employee Assistance Program, or EAP, is a counseling service for Employees and their eligible dependents who may be experiencing personal or work place problems including issues with substance abuse. For specific details regarding EAP, refer to the state website at <http://www.here4tn.com> or call 1-855-437-3486.

Additional counseling services and treatment centers are available throughout Tennessee related to substance abuse. Although most counseling and treatment centers charge for their services, some programs are free of charge.

The following is a list of some of the treatment and counseling centers located in Tennessee. This list is not an endorsement of these facilities by Tennessee Tech:

Al-Anon
www.al-anon.org

**Plateau Mental Health Center
New Leaf Recovery**
www.vbhcs.org
931-432-4123

Bradford Health Services
www.bradfordhealth.com
888-577-0012

Cumberland Plateau Recovery
www.cumberlandrecovery.com
931-403-3577

The Ranch
www.recoveryranch.com
888-545-4735
Cumberland Heights
www.cumberlandheights.org
615-356-2700

Mirror Lake Recovery Center
www.mirrorlakerecovery.com
844-900-0784

Narcotics Anonymous
www.na.org

National Institute on Alcohol Abuse and Alcoholism
[National Institute on Alcohol Abuse and Alcoholism Website](http://www.niaaa.nih.gov)

National Institute on Drug Abuse
www.na.org

Substance Abuse and Mental Health Service Administration
www.samhsa.gov/prevention

Alcohol and Drug Policy Notification

In accordance with the Drug-Free Schools and Communities Act, Tennessee Tech will ensure that all students and employees receive written notification of:

- The standards of conduct required under this policy
- A description of the applicable legal sanctions and enforcement under federal, state and local law for the unlawful manufacture, unlawful distribution, unlawful possession and unlawful use of drugs and alcohol
- A description of the health-risks associated with the use and abuse of drugs and alcohol
- A description of the alcohol counseling, treatment, rehabilitation and re-entry programs available to students and employees
- A clear statement that Tennessee Tech will discipline students and employees who violate this policy and a description of the possible disciplinary actions, up to and including expulsion or termination

Notification is delivered biannually to all students and employees via electronic mail. New employee hires will receive a printed copy of the notification at the time of their benefit enrollment. The Office of Compliance is responsible for ensuring the notification is delivered to all students. The Human Resource IS/Training Manager is responsible for ensuring the notification is delivered to all employees.

Biennial Review and Reporting Requirements under Federal Law

Pursuant to federal law, Tennessee Tech is required to perform a biennial review of its Alcohol and Drug Policy and abuse prevention programs.

This Biennial Review will include:

- A determination as to the effectiveness of the Alcohol and Drug Policy and substance abuse prevention programs with recommendations for any necessary changes
- The number of reported drug and alcohol-related violations and fatalities that occur on Tennessee Tech property or during any Tennessee Tech-sponsored activities
- The number and type of sanctions imposed as a result of any drug or alcohol-related violations and fatalities that occur on Tennessee Tech property or during any Tennessee Tech-sponsored activities that are reported to Tennessee Tech officials
- A written certification, maintained by the Vice President for Planning and Finance, that this policy is in compliance with all applicable federal laws and regulations
- The names of the Biennial Review Committee members chosen by the Vice President for Planning and Finance and the Vice President for Student Affairs

Tennessee Tech retains Biennial Review records for at least three (3) years following the relevant fiscal year. A copy of these records are available, upon request, to the Secretary of the U.S. Department of Education and the general public.

STUDENT COMPLAINTS

Tennessee Tech's student complaint process is intended to assure that the concerns and complaints of undergraduate or graduate students are addressed fairly and resolved promptly. Complaints covered under this policy may stem from behavior or conditions that the student feels are unjust or inequitable or create hardship and that are not governed by other Tennessee Tech complaint, grievance or appeal procedures. To make a complaint not specifically covered by a procedure already in place, please complete and submit the online [Student Complaint Form](#). Student Affairs receives notice immediately upon submission of the online complaint.

If a student files a complaint that is covered by another process, the complaint will be governed by that process and will be referred to the appropriate school official for disposition. If a matter has been referred to another process for resolution, the student may not present the same complaint through this process.

