ROOM SELECTION

FALL 2022

OFFICE OF RESIDENTIAL LIFE

ALLOWING RESIDENTS TO LEARN TOGETHER WHERE THEY LIVE TOGETHER.

This book details the process for current residents that are participating in room selection.

Be ready to make your $200 housing deposit payment using a credit card. American Express, Mastercard, Visa, and Discover are accepted.

Please visit our [Online Housing Application Portal](#) to access the online application page when you are ready to apply for a room. You will need your Tech Domain Account credentials to login.

NOTE: Applications go live at noon on **February 16** for

Residence Halls Fall 2022/Spring 2023
Residence Halls Summer 2022 (if you are taking summer classes)
Tech Village Summer 2022
Tech Village Fall 2022/Spring 2023

Tech Village students wanting to apply to the halls can apply when applications go live on February 16.

ROOM SELECTION PROCESS:

STEP 1 — **COMPLETE YOUR HOUSING APPLICATION BY FEBRUARY 27**

STEP 2 — **CONFIRM YOUR ROOMMATE GROUP (IF APPLICABLE) BY FEBRUARY 22**

STEP 3 — **RENEW YOUR BED SPACE (HALLS STUDENTS) BY FEBRUARY 27**

STEP 4 — **SELECT YOUR NEW ROOM (CURRENT HALLS STUDENTS) BY MARCH 11**

STEP 5 — **OPEN REQUESTS STARTING NOON, MARCH 14**

www.tntech.edu/reslife/roomselection

STEP 1

COMPLETE YOUR HOUSING APPLICATION THROUGH THE ONLINE AGREEMENT SECTION

The application goes live at noon on February 16.

Make sure to complete this section of the application by Sunday, Feb. 27. *If you haven't, you won't be able to get a timeslot, and you will hurt your chances of getting the room you want.*

Once you have completed this section of the application, you will get a confirmation email.

If you are not renewing your space, you will receive a separate email by Monday evening on February 28 detailing your timeslot information. You will log back into your application and complete the room selection step during your timeslot.

STEP 2

CONFIRM YOUR ROOMMATE GROUP SELECTION (IF APPLICABLE)

If you are not planning on having a roommate, skip to the next step.

If you want to have a roommate, your roommate group must be confirmed in the housing portal by February 22. After February, this option will not be available for current students until March 14.

STEP 3

RENEW YOUR BED SPACE (HALLS STUDENTS)

Opens 9:00 a.m. on Wednesday, February 23 and ends at 11:59 p.m. on Sunday, Feb. 27.

If you are not planning on renewing your space and would like a new room, skip to the next step.

If you apply during the Renew Your Bed Space period, you will only have the option to renew your bed space. You cannot choose a new room if you apply during this period.

Open to anyone wanting to return to his/her bed space **except** for those in
- ❖ Tech Village
- ❖ ADA rooms but not approved
- ❖ Anyone that does not meet the criteria to live in the room (i.e. a non-engineering major living in Maddux or McCord Hall)

You do not need to create a roommate group if you are renewing your bed space.

You will not be able to renew your bed space after February 27.

STEP 4

SELECT YOUR NEW ROOM (CURRENT HALLS STUDENTS)

If you apply during the New Room Selection period, you will only have the option to choose a new room. You cannot renew your bed space if you apply during this period.

Your date/time will be based on the designated timeslot issued to you via email.

Please check your Tennessee Tech University Tech email for more details.

STEP 5

OPEN REQUESTS

Open to anyone in the halls that missed the first steps of the application process and will be based on a first come/first served basis.

You will still have to meet the eligibility criteria/requirements for the room.

This process will close when all assignments have been made.

DISABILITY HOUSING REQUEST

NEW REQUESTS

If you are a new student with a disability and are seeking a new Disability Housing Request Accommodation, please register with the Accessible Education Center immediately.

They will notify our office of any approved request.

This is a separate process that needs to be completed along with the online application and $200 credit card housing prepayment during the online Room Selection process.

CURRENT REQUESTS

If you currently have a Disability Housing Accommodation, you will need to follow the housing application steps below:

Housing Application Steps to Follow for Fall 2022 Room Selection:

1. Complete your housing application through the Online Agreement section when the application goes live on February 16.

2. If you are going to renew your current room online, please make sure you complete that by February 27.

3. All other room selections will be from March 1 – March 11.
Your date/time will be based on a designated timeslot that will be sent to you via email.

4. If you need help with the application, please contact the Residential Life office at reslife@tntech.edu.

5. To ensure proper accommodations, we ask that all students needing help with Disability Housing Accommodations see us by the end of the day (4:30 p.m.) on Friday, Feb. 25, 2022.

