



## Policy A1.5 Academic Actions Notification

### Form A1:5H: Amend Instructional Delivery Mode

#### Reporting Schedule Notification Dates:

- \_\_\_\_\_ May 15 for all actions approved between Jan 1 and April 30  
 \_\_\_\_\_ Aug 15 for all actions approved between May 1 and July 31  
 \_\_\_\_\_ Jan 15 for all actions approved between Aug 1 and Dec 31

**Instructional Delivery Mode:** Descriptions below refer only to the way the actual instructional contact hours each week are delivered. Using technology for some homework assignments or using technology in a face-to-face class is not counted toward the amount of direct instruction delivered using technology.

- **Traditional:** None of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.
- **Hybrid:** A majority of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.
- **Fully Online:** All of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.

**Institution:** \_\_\_\_\_

**10 Digit Program CIP Code** (XX.XX.XXXX.XX): \_\_\_\_\_

**Academic Program Title:** \_\_\_\_\_ **Degree Designation:** \_\_\_\_\_

**Current Delivery Mode(s):** \_\_\_\_\_ **New Delivery Mode(s):** \_\_\_\_\_

**Institutional or Governing Board Approval Date** (month/year): \_\_\_\_\_

**Implementation Date** (month/year): \_\_\_\_\_

**Provide a brief rationale for the update in the instructional delivery mode. Indicate if the current delivery mode will be retained.**

\_\_\_\_\_  
**Chief Academic Officer Signature** (electronic signature acceptable)

\_\_\_\_\_  
**Date**