Other processes for resolving concerns, complaint and appeal procedures include, but are not limited to:

1. TTU Policy 252 (Undergraduate Academic Fresh Start) and TTU Policy 275 (Graduate Academic Fresh Start)
2. TTU Policy 218 (Grade Appeals Policy)
3. TTU Policy 415 (Traffic, Parking, and Safety Enforcement)
4. TTU Policy 302 (Student Conduct)
5. File a complaint related to discrimination or harassment based on a protected category
6. TTU Policy 141 (Prohibited Discrimination and Harassment)
7. TTU Policy 142 (Process for Filing Title VI Complaints)
8. TTU Policy 143 (Sexual Misconduct)

How to Submit a Complaint

A student complaint form should be submitted to the Assistant Vice President for Student Affairs. It should contain, at a minimum, the student's name and official Tennessee Tech email address, the date of the alleged conflict or action, a summary of the complaint, a list of other persons who may provide information, and any appropriate documentation. The student must also include the resolution or outcome he or she is seeking.

If a student wishes to submit a complaint anonymously, "Anonymous" should be typed in the name section and any other section that may identify that student. Please be aware that the resolution of a complaint submitted anonymously might be difficult to achieve. However, at least the student was able to notify the university of the situation while maintaining privacy. The complaint must be submitted within ten (10) business days of the event giving rise to the complaint.

Complaint Procedures

1. Within five (5) business days of receiving the complaint, absent good cause, a conference will take place with the student and a staff member from the Assistant Vice President for Student Affairs office.
2. The student must submit all relevant documentation within ten (10) business days of the date the student files the complaint.
3. The staff member will notify appropriate persons and request any information or further documentation needed to resolve the complaint.
4. The staff member may attempt to resolve the complaint by encouraging discussion between the student(s) and other students or third party members of the university community or by taking the appropriate action to resolve the complaint.
5. A review of the complaint with the supervisor(s) or others in the line of supervision of third parties, if applicable, may be used when deemed appropriate and beneficial to the process.
6. Absent good cause, the staff member assigned to the complaint will file a final written resolution or a finding of “unresolved” in the Assistant Vice President for Student Affairs office within fifteen (15) business days of the date the student submits the relevant documentation. If there are circumstances requiring an extension of this deadline, the staff member assigned to the complaint will notify the parties involved.
7. If the student is not satisfied with the outcome of the complaint, the student may appeal the outcome within five (5) business days of receiving the final written resolution or finding of “unresolved.” The student must file with the Assistant Vice President for Student Affairs a written request online at [Student Complaint Appeal](#) for an appeal committee review.
8. The appeal committee will consist of five representatives who will serve a one-year term. These representatives will comprise: two student members appointed by the SGA president; one member appointed by the Vice President for Academic Affairs; one member appointed by the Vice President for Student Affairs; and one member appointed by the Vice President for Planning and Finance.
9. Absent good cause, the appeal committee will issue a final written decision within twenty (20) business days of the date the student submits an appeal. If there are circumstances requiring an extension of this deadline, the chair of the committee will notify the parties involved. The committee’s decision will be final.

ANNUAL FIRE SAFETY REPORT

Tennessee Tech is committed to fostering a safe environment for all members of the campus community, particularly for those who reside in on-campus housing facilities. The majority of university residential facilities are protected by modern sprinkler systems which have been demonstrated to have a positive effect on fire survivability and property loss. All of these facilities are monitored 24 hours a day by the Tennessee Tech Police through emergency notification equipment that not only serves to evacuate personnel during a fire but also notifies occupants about other hazards that may exist or emergency procedures that need to be followed (i.e. lock down, severe weather sheltering, etc.)

The Annual Fire Safety Report can be found online at:

www.tntech.edu/planning-and-finance/facilities/safety/annual-fire-report/

The [Campus Fire Log](#) can be reviewed 24 hours a day. The fire log contains information related to current year fires.

[Tennessee Tech's Fire Safety Guidelines](#)



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Fire Safety Statistic

Building Name	Safety System	2017 Drills	Number of recordable fires			Injuries			Deaths		
			2015	2016	2017	2015	2016	2017	2015	2016	2017
Browning-Evins Hall	a,b,c	4	0	0	0	0	0	0	0	0	0
Cooper-Dunn Hall	a,b,c	4	0	1	0	0	0	0	0	0	0
Crawford Hall	a,b,c	5	0	0	0	0	0	0	0	0	0
Jobe-Murphy Hall	a,b,c	3	0	0	0	0	0	0	0	0	0
Maddux-McCord Hall* under renovation	a,b,c	3	0	0	0	0	0	0	0	0	0
MS Cooper-Pinkerton Hall	a,b,c	6	0	0	0	0	0	0	0	0	0
New Hall (North)	a,b,c	8	0	0	1	0	0	0	0	0	0
New Hall (South)	a,b,c	3	0	0	0	0	0	0	0	0	0
Tech Village Apartments	a,b,c	3	0	1	0	0	0	0	0	0	0
Ellington-Warf Hall	a,b,c	6	0	0	0	0	0	0	0	0	0

- a. 24/7 centrally monitored for all building smoke/ heat detection equipment.
- b. Individual detectors, strobes, and audible alarms in all sleeping spaces.
- c. Automatic wet sprinklers in all sleeping spaces and public areas.
- d. Buildings not in service during reporting year.

Tennessee Tech continues to upgrade and improve fire systems in its buildings and will continue to enhance existing systems or install new systems as necessary. In addition, policies and procedures will continue to be reviewed for safety improvements and situational or legal (fire code) changes.

Fire Emergency Procedures

In the Event of a Fire

Any person seeing or suspecting a fire should pull the nearest fire alarm and contact 9-1-1. If the fire is small, such as a wastebasket fire, a reasonable attempt to extinguish the flames should be made. Even though the fire may be completely extinguished, the incident must be reported to Tennessee Tech Police and the Cookeville Fire Department as the underlying cause for the fire may still exist.

Fire Evacuation

- Never use elevators to evacuate a burning building
- Note the Posted Evacuation Routes and follow them to the nearest exit
- Go immediately to the designated assembly area and wait for further instructions
- Stay clear of emergency response personnel and equipment
- Do not re-enter the building until emergency response officials have declared that it is safe to do so
- Emergency fire drills shall be conducted for each building at least once per year

Residential Life Fire Drills/ Evacuation Procedures

Each residence hall staff member conducts quarterly fire drills to acquaint residents with the proper evacuation procedures in case of an actual fire emergency. The staff will inspect the building to ensure all residents have evacuated. Failure to leave the premises during a fire drill will result in disciplinary action. Fire drills are conducted to prepare you in case of an emergency.

After being alerted, students should:

- Keep low to the floor if there is smoke in the room
- Before passing through any doorway, feel the door; if it is hot, do not open the door
- Before opening a door, brace themselves against the door and open it slightly. If heat or smoke is present, close the door and stay in the room
- If they cannot leave the room, open the window
- If they are trapped, try to attract the fire department's attention by waving an object out the window. If there is a phone in the room, students should call Tennessee Tech Police and give the room number and specific location
- If students can leave a room, they should close all doors behind them as they exit
- Student should then go to the nearest exit or stairwell
- If the nearest exit is blocked by fire, heat, or smoke they should go to an alternate exit
- After evacuating a building, students should proceed to the parking lot area; emergency apparatus will be maneuvering around the building
- Follow the directions of fire, police and hall personnel