SPECIALTY HOUSING

CRITERIA TO LIVE IN MADDUX/MCCORD HALLS
(ENGINEERING VILLAGE)

To be eligible to reside in Maddux or McCord hall, a student must be majoring in a College of Engineering field. The approved majors for Maddux and McCord halls are as follows:

Engineering – ENGR
Basic Engineering – BE
Chemical Engineering – CHE
Civil Engineering – CE
Computer Engineering – CMPE
Computer Science – CSC
Electrical Engineering – EE
Engineering Technology – ET
Mechanical Engineering – ME

Maddux and McCord fifth floor are also home to WISE (Women in Science and Engineering). This floor is dedicated to women who have a College of Engineering major listed above or a major in the following sciences:

Biology – BIOL
Chemistry – CHEM
Geoscience – GEOS
Math – MATH
Physics – PHYS

CRITERIA TO LIVE IN MURPHY HALL
(HONORS PROGRAM)

To be eligible to reside in Murphy Hall, a student must be approved by the Honors Program by taking Honors courses. This will be verified with the Honors Program staff.
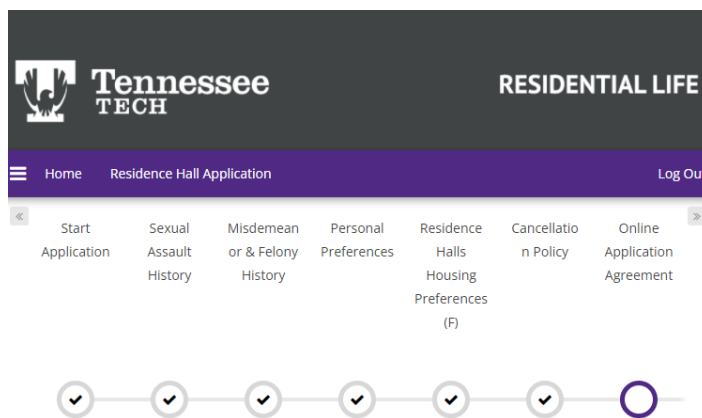
ADDITIONAL INFORMATION

If you are required to live on campus, you will have a housing hold on your student record. To remove the hold, you will need to complete the housing application/prepayment.

Registration of Fall 2022 classes begins **Monday, April 4**, so take care of your hold (if applicable) as soon as possible. Check your student account to see if you have a housing hold.

After the Room Selection period is completed, the portal will be down until **March 14.**

Room selection cannot be made without a completed housing application and prepayment.

Be sure to complete your application all the way through the online agreement step. This will be your date of application! Without doing this, you won't be able to get a timeslot.

Online Application Agreement

In order to request a roommate, both you and your roommate will have to complete your housing applications and confirm your roommate group in the housing portal. You will need to make sure to have your roommate groups made by **February 22, 2022.**

Information on Roommate Groups is available on the housing portal during the housing application process.

Once you have your roommate group created, whomever applies first can add the other person in the room during room selection.
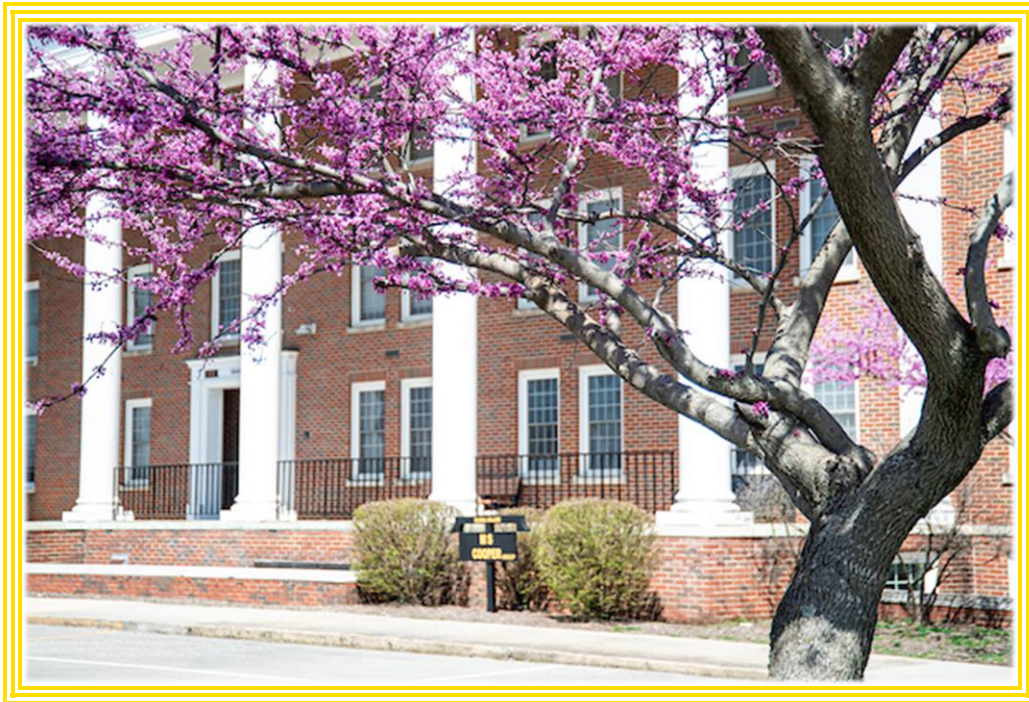
Students wanting a guaranteed space on campus and applying to Tech Village:

- ❖ The only space we guarantee right now is space in the halls.
- ❖ Tech Village is not guaranteed space, and if you apply to Tech Village you may be placed on a list until something becomes available.

You can only apply during one of the designated periods. If you apply during Renew Your Bed Space, you must renew your bed space. If you apply during New Room Selection, you must select a new room.

The first 158 students that apply to New Hall North and the first 178 students that apply to New Hall South will be held for returning students. The rest of the space is held for freshman.

Other information has been emailed to your Tech email. Please attend your floor meetings to ask questions and get answers about Room Selection. There may also be information posted in the lobbies and other common areas as well.

Let us know if you have any questions.
Our main office is located in MS Cooper Hall, Room 217, and the phone number is (931) 372-3414.

Office of Residential Life

TENNESSEE TECH