
STUDENT GOVERNMENT ASSOCIATION



TENNESSEE TECH UNIVERSITY

STUDENT GOVERNMENT ASSOCIATION

BY-LAWS

Governing Document for the
Student Government Association
of Tennessee Tech University

SGA@tntech.edu

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STUDENT GOVERNMENT ASSOCIATION BY-LAWS

ARTICLE I: EXECUTIVE COUNCIL PROCEDURES

Section 1 – General Provisions

- A. The President, as the head of the Student Government Association, shall present a state of the campus address to the student body at the beginning of the fall and spring semesters.

Section 2 – Presidential Procedures for Legislation Passed by the Senate

After receiving legislation passed by the Senate from the Speaker of the Senate, the President may take one of the following actions:

- A. Sign – If the legislation is signed by the President, it shall become effective on the date specified within.
- B. Veto – Should the President wish to veto the legislation, they shall write the word “VETO” in lieu of their signature and present a written reason for their veto to the Senate.
- C. Acquiesce – If the legislation is not signed or vetoed by the fourteenth (14) day after its passage, the legislation shall become effective on the date specified within.

Section 3 – Executive Orders

- A. An Executive Order shall be any proclamation by the President that shall affect a change throughout the University.
- B. The President shall notify all officers of the Executive Branch no less than forty-eight (48) hours in advance of a submission of an Executive Order to the Senate.
- C. Executive Orders shall be typewritten and delivered to the Secretary in the same format as a bill.
 - 1. The words ‘respectfully submitted by the President of SGA’ optionally followed by a list of Executive Branch co-sponsors shall occur in the place of the sponsor/co-sponsor list found in a bill.
- D. An Executive Order is considered passed when an absolute supermajority of Senators vote for passage.
- E. Executive Orders may not reduce the powers of the Senate nor amend the governing documents of the Student Government Association.
- F. Amendments to an Executive Order may be made by a simple majority of Senators or with the consent of the President.

Section 4 – Executive Compensation

Members of the Executive Council shall receive a salary during the fall and spring semesters as approved by the SGA Advisor. The salaries shall be payable during the specified period in a manner consistent with the financial policies of Tennessee Technological University.

Section 5 – Service Hours

- A. Executive Council members shall maintain regular service hours during the fall and spring semesters. The minimum hours required are as follows:
 - 1. President – Ten (10) hours per week
 - 2. Vice President – Five (5) hours per week
 - 3. Secretary – Five (5) hours per week
 - 4. Treasurer – Five (5) hours per week
- B. The President shall transmit the number of service hours for each member of the Executive Council to the SGA Advisor, the Public Relations Director, and to the on-campus student media publications.

Section 6 – Resignations

Any member of the Executive Council may resign from their position by submitting notice of their resignation to the President. Upon notification, the relevant position shall become vacant unless stated otherwise in the resignation.

ARTICLE II: EXECUTIVE CABINET PROCEDURES

Section 1 – General Provisions

- A. The Cabinet is an advisory body appointed by the President and confirmed by the Senate. The members of the Cabinet advise the President, fulfill duties and responsibilities outlined in the SGA Constitution and By-laws, and execute any additional duties assigned or delegated by the President.

Section 2 – Membership of the Executive Cabinet

- A. The Executive Cabinet shall be composed of the following executive officers:
 - 1. The Chief of Staff
 - 2. The Secretary of State
 - 3. The Public Relations Director
 - 4. Any other positions that the President deems necessary for the proper functioning of the Student Government Association
- B. Executive Cabinet appointments shall be presented before the Senate at least one (1) week prior to the vote of their ratification.

