



Office of Sponsored Programs

TENNESSEE TECH

SCHOLAR-MENTOR AWARD

Background Form

Name: _____
College: _____

Rank: _____
Department: _____

1. Current Academic Profile

(Limit information to the most recent seven (7) years of service at Tennessee Tech.)

- Advising responsibilities, including the number of undergraduate and graduate advisees
- Courses taught, including enrollment for each course
- Research and/or creative activities
- Teaching schedule

2. Documentation of Success in Teaching and Scholarship

- Evidence of mentoring relationships with students and/or faculty
- Student IDEA evaluations, if applicable (*limited to the four (4) most recent semesters of instruction*)
- Publications co-authored by the nominee and student(s). *Please highlight student names and provide full citations.*
- Presentations delivered by the nominee and student(s)
- Involvement in Tennessee Tech's Undergraduate Research and Creative Activities Program
- Past and/or current involvement in Student Research Day projects

3. Mentoring Philosophy

Provide a statement describing your mentoring philosophy (*maximum 500 words*).

4. Letters of Recommendation

The following letters must be submitted as part of the background materials:

- **Two (2)** letters from faculty members (*at least one must be a current Tennessee Tech faculty member*)
- **Three (3)** letters from current or former Tennessee Tech students

Submission Guidelines

- Submissions are limited to **15 pages maximum**, including the mentoring philosophy.
- Letters of recommendation and IDEA evaluations **are excluded** from the page limit.
- Please submit **one electronic file** containing all required materials, along with the reference letters.

Materials should be sent to:

bjjones@tnTech.edu

The award recipient will be invited to attend the **Faculty Awards Recognition Reception**.

Timeline and Deadline Information

Current deadlines and award details are available at:

<https://www.tnTech.edu/research/scholar-mentor-award.php>
