



# Office of Sponsored Programs

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## TENNESSEE TECH

### SCHOLAR-MENTOR AWARD

#### Background Form

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**Name:** \_\_\_\_\_  
**College:** \_\_\_\_\_

**Rank:** \_\_\_\_\_  
**Department:** \_\_\_\_\_

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#### 1. Current Academic Profile

*(Limit information to the most recent seven (7) years of service at Tennessee Tech.)*

- Advising responsibilities, including the number of undergraduate and graduate advisees
  - Courses taught, including enrollment for each course
  - Research and/or creative activities
  - Teaching schedule
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#### 2. Documentation of Success in Teaching and Scholarship

- Evidence of mentoring relationships with students and/or faculty
  - Student IDEA evaluations, if applicable *(limited to the four (4) most recent semesters of instruction)*
  - Publications co-authored by the nominee and student(s). *Please highlight student names and provide full citations.*
  - Presentations delivered by the nominee and student(s)
  - Involvement in Tennessee Tech's Undergraduate Research and Creative Activities Program
  - Past and/or current involvement in Student Research Day projects
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#### 3. Mentoring Philosophy

Provide a statement describing your mentoring philosophy *(maximum 500 words)*.

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#### 4. Letters of Recommendation

The following letters must be submitted as part of the background materials:

- **Two (2)** letters from faculty members *(at least one must be a current Tennessee Tech faculty member)*
- **Three (3)** letters from current or former Tennessee Tech students

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## Submission Guidelines

- Submissions are limited to **15 pages maximum**, including the mentoring philosophy.
- Letters of recommendation and IDEA evaluations **are excluded** from the page limit.
- Please submit **one electronic file** containing all required materials, along with the reference letters.

Materials should be sent to:

[bjjones@tntech.edu](mailto:bjjones@tntech.edu)

The award recipient will be invited to attend the **Faculty Awards Recognition Reception**.

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## Timeline and Deadline Information

Current deadlines and award details are available at:

<https://www.tntech.edu/research/scholar-mentor-award.php>

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