Section 3 – Duties of the Executive Cabinet

- A. General Duties of the Executive Cabinet:
 - 1. Assist and support the President in the fulfillment of their role, as requested by the President.
 - 2. Propose possible topics of interest or legislation to the Senate.
- B. The Chief of Staff, who shall have the following duties and powers:
 - 1. Serve as the coordinator of the activities of any administrative assistants

2. Execute any other tasks or acts of representation that the President deems necessary
- C. The Secretary of State, who shall have the following duties and powers:
 1. Responsible for the off-campus activities of the SGA
 2. Coordinate participation in all official conferences
 3. Responsible for communications between the SGA and other institutions of higher education in the State
 4. Follow the Speaker Pro-tempore of the senate in the line of succession to the Presidency
- D. The Public Relations Director, who shall have the following duties and powers:
 1. Responsible for publicizing on all available media the Student Government Association's decisions, functions, and activities
 2. Appoint assistants subject to the approval of the President
- E. The Tennessee Intercollegiate State Legislature (TISL) Advisor, who shall have the following duties and powers:
 1. Lead the delegates of Tennessee Technological University at TISL through bill writing, bill presentation, parliamentary procedure, and debating
 2. Communicate with TISL and the President of the Tennessee Technological University's SGA to detail and select the representatives that will go to TISL
 3. Report to the Executive Council and to the Senate on information regarding TISL whenever said information becomes available
- F. Any other positions that the SGA President deems necessary for the President's Executive Cabinet.

Section 4 – Meetings of the Executive Cabinet

- A. The Executive Cabinet shall meet at the request of the President.
- B. A quorum for the consideration of business shall consist of an absolute supermajority of the Executive Cabinet.
- C. The order of business shall be determined by the person presiding over the meeting of the Executive Cabinet.
- D. Non-members of the Executive Cabinet may be allowed to speak by a member yielding the floor to them or by the consent of a simple supermajority of Executive Cabinet members.
- E. The rules contained in current edition of *Robert's Rules of Order: Newly Revised* shall govern meetings of the Executive Cabinet in all cases to which they are applicable and in which they are not consistent with the governing documents.

Section 5 – Service Hours

- A. Executive Cabinet members shall serve a minimum number of service hours each semester as set by the President.
- B. The President shall transmit the number of service hours for each member of the Executive Cabinet to the SGA Advisor, the Public Relations Director, and to the on-campus student media publications.

Section 6 – Resignations

Any member of the Executive Cabinet may resign from their position by submitting notice of their resignation to the President. Upon notification, the relevant position shall become vacant unless stated otherwise in the resignation.

ARTICLE III: LEGISLATIVE PROCEDURES

Section 1 – General Provisions

- A. The Speaker of the Senate shall serve as the head of the SGA Senate.
- B. The Speaker of the Senate shall set the date and time of each Senate and Senate Standing Committee meeting before the beginning of each fall and spring semester.

Section 2 – Attendance

- A. Attendance at all Senate functions is required of all members. Absences will be limited to two (2) unexcused absences from any Senate meeting per semester, one (1) unexcused absence from any other Senate functions per semester including University committees, and two (2) absences from service hours. These absences will not be cumulative over the academic year.
- B. The SGA Secretary will notify the President and delinquent senator when they miss their third meeting. If the senator does not submit a formal resignation at that time, impeachment proceedings shall be initiated.

Section 3 – Quorum

- A. Quorum for the Senate is defined as a presence of an absolute supermajority of the voting membership of the Senate.
 - 1. If at any time during a meeting of Senate, a question is raised by a member of the Senate as to the presence of a quorum, the Secretary must call the roll and announce the result.
- B. Quorum for any Senate committee is defined as an absolute majority of the relevant committee, unless otherwise specified in these By-laws.

