Form I2/L2

PROMOTION CONSIDERATION CHECK-OFF LIST

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check-off list to determine whether faculty member meets the minimum requirements for consideration for promotion:

1. The faculty member holds a full-time appointment in one of the following academic

ranks (see TTU Policy 206 - Faculty Promotion, Section V.)

\_\_\_\_ a. instructor/lecturer \_\_\_\_ b. senior instructor/lecturer \_\_\_\_ c. master instructor/lecturer

2. For promotion to senior instructor/lecturer, the faculty member

\_\_\_\_ Provides documented evidence of high quality teaching and contribution to student development;

\_\_\_\_ holds a minimum of a Master's degree from an accredited institution in the instructional discipline or related area;

\_\_\_\_ has completed five full academic years at the rank of lecturer at the end of the academic year during which the faculty member is applying for promotion to senior instructor;

\_\_\_\_ Shows evidence of good character, mature attitude, and professional integrity.

For promotion to master instructor/lecturer, the faculty member

\_\_\_\_ provides documented evidence of teaching excellence and superior contribution to student development or superior scholarly or creative activity will contribute to the positive record of the candidate for advancement to the rank of Master Instructor. Since there is no higher rank as an Instructor, promotion to Master Instructor is taken with great care and requires a level of achievement beyond that required for Senior Instructor. This rank is not a reward for long service; rather it is recognition of superior achievement within the discipline with every expectation of continuing contribution to the university and the larger academic community;

\_\_\_\_ provides documented evidence of sustained high quality professional productivity and national recognition in the academic discipline or sustained high quality professional productivity in the academic discipline that is consonant with the goals of the university and of the academic unit to which the faculty member belongs;

\_\_\_\_ holds a minimum of a Master's degree from an accredited institution in the instructional discipline or related area;

\_\_\_\_ has completed five full academic years at the rank of senior lecturer at the end of the academic year during which the faculty member is applying for promotion to master lecturer;

\_\_\_\_ Evidence of good character, mature attitude, professional integrity and a high degree of academic maturity and responsibility.

\_\_\_\_ The faculty member has indicated in writing that he/she wishes to be considered for promotion.

\_\_\_\_ Exceptions to the above minimum rank qualifications may be made by

recommendation of the President. If so, check this item.

Completed by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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