CRIME STATISTICS

Main Campus

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Murder & Non-Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Rape	2015	3	3	0	0
	2016	2	2	0	0
	2017	2	1	0	0
Fondling	2015	3	2	0	0
	2016	1	0	0	0
	2017	3	0	0	0
Statutory Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Incest	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Dating Violence	2015	2	1	0	0
	2016	4	4	0	0
	2017	4	0	0	0
Domestic Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Stalking	2015	7	1	0	0
	2016	1	1	0	0
	2017	6	0	0	0
Robbery	2015	0	0	0	0
	2016	1	0	0	0
	2017	0	0	0	0
Aggravated Assault	2015	6	2	0	0
	2016	0	0	1	2
	2017	0	0	0	0
Burglary	2015	16	6	1	0
	2016	6	4	1	0
	2017	10	2	2	0
Motor Vehicle Theft	2015	2	0	0	0
	2016	0	0	1	0
	2017	2	0	1	0
Arson	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Arrests					
Weapon Law Violations	2015	0	0	0	1
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	6	3	0	29
	2016	10	8	0	2
	2017	6	2	6	1
Liquor Law Violations	2015	1	0	0	1
	2016	5	2	7	0
	2017	10	8	0	0
DISCIPLINARY REFERRALS					
Weapon Law Violations	2015	1	1	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	22	22	0	0
	2016	16	16	0	0
	2017	13	13	0	0
Liquor Law Violations	2015	16	16	0	0
	2016	21	21	0	0
	2017	6	3	0	0

*Crimes reported in the student housing column are included in the on-campus category.

Hate Crimes: Main Campus

Under Clery, a hate crime is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias refers to a "preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, gender identity, ethnicity, or national origin." If any of the aforementioned Clery crimes involve such biases, those incidents are also considered hate crimes. Other crimes considered when hate crimes are being assessed include: larceny/theft, simple assault, intimidation, and damage/destruction/vandalism of property.

In 2016, one incident characterized by national origin bias occurred when a car was vandalized in a university parking lot.

Unfounded Crimes: Main Campus

The VAWA/Campus SaVE Act requires institutions to provide statistics on crime reports that were unfounded. Only law enforcement is permitted to unfound a report that would otherwise be submitted as a Clery statistic. If the campus police or local law enforcement deem the report false or baseless, the officer(s) must be able to articulate why the report was given that status. No other university affiliates have the legal authority to unfound a report and thus must submit any and all Clery crime reports they received, no matter what the outcome of the investigation was and no matter if a dean or other university official did or did not take disciplinary action.

- In 2015, one report was unfounded.
- In 2016, no reports were unfounded.
- In 2017, no reports were unfounded.

The entire annual statistical survey will be available October 1, 2018, at the U.S. Department of Education's website: <https://ope.ed.gov/campussafety/#/>

CRIME STATISTICS

Appalachian Center for Craft

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Murder & Non-Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Fondling	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Statutory Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Incest	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Dating Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Domestic Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Stalking	2015	1	1	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Robbery	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Aggravated Assault	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Burglary	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Motor Vehicle Theft	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Arson	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Arrests					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
DISCIPLINARY REFERRALS					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

*Crimes reported in the student housing column are included in the on-campus category.

Hate Crimes: Appalachian Center for Craft

Under Clery, a hate crime is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias refers to a "preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, gender identity, ethnicity, or national origin." If any of the aforementioned Clery crimes involve such biases, those incidents are also considered hate crimes. Other crimes considered when hate crimes are being assessed include: larceny/theft, simple assault, intimidation, and damage/destruction/vandalism of property.

There were no hate crimes reported in 2015, 2016 or 2017.

Unfounded Crimes: Appalachian Center for Craft

The VAWA/Campus SaVE Act requires institutions to provide statistics on crime reports that were unfounded. Only law enforcement is permitted to unfound a report that would otherwise be submitted as a Clery statistic. If the campus police or local law enforcement deem the report false or baseless, the officer(s) must be able to articulate why the report was given that status. No other university affiliates have the legal authority to unfound a report and thus must submit any and all Clery crime reports they received, no matter what the outcome of the investigation was and no matter if a dean or other university official did or did not take disciplinary action.

- In 2015, no reports were unfounded.
- In 2016, no reports were unfounded.
- In 2017, no reports were unfounded.

The entire annual statistical survey will be available October 1, 2018 at the U.S. Department of Education's website: <https://ope.ed.gov/campussafety/#/>

CRIME STATISTICS

Hyder-Burks Agricultural Pavilion and Tech Farm

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Murder & Non-Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Fondling	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Statutory Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Incest	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Dating Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Domestic Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Stalking	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Robbery	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Aggravated Assault	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Burglary	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Motor Vehicle Theft	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Arson	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Arrests					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	1	0
	2017	0	0	0	0
DISCIPLINARY REFERRALS					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

*Crimes reported in the student housing column are included in the on-campus category.