Section 4 – Order of Business

- A. The order of business shall be as follows:
 - 1. Pledge of Allegiance
 - 2. Moment of Silence
 - 3. Roll Call
 - 4. Approval of the Minutes
 - 5. Approval of the Agenda
 - 6. Standing Committee Reports
 - 7. University Committee Reports
 - 8. Unfinished Business
 - 9. New Business

10. Executive Cabinet Reports
11. Executive Council Reports
12. Announcements
13. Adjournment

Section 5 – Senate Bills

- A. Any written resolution, as defined in the latest edition of *Robert's Rules of Order: Newly Revised*, that authorizes action to be taken by any university body shall be designated as "a bill."
- B. Any Senator may introduce a bill by delivering it, in writing or digitally, to the Secretary.
- C. A bill is considered passed when a simple majority of Senators vote in favor of the bill, except in cases defined elsewhere in the Constitution or By-laws.
- D. Amendments to a bill may be made by a simple majority of Senators or with the consent of the main sponsor of the bill.
- E. All bills shall follow the official bill format set by the Speaker of the Senate.

Section 6 – Senate Resolutions

- A. Any written resolution, as defined in the latest edition of *Robert's Rules of Order: Newly Revised*, that requests action to be taken by any university or external body shall be designated as "a resolution."
- B. Any Senator may introduce a resolution by delivering it, in writing or digitally, to the Secretary.
- C. A resolution is considered passed when a simple majority of Senators vote in favor of the resolution, except in cases defined elsewhere in the Constitution or By-laws.
- D. Senate Resolutions may be either internal or external to the university.
 1. Passed Resolutions shall be presented to the Secretary for referral to the appropriate University office or committee if necessary.
- E. Amendments to a resolution may be made by a simple majority of Senators or with the consent of the main sponsor of the resolution.
- F. All resolutions shall follow the official resolution format set by the Speaker of the Senate.

Section 7 – Senate Rules and Procedure

- A. The Senate may create and maintain its own rules and procedures not covered in the SGA Constitution or By-laws in a document entitled *The Rules of Order of the SGA Senate*.
- B. The Senate may amend its rules and procedures through a bill sustained by a simple majority of Senators.
- C. *The Rules of Order of the SGA Senate* shall be reviewed on an annual basis by the Senate.
- D. *The Rules of Order of the SGA Senate* shall expire at the beginning of a new full session unless readopted.
- E. The latest edition of *Robert's Rules of Order: Newly Revised* shall supplement the *Rules of Order of the SGA Senate*.

Section 8 – Officers of the Senate

- A. All officers of the Senate must be members of the Senate.

- B. The term of office for all elected officers of the Senate shall begin with their election and shall end at the conclusion of the full session for which they are elected to serve.
- C. The following shall be officers of the Senate:
 - 1. The Speaker of the Senate
 - 2. The Speaker Pro Tempore of the Senate
 - 3. The Parliamentarian
 - 4. The Sergeant-at-Arms

Section 9 – Duties of Senate Officers

- A. The Speaker Pro Tempore
 - 1. The Senate shall, before the third regular meeting, elect from its membership a speaker pro tempore.
 - 2. The Speaker Pro Tempore shall preside over any meeting of the Senate in the absence of the Speaker of the Senate.
- B. The Parliamentarian
 - 1. The Speaker of the Senate shall designate, at the start of each full session, a member of the Senate to temporarily serve as parliamentarian.
 - 2. The Senate may, before the third regular meeting, elect from its membership a parliamentarian to serve for the remainder of the full session in which they were elected.
 - a. In the event that no qualified candidate stands for election, the member chosen by the Speaker of the Senate shall continue to serve as parliamentarian.
 - 3. The Parliamentarian shall be the Senate's advisor on the interpretation of its rules, procedures, and customs.
 - 4. The Parliamentarian shall retain the same rights and privileges as they possessed before their election.
- C. The Sergeant-at-Arms
 - 1. The Speaker of the Senate shall designate, at the start of each full session, a member of the Senate to temporarily serve as the Sergeant-at-Arms.
 - 2. The Senate may, before the third regular meeting, elect from its membership a Sergeant-at-Arms to serve for the remainder of the full session in which they were elected.
 - a. In the event that no qualified candidate stands for election, the member chosen by the Speaker of the Senate shall continue to serve as the Sergeant-at-Arms.
 - 3. At the discretion of the Speaker of the Senate, the Sergeant-at-Arms shall have the power to remove anyone causing a disturbance from the Senate chambers.

