Tennessee Tech University

Department Name

Course Name

### TIme/Location

## Instructor Information

**Instructor’s Name:**
**Office:**  **Telephone Number:
Email:**

Office Hours:

# Course Information

### Texts and References

### Course Topics

### Course Objectives/Student Learning Outcomes

After successful completion of this course, students will be able to do the following:

### Major Teaching Methods

### Special Instructional Platforms/Materials/Software Requirements

### Grading and Evaluation Procedures

# Course Policies

### Student Academic Misconduct Policy

Maintaining high standards of academic integrity in every class at Tennessee Tech is critical to the reputation of Tennessee Tech, its students, alumni, and the employers of Tennessee Tech graduates. The Student Academic Misconduct Policy describes the definitions of academic misconduct and policies and procedures for addressing Academic Misconduct at Tennessee Tech. For details, view the Tennessee Tech’s Policy 217 – [Student Academic Misconduct at Policy Central](https://tntech.policytech.com/dotNet/documents/?docid=701).

### Class Participation

### Assignments and Related Policy

### Disability Accommodation

**Students with a disability requiring academic adjustments and accommodations must contact the Accessible Education Center (AEC). AEC is located in the Roaden
University Center, Room 112; phone 372-6119. For more information see Tennessee Tech Policy 340 (Services for Students with Disabilities) at** [**www.tntech.edu/policies**](https://oudev.tntech.edu/policies/index.php)**."**

### Communications

### Covid-19

1. Students must take personal responsibility in following the recommended CDC COVID-19 guidelines. Students are expected follow all COVID-19 directives published by Tennessee Tech including, but not limited to, notices on Tennessee Tech’s webpage, building and facilities signage, and similar publications. The university’s Return to Campus Student Handbook can be found at <https://www.tntech.edu/return/index.php>.
2. According to Tennessee Tech University’s protocols, face coverings must be worn (covering the mouth and nose) by students in the classroom at all times.
3. Students must abide by predetermined social distancing guidelines and seating arrangements. Movement during class sessions should be limited as to not endanger other students or faculty. Students should be conscious and respectful of others and their health concerns.
4. Students who refuse to comply with university protocols on these matters will be reported to the Tennessee Tech Dean of Students.
5. Students should direct all requests for excused class absences related to COVID-19, regardless of where the COVID-19 testing is performed, to Tennessee Tech’s Health Services. The Office of Student Affairs will provide notifications to faculty members of student absences and the expected length of the absence.

## Miscellaneous

## Syllabus Updates

This syllabus, with its course schedule, is based on the most recent information about the course content and schedule planned for this course. Its content is subject to revision as needed to adapt to new knowledge or unanticipated events. Updates will remain focused on achieving the course objectives and students will receive notification of such changes. Students will be notified of changes and are responsible for attending to such changes or modifications as distributed by the instructor or posted.

## Tips for Success

In my experience, students are most successful in this course when they do the following: