**Internal Cost Share Documentation for**

**Project Title:**

**Project PI:**

Please provide a table below detailing the source and amount of all required cost share for the project referenced above. The table below is provided as an example. The authorized representative from each unit providing cost share must be listed at the bottom and must sign this document.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Year 1** | **Year 2** | **Year 3** | **Total Direct** |
| Dr. Doe’s release | $5,000 | $5,150 | $5,305 | $15,455 |
| Dr. Doe’s benefits | $1,750 | $1,803 | $1,857 | $5,410 |
| **Total Dept. Y** |  |  |  | **$20,865** |
| Dr. Smith’s release | $2,625 | $2,704 | $2,785 | $8,114 |
| Dr. Smith’s benefits | $1,016 | $1,047 | $1,078 | $3,141 |
| Undergrad hourly | $3,000 | $3,000 | $3,000 | $9,000 |
| Undergrad benefits | $230 | $230 | $230 | $690 |
| **Total Dept X** |  |  |  | **$20,945** |
| PhD – Summer Hourly | $6,000 | $6,400 | $6,800 | $19,200 |
| PhD Benefits | $459 | $489 | $520 | $1,468 |
| **Total Center Y** |  |  |  | **$20,668** |
| Travel | $2,500 | -- | $2,500 | $5,000 |
| **Total College of X** |  |  |  | **$5,000** |
| PhD Stipend | $15,000 | $15,000 | $15,000 | $45,000 |
| PhD Fees | $11,714 | $12,030 | $12,356 | $36,100 |
| **Office of X** |  |  |  | **$81,100** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Source of Cost Share** | **Index #** | **Total Direct Cost** | **Total Indirect Cost** | **Total** |
| Department Y |  | $20,865 | $8,763 | $29,628 |
| Department X |  | $20,945 | $8,797 | $29,742 |
| Center Y |  | $20,668 | $8,681 | $29,349 |
| College of X |  | $5,000 | $2,100 | $7,100 |
| Office of X |  | $81,000 | $34,020 | $115,020 |
| **Total** |  |  |  | **$210,839** |

By signing below, you certify that your unit will provide the cost share detailed above.

|  |  |  |
| --- | --- | --- |
| Chair, Department Y |  | Chair, Department X |
|  |  |  |
| Director, Center Y |  | Dean, College of X |
|  |  |  |
| Vice President, Office of X |  |  |