Section 10 – Duties of Senators

- A. Represent the interests of their constituency in the Senate.
- B. Consult with their constituents on any matter affecting their constituency.
- C. Submit legislation in the form of bills and/or resolutions concerning student interests.

- D. Possess a working knowledge of parliamentary procedure and the governing documents of the Student Government Association.
- E. Adhere to all rules and regulations specified by the Speaker of the Senate and the Sergeant-at-Arms.
- F. Conduct themselves at all times in a manner that shall reflect positively on the Student Government Association and Tennessee Technological University.
- G. Attend each meeting of the Senate.

Section 11 – Service Hours

Senators shall serve a minimum number of service hours each semester as set by the SGA Secretary.

Section 12 – Resignations

Any Senator may resign from their position by submitting notice of their resignation to the Speaker of the Senate. Upon notification, the relevant position shall become vacant immediately unless stated otherwise in the resignation.

ARTICLE IV: COMMITTEES

Section 1 – General Provisions

- A. The Student Government Association, or any constituent bodies thereof, may form committees to discharge specific powers and responsibilities granted to the organization or body as a whole.
- B. The Student Government Association shall have four (4) standing committees:
 - 1. Election Commission
 - 2. Judicial Selection Committee
 - 3. S.O.L.O. Events Committee
 - 4. S.O.L.O. Funding Committee
- C. The SGA Senate shall have six (6) standing committees:
 - 1. Academic Affairs
 - 2. Constitutional Committee
 - 3. Environment and Sustainability Committee
 - 4. Governmental Affairs Committee
 - 5. Health and Wellness Committee
 - 6. Student Affairs Committee

Section 2 – Officers of SGA Committees

- A. Each SGA Committee shall have the following officers:
 - 1. The Chairperson
 - 2. The Vice Chairperson
 - 3. The Secretary
- B. The Chair shall be responsible for conducting the meetings of the committee.

1. The Chairperson of SGA Senate Committees shall be appointed by the Speaker of the Senate subject to confirmation by the Senate.
 2. The Chairperson of the Election Commission shall be the SGA President.
 - a. If the SGA President is running for any elected office for the upcoming year, the Chair of the Election Commission shall be elected by a simple majority of the committee.
 3. The Chairperson of the Judicial Selection Committee shall be elected by a simple majority of the committee.
 4. The Chairperson of the S.O.L.O. Funding Committee and the S.O.L.O. Events Committee shall be the SGA Treasurer.
- C. The Vice Chairperson shall be responsible for assisting the chairperson by undertaking assignments delegated by the chairperson.
1. The Vice Chairperson shall be elected by a simple majority of the committee.
 2. The Vice Chairperson shall conduct the meetings of the committee in the absence of the chair and, in the event of a vacancy, shall become the chairperson.
- D. The Secretary shall be responsible for recording the actions of the committee and for reporting these actions to the Senate.
1. The Secretary shall be elected by a simple majority of the committee.

Section 3 – Duties of SGA Committees

- A. The Election Commission shall:
1. Determine specific election rules to be used in each election within the Student Government Association.
 2. Monitor campaigns for compliance with the election rules.
 3. Facilitate the voting process for each SGA election.
- B. The Judicial Selection Committee shall:
1. Review candidates for any office within the judicial branch of SGA.
 2. Provide a list of nominees to the Senate, which shall approve or reject nominees on an individual basis.
- C. The S.O.L.O. Funding Committee shall:
1. Review all applications by student organizations for S.O.L.O. General Fund monies.
 2. Interview all applicants for S.O.L.O. General Fund monies.
 3. Make final allocation recommendations to the Senate from the monies in the S.O.L.O. General Fund.
- D. The S.O.L.O. Events Committee shall:
1. Plan and implement major campus events, with at least one occurring each semester.
 2. Make final allocation recommendations to the Senate from the monies in the S.O.L.O. Superfund.

