



INSTITUTIONAL REVIEW BOARD (IRB) FOR THE PROTECTION OF HUMAN SUBJECTS

REQUEST TO CEDE IRB REVIEW

Instructions: This form and all accompanying attachments must be submitted as one packet via email to IRB@tnitech.edu. Please allow sufficient time for processing and review, as the steps involve multiple levels of coordination and compliance verification.

Tennessee Tech Researcher

Name:

Department:

Email:

Phone:

Research Study Information

Title of Research Study:

Reviewing Institution:

Reviewing Institution Overall PI Name:

Reviewing Institution Overall PI Email:

Is this study considered biomedical research? (Biomedical research includes studies involving physical procedures, medical interventions, biological specimens, physiological measurements, or any methods typically used in health sciences research.) ☐ Yes ☐ No

Is this a federal or state funded research study? ☐ Yes. Provide funding source(s): ☐ No

Reviewing IRB / IRB of Record Information

Name:

Contact:

Email:

Phone:

Tennessee Tech Researcher's Role in the Research Study

Please describe all activities related to the research study that you will perform at Tennessee Tech (check all that apply):

- ☐ Interacting with human subjects
- ☐ Obtaining consent
- ☐ Collecting identifiable data
- ☐ Collecting de-identified data only
- ☐ Receiving identifiable data from study partners
- ☐ Data analysis only (no identifiable data)
- ☐ Other (describe):

Required Attachments

- ☐ Most recent protocol approved by the Reviewing IRB
- ☐ Current (unexpired) approval letter from the Reviewing IRB

- ☐ Approved consent form(s)
- ☐ Email or written confirmation that the reviewing IRB agrees to serve as IRB of record
- ☐ [Required CITI training](#) certificates for the Tennessee Tech Researcher

CERTIFICATION

I request that Tennessee Tech University cede IRB review to the institution identified above. I understand that no human subjects research at Tennessee Tech can begin until a reliance agreement with the reviewing IRB has been executed and an IRB Reliance Authorization Notice has been received in writing from the Tennessee Tech IRB.

Signature of Tennessee Tech Researcher:

Date: