

1. COVER SHEET

Project Title: _____

STUDENT INFORMATION (as of today):

Name: _____	Student ID _____
Address: _____ Street _____	T#: _____
_____ City, State, Zip Code	Telephone Number: _____
Major: _____	TTU Email Address: _____
	Minor: _____

Faculty Mentor: _____ Co-Investigator(s): _____

Classification: ☐ Freshman 1st year **Double click check boxes:** *These questions are only for demographic purposes
☐ Sophomore 2nd year *Sex: Male ☐ Female ☐ Other ☐ No Response ☐
☐ Junior 3rd year *To which racial or ethnic group(s) do you **most** identify?
☐ Senior 4th year African-American ☐, Asian/Pacific Islanders ☐, Caucasian ☐,
 Latino or Hispanic ☐, Native American or Aleut ☐, Other ☐

Expected Graduation Date: _____
 (Enter Month and Year e.g., September 2025)

Cumulative GPA: _____ Major GPA: _____

BUDGET: (food is not allowed)

STIPEND _____ (\$3500 maximum)
 SUPPLIES _____
 OTHER _____
TOTAL _____
 (requested from grant)

SIGNATURES:

_____ (STUDENT)	_____ (DATE)
_____ (FACULTY MENTOR)	_____ (DATE)

2. FACULTY MENTOR'S SUPPORT FORM

To be completed by faculty mentor. Must be digitally signed and included as part of the SISE grant proposal.

Faculty Mentor Information:

Name: _____

Rank: _____

College/School : _____

Department: _____

Telephone: _____

Email Address: _____

Is IRB Approval Required? ☐ Yes ☐ No If yes, has it been secured? ☐ Yes ☐ No
Institutional Review Board for the Protection of Human Subjects at Tennessee Technological University

Is Performance License, Royalties, or Copyright Permission Required? ☐ Yes ☐ No
If yes, has it been secured? ☐ Yes ☐ No

Is IACUC Approval Required? ☐ Yes ☐ No If yes, has it been secured? ☐ Yes ☐ No
Institutional Animal Care and Use Committee

Has the Student taken all required safety courses? ☐ Yes ☐ No

If you have more than one student applying for the SISE GRANT, please rank this student/project in comparison to the other students (1 of 2 , etc.) Rank: _____ of _____

Faculty Mentor Additional Comments (Include any relevant information about the student, project, or grant not addressed elsewhere in this application. Maximum 250 words.)

Faculty Mentor Endorsement:

Mentor Signature

Date

☐ My department chair is aware of this project and is supportive of the project and my involvement as a faculty mentor.

3. SISE BUDGET FORM**(To be developed in consultation with faculty mentor)**

Student Name: _____

Project Title: _____

DETAILED BUDGET

Itemize expenses for items not provided by Tennessee Tech or your faculty mentor. If the student requests the maximum stipend of \$3,500, expenses may not exceed \$500. If a smaller stipend is requested, total expenses plus stipend may not exceed \$4,000. In general, the majority of the budget is expected to support the student stipend rather than equipment or supplies, reflecting the student's time commitment to the project and the goal of developing selected durable life skills through sustained engagement. Submit supporting documentation (such as product specifications, cost estimates, or travel request forms) if applicable. List items by category (e.g., supplies, personal protective equipment, services, equipment, mileage) and justify any unusual expenses. Round all amounts to the nearest dollar. If total project costs exceed \$4,000, list other sources of support (e.g., SMAC 606 or other grants) on a separate sheet.

Expense Items	Estimated Costs
	\$
	\$
	\$
	\$
	\$
	\$
Travel (project-related only; no conference travel)	\$
Stipend (\$3500 Maximum)	\$

Total Budget Request:
\$

All requested funds for expense items—including materials, supplies, equipment, software, computers, resources, project-related travel, or outside services—must be clearly documented in the project description in Section 3. Because not all review committee members will be familiar with your field, explanations should be written for an educated lay audience and clearly justify the need for each expense. Documentation must include:

- Name or description of the expense item
- Cost of the expense item
- Detailed justification for why the item is necessary
- Brief description of how this item is to be used in the project
- Whether the project could be completed without the requested item(s)

4. HEALTH and SAFETY

Consider your project from start to finish. Describe any health or safety issues associated with the work you will perform and the precautions that will be taken to minimize risk. Include information on hazards, wastes generated, environmental protection, and measures to protect yourself and others. (250 word maximum)

5. Ethics

Describe any ethical considerations related to your project. (250 word maximum)

Ethics Signature Statement

By signing below, I (the student) certify that all information provided in this application is accurate and not plagiarized. (Digital signature is preferable)

Student Signature

Date

6. Durable Life Skills Reflection of Your Project (500 words maximum)

☐ Select two durable life skills from the list below and explain how your Skills Infusion Summer Experience (SISE) project will help you develop them. Describe why you chose each skill, how your project activities will support skill development, and what you expect to gain from a hands-on, faculty-mentored experience. Focus on applied learning, collaboration, and problem-solving.

Durable life skills include critical thinking, communication, teamwork, technology (the use of digital tools, software, or technical methods to complete tasks and solve problems), leadership, professionalism (reliability, ethical behavior, time management, and appropriate workplace conduct), and career and self-development (goal setting, self-reflection, and preparation for future academic or career paths).

7. Project Description (there is no page limitation)

NOTE: This description must be written to an educated lay audience.
The review committee will not necessarily contain a member from your field.

The Project Description consists of the following sections:

- I. Title
 - II. Abstract
 - III. Introduction/Background (include your main research question and/or creative outcome; use supporting citations)
 - IV. Research or Project Plan (Describe what you plan to do during the course of the project)
 - V. Justification of Stipend and Budget: How will work hours be assessed by Faculty Mentor?
 - VI. Anticipated Results
 - VII. References
- Explain how the project extends both your own present knowledge and contributes to your field of study; explain its value and to whom.
 - Define the role of your faculty advisor: describe how you will collaborate, how often you will meet, what, if any, direct responsibilities your advisor will have to the positive outcome of the project.

INSERT PROJECT DESCRIPTION on **additional pages**
and then combine this whole proposal into a single PDF File for submission
to lweathers@tnitech.edu