Section 4 – Duties of SGA Senate Committees

- A. The Academic Affairs Committee shall:

1. Propose legislation concerning the academic welfare of the student body (e.g., advising, course enrollment procedures, course evaluations, class scheduling, curricular advancements, diversity in the classroom, financial aid, student-faculty interaction, learning enrichment opportunities, etc.).
 2. Announce to the Senate any changes or proposed changes in the academic policy of Tennessee Technological University.
 3. Take responsibility for any business referred to the committee by the Senate.
- B. The Constitutional Committee shall:
1. Scrutinize all legislation passed by other Senate committees to ensure it complies with the governing documents.
 2. Review governing documents and existing legislation to best meet the changing needs, goals, and aspirations of the Student Government Association and the student body.
 3. Take responsibility for any business referred to the committee by the Senate.
- C. The Environment and Sustainability Committee shall:
1. Propose legislation concerning the environmental policies and practices of Tennessee Technological University.
 2. Organize campus cleanups alone or in coordination with various registered student organizations.
 3. Coordinate with the University Safety and Environmental committee to promote sustainability in every aspect of policymaking.
 4. Take responsibility for any business referred to the committee by the Senate.
- D. The Governmental Affairs Committee shall:
1. Review all local, state, and federal legislation relevant to the student body and make reports to the Senate as necessary.
 2. Propose initiatives relating to external governmental opportunities (e.g., voter “ , contacting government officials, going to the state capitol, etc.).
 3. Take responsibility for any business referred to the committee by the Senate.
- E. The Health and Wellness Committee shall:
1. Propose legislation and initiatives relating to the promotion of mental and physical health, sexual- and gender-based violence prevention and response, and the overall safety of the student body.
 2. Act on student concerns regarding varsity athletics and campus recreation.
 3. Take responsibility for any business referred to the committee by the Senate.
- F. The Student Affairs Committee shall:
1. Propose legislation concerning the non-academic welfare of the student body.
 2. Advocate for the development of registered student organizations and campus life.
 3. Take responsibility for any business referred to the committee by the Senate.

ARTICLE V: ELECTION COMMISSION POLICIES AND PROCEDURES

Section 1 – General Provisions

- A. The Election Commission shall determine specific election rules, monitor campaigns, and facilitate voting for the Student Government Association and Mr. & Mrs. Tennessee Tech.
- B. Members of the Election Commission shall remain neutral and impartial during their time on the committee and shall not support any candidate.

Section 2 – Membership

- A. The Election Commission shall consist of the following seven (7) members:
 - 1. The SGA President
 - 2. Three (3) SGA Senators
 - 3. One (1) SGA Supreme Court Justice
 - 4. Two (2) members of the student body not associated with SGA
- B. No member of the Election Commission may be a candidate for office in the executive branch while serving as a member of the Commission.
 - 1. Members of Election Commission may be candidates for office in the legislative branch while serving on the Election Commission, but they shall not oversee the election from the college or school from which they are a candidate.

Section 3 – Declaring Candidacy

- A. Each candidate shall submit an official petition before the Preliminary Candidate Meeting. The Election Commission shall notify the entire student body of the time and place of this meeting.
- B. Candidates shall also attend any subsequent meetings required by the Election Commission prior to Election Week.
- C. By submitting a petition defined in Article V.3.A, a candidate shall agree to follow the Election Guidelines as set by the Election Commission.

Section 4 – Election Guidelines

- A. The Election Commission shall oversee the development and enforcement of all rules and regulations concerning the Student Government Association and Mr. & Ms. Tennessee Tech.
- B. The Election Commission shall review the Election Guidelines with the candidates in a mandatory meeting of all candidates.
- C. The Election Commission shall penalize any campaign or candidate who violates the rules contained in the Election Guidelines. The Election Commission has the discretion to decide the specific penalty for each violation.

