



Policy A1.5 Academic Actions Notification

Form A1:5I: Inactivation of an Existing Academic Program or Concentration

Reporting Schedule Notification Dates:

- _____ May 15 for all actions approved between Jan 1 and April 30
- _____ Aug 15 for all actions approved between May 1 and July 31
- _____ Jan 15 for all actions approved between Aug 1 and Dec 31

Students in the Program:

_____ Number of students currently in the program/concentration

If there are any students currently in the program/concentration, the Notification of Inactivation **must** be accompanied by a Teach-out Plan that details how the institution will accommodate affected students.

Please Note:

- If inactivating an academic program, all concentrations will automatically be inactivated.
- Inactive programs/concentrations will automatically be terminated 3 years from the Effective Date and removed from the Academic Program Inventory unless THEC receives notification of the intent to reactive the program prior to three years from the Effective Date.

Institution: _____

Inactivation of existing: ____ academic program **OR** ____ concentration(s)

10 Digit Program CIP Code (XX.XX.XXXX.XX): _____

Academic Program Title: _____ **Degree Designation:** _____

Concentration Title(s): _____

Institutional or Governing Board Approval Date (month/year): _____

Implementation Date (month/year): _____

Provide a brief rationale for inactivating the academic program or concentration(s).

Chief Academic Officer Signature (electronic signature acceptable)

Date