

# Annual Faculty Evaluation

Name: \_\_\_\_\_ Department: \_\_\_\_\_  
Date: \_\_\_\_\_ Tenure Date: \_\_\_\_\_  
Present Rank: \_\_\_\_\_ Date Rank Assigned: \_\_\_\_\_

*Near the end of the academic year, each departmental chairperson will evaluate the performance of every faculty member in that department. Prior to completing the rating form, the chair should work with the faculty member to summarize annual accomplishments in the areas of responsibility agreed to in the Planning Document, as well as other relevant data.*

## Contribution to University Mission

Education for Life | Innovation in All We Do | Exceptional Stewardship | Engagement for impact

Self-Evaluation Ratings: Overall																
Category	Exemplary			Above Expectations			Meeting Expectations			Needs Improvement			Unacceptable			N/A
	+	5	-	+	4	-	+	3	-	+	2	-	+	1	-	
Teaching (    %)																
Research/Scholarship/ Creative Activity (    %)																
Service/Outreach (    %)																
Advising/Mentoring/ Coaching (    %)																
Admin/Other (    %)																
Professionalism (optional)																
OVERALL																

Faculty Justification (optional):

Chairperson's Ratings: <b>Teaching</b> (      %)						
Goals / Activities	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Expectations of Position/Rank						
<b>OVERALL</b>						

Chairperson's Ratings: <b>Research / Scholarship / Creative Activity</b> (      %)						
Goals / Activities	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Expectations of Position/Rank						
<b>OVERALL</b>						

Chairperson's Ratings: <b>Service / Outreach</b> (      %)						
Goals / Activities	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Expectations of Position/Rank						
<b>OVERALL</b>						

- *Expectations of Position/Rank* – This category is designated for goals, activities, and expectations that the evaluator deems important for that position/rank, but are not represented in the faculty member's specified goals/activities.
- *Overall* - When determining overall scores, individual goal scores may be weighted at the discretion of the evaluator. If a category does not apply, please indicate N/A.

Chairperson's Ratings: <b>Advising / Coaching / Mentoring</b> (      %)						
Goals / Activities	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Expectations of Position/Rank						
<b>OVERALL</b>						

Chairperson's Ratings: <b>Administration / Other</b> (      %)						
Goals / Activities	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Expectations of Position/Rank						
<b>OVERALL</b>						

Chairperson's Ratings: <b>Overall</b>						
Category	Exemplary +    5    -	Above Expectations +    4    -	Meeting Expectations +    3    -	Needs Improvement +    2    -	Unacceptable +    1    -	N/A
Teaching (    %)						
Research/Scholarship/ Creative Activity (    %)						
Service/Outreach (    %)						
Advising/Mentoring/ Coaching (    %)						
Admin/Other (    %)						
Professionalism (optional)						
<b>OVERALL</b>						

Entries in these categories must be documented by the chairperson. An overall rating of unacceptable must be supported by ratings of unacceptable in a major portion of the faculty member's load or by documentation of significant problems in the "other" category.

Comments of Chairperson:

Signature: \_\_\_\_\_

Comments of the Dean:

Signature: \_\_\_\_\_

Comments of Faculty Member:

Signature: \_\_\_\_\_