Section 5 – Homecoming Elections

- A. All candidates for Mr. & Ms. Tennessee Tech shall be students of at least junior status, enrolled full time with a minimum overall quality point average of 2.50.
- B. All candidates for Mr. & Ms. Tennessee Tech must be sponsored by a Registered Student Organization as recognized under University Policy 315 (Student Organizations).

1. An organization may sponsor only one (1) candidate for Mr. Tennessee Tech and one (1) candidate for Ms. Tennessee Tech.

ARTICLE VI: JUDICIAL SELECTION COMMITTEE POLICIES AND PROCEDURES

Section 1 – General Provisions

- A. The Judicial Selection Committee shall be responsible for reviewing and selecting candidates for judicial office within the Student Government Association.

Section 2 – Membership

- A. The Judicial Selection Committee shall consist of the following five (5) members:
 1. The SGA President
 2. One (1) additional member from the Executive Council
 3. Three (3) SGA Senators appointed by the Executive Council

Section 3 – Supreme Court Selection Procedures

- A. The Judicial Selection Committee shall meet on an ad-hoc basis to review candidates for judicial office.
- B. The Judicial Selection Committee will submit a list of names to the Senate equaling the number of vacancies on the Supreme Court.
- C. The Senate shall vote on an individual basis to approve or reject each candidate on the list submitted by the Judicial Selection Committee.

ARTICLE VII: S.O.L.O. EVENTS COMMITTEE POLICIES AND PROCEDURES

Section 1 – General Provisions

- A. The Student Government Association, with regards to the major campus event, will not be required to go through the S.O.L.O. Fund process in order to save time and plan in advance to procure a major event.
- B. The Student Government Association shall have the entire Superfund at its disposal to put on and implement major campus events.
- C. Students shall receive priority in each major semester event.

Section 2 – Membership

- A. The S.O.L.O. Events Committee shall consist of a minimum of eight (8) members appointed by the Treasurer of the Student Government Association. Of the minimum eight members, the committee shall be comprised of at least seven (7) Senators.
- B. Quorum for the S.O.L.O. Funding Committee shall be two-thirds (2/3) of the total membership of the committee.

Section 3 – S.O.L.O. Concert Genre

The genre of the S.O.L.O. Concert artist(s) shall be selected on a rotating basis from the following list of genres:

- A. Alternative
- B. Hip-Hop/Rhythm and Blues
- C. Pop
- D. Country

Section 4 – S.O.L.O. Concert Artist Selection Procedures

The Student Government Association shall be responsible for finalizing and selecting the final artist(s) for the S.O.L.O. Concert.

- A. The Treasurer shall obtain a list of available acts for each semester from the Coordinator of Student Activities.
- B. The Treasurer shall send out a Voting Server to students formatted with three empty open response boxes to gauge students' preferences for that semester's major campus event.
- C. The SGA Voting Server shall be promoted on campus through email, the student newspaper, and any additional means deemed necessary.
- D. The Public Relations Director shall be responsible for implementing the promotional plans set forth by the Executive Branch with the help of the Tennessee Technological University's Communications and Marketing office.
- E. Advertising the SGA Voting Server shall provide at least one academic week for students to be made aware of the survey time for students to know of the vote before it is brought "online".
- F. The SGA Voting Server shall run for a time period set by the SGA President.
- G. After the conclusion of the SGA Voting Server, the list of students' preference responses and available acts shall be sent to the S.O.L.O. Events Committee and to the Executive Branch.
- H. The S.O.L.O. Events Committee shall narrow down to an acceptable number of available acts deemed by the Executive Branch.
- I. The Treasurer shall then forward a copy of the acts selected by the S.O.L.O. Events Committee to the Senate.
- J. The Senate will take a vote on the overall completed preference list of available acts.
- K. The Treasurer shall then forward a copy of the acts selected by the Senate to the Coordinator of Student Activities and SGA Advisor.
- L. The SGA President with the SGA Treasurer shall review and finalize the list with the Coordinator of Student Activities and SGA Advisor.
- M. The Coordinator of Student Activities shall then proceed, with the help of the SGA Executive Officers, in attempting to secure the artist that was ranked most preferred by the student body.
- N. The Coordinator of Student Activities shall keep the Student Government Association updated with all proceedings and progress made in securing the major campus act.