Hate Crimes: Hyder-Burks Agricultural Pavilion/Tech Farm

Under Clery, a hate crime is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias refers to a "preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, gender identity, ethnicity, or national origin." If any of the aforementioned Clery crimes involve such biases, those incidents are also considered hate crimes. Other crimes considered when hate crimes are being assessed include: larceny/theft, simple assault, intimidation, and damage/destruction/vandalism of property.

There were no hate crimes reported in 2015, 2016 or 2017.

Unfounded Crimes: Hyder-Burks Agricultural Pavilion Tech Farm

The VAWA/Campus SaVE Act requires institutions to provide statistics on crime reports that were unfounded. Only law enforcement is permitted to unfound a report that would otherwise be submitted as a Clery statistic. If the campus police or local law enforcement deem the report false or baseless, the officer(s) must be able to articulate why the report was given that status. No other university affiliates have the legal authority to unfound a report and thus must submit any and all Clery crime reports they received, no matter what the outcome of the investigation was and no matter if a dean or other university official did or did not take disciplinary action.

- In 2015, no reports were unfounded.
- In 2016, no reports were unfounded.
- In 2017, no reports were unfounded.

The entire annual statistical survey will be available October 1, 2018 at the U.S. Department of Education's website: <https://ope.ed.gov/campussafety/#/>

CRIME STATISTICS

Oakley Farm

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Murder & Non-Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Fondling	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Statutory Rape	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Incest	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Dating Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Domestic Violence	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Stalking	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Robbery	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Aggravated Assault	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Burglary	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Motor Vehicle Theft	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Arson	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

Offense	Year	On-Campus Property	Student Housing*	Non-Campus Property	Public Property
Arrests					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
DISCIPLINARY REFERRALS					
Weapon Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Drug Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
Liquor Law Violations	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0

*Crimes reported in the student housing column are included in the on-campus category.

Hate Crimes: Oakley Farm

Under Clery, a hate crime is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias refers to a "preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, gender identity, ethnicity, or national origin." If any of the aforementioned Clery crimes involve such biases, those incidents are also considered hate crimes. Other crimes considered when hate crimes are being assessed include: larceny/theft, simple assault, intimidation, and damage/destruction/vandalism of property.

There were no hate crimes reported in 2015, 2016 or 2017.

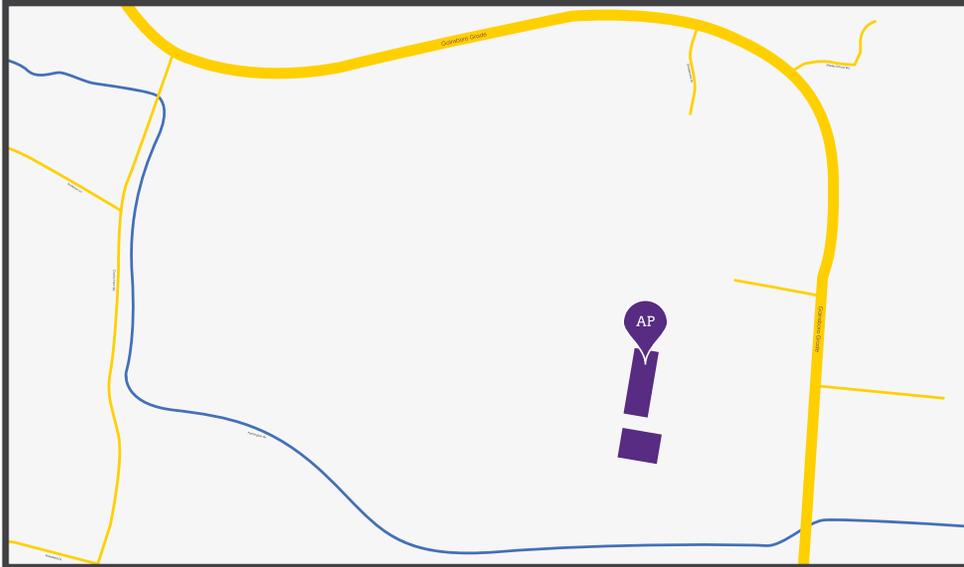
Unfounded Crimes: Oakley Farm

The VAWA/Campus SaVE Act requires institutions to provide statistics on crime reports that were unfounded. Only law enforcement is permitted to unfound a report that would otherwise be submitted as a Clery statistic. If the campus police or local law enforcement deem the report false or baseless, the officer(s) must be able to articulate why the report was given that status. No other university affiliates have the legal authority to unfound a report and thus must submit any and all Clery crime reports they received, no matter what the outcome of the investigation was and no matter if a dean or other university official did or did not take disciplinary action.

- In 2015, no reports were unfounded.
- In 2016, no reports were unfounded.
- In 2017, no reports were unfounded.

The entire annual statistical survey will be available October 1, 2018 at the U.S. Department of Education's website: <https://ope.ed.gov/campussafety/#/>

Hyder-Burks Agricultural Pavilion/Shipley Farm
2390 Gainesboro Grade, Cookeville, TN 38501



Tennessee Tech Golden Eagle Golf Club
1500 Country Club Road, Cookeville, TN 38501



Kappa Sigma Fraternity
525 N. Walnut Ave, Cookeville, TN 38501

Phi Delta Theta Fraternity
626 N Walnut Ave, Cookeville, TN 38501

Pi Kappa Phi Fraternity
421 N Walnut Ave, Cookeville, TN 38501

Pi Kappa Alpha Fraternity
511 N. Peachtree Ave, Cookeville, TN 38501

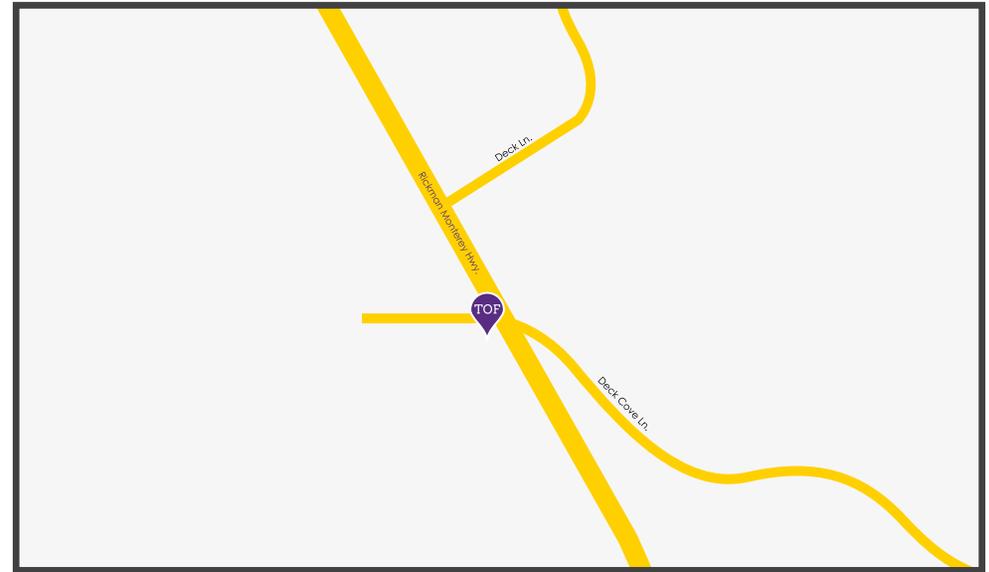
Sigma Alpha Epsilon Fraternity
68 W 5th Street, Cookeville, TN 38501

Sigma Chi Fraternity
507 N. Walnut Ave, Cookeville, TN 38501

Phi Gamma Delta
527 N. Peachtree Ave, Cookeville, TN 38501

Sigma Phi Epsilon
642 N Peachtree Ave., Cookeville, TN 38501

Tennessee Tech Oakley Farm
1198 Monterey Hwy, Livingston, TN 38570





Tennessee

TECH

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