- O. In the event one of the Acts cannot be secured the next act on the list, ranked by Senate preference, shall be considered.

ARTICLE VIII: S.O.L.O. FUNDING COMMITTEE POLICIES AND PROCEDURES

Section 1 – Membership of the S.O.L.O. Funding Committee

- A. The S.O.L.O. Funding Committee shall consist of a minimum of eight (8) members appointed by the Treasurer of the Student Government Association. Of the minimum eight members, the committee shall be comprised of at least seven (7) Senators.
- B. Quorum for the S.O.L.O. Funding Committee shall be two-thirds (2/3) of the total membership of the committee.

Section 2 – Meetings of the S.O.L.O. Funding Committee

- A. At the start of each fall and spring semester, the SGA Treasurer shall create a calendar of dates for applications and committee hearings.
- B. The S.O.L.O. Funding Committee will meet a minimum of twelve (12) times per semester as determined by the SGA Treasurer.

Section 3 – S.O.L.O. Funding Committee Application Procedures

- A. The Treasurer shall outline at least six (6) dates in which applications will be accepted. Those dates and times shall include:
 - 1. The date and time at which the S.O.L.O. Fund Applications will be due in the Student Government Association Office for consideration during that round of funding.
 - 2. The date, time, and location at which the S.O.L.O. Fund Allocations Committee will meet and interview applicants. All organizations must have representation at the committee meeting in order to be considered for funding.
 - 3. The date, time, and location at which the Senate meeting will take place at which time the S.O.L.O. Fund Allocation Committee recommendation will be presented to the Senate for approval. All organizations must have representation at the Student Government Association Senate meeting in order to be considered for funding.
- B. Applications completed and returned to the Student Government Association office shall be stamped “received (Date)”, initialed by the receiving Student Government Association member and on the desk of the SGA Treasurer.
- C. The SGA Treasurer shall verify the registration of any organization that applied for S.O.L.O. funding with the Office of Student Activities before said organization appears before the S.O.L.O. Funding Committee.

Section 4 – S.O.L.O Funding Committee Approval Process

- A. The Vice Chair of the S.O.L.O. Funding Committee shall make opening remarks about the recommendations of the committee and shall distribute the committee recommendations.

- B. The representative of each organization shall then present on the application(s) from their committee.
 - 1. The Senate may ask the organization representative any questions pertinent to the funding request.
- C. The Senate shall vote on the S.O.L.O. Funding Committee's recommendation and either approve, alter, or reject that recommendation.
 - 1. The vote on the S.O.L.O. Funding Committee's recommendation shall be taken by roll call and entered into the minutes.
- D. Upon completion of the Senate vote, the Speaker of the Senate and the Treasurer shall sign the request along with according to the Senate vote and will forward the application to the SGA President.
- E. The SGA President shall either sign or veto the S.O.L.O. Funding Committee application. If the President signs the application, they shall forward the application to the Dean of Students.
- F. The Dean of Students shall either accept and sign or reject and veto the S.O.L.O. Funding Committee application presented by the President.
- G. In accordance with the principle of checks and balances, the Senate may override a veto by the President and/or the Dean of Students with a simple supermajority.
 - 1. Depending on the available timetable of a particular S.O.L.O. Fund application being vetoed, the President must either veto the application during the same Senate session at which it is approved or the following Senate meeting to allow for the override process.
 - 2. The Dean of Students shall return all vetoed S.O.L.O. Fund applications to the Senate.
- H. The student organization applying for the funding shall be reimbursed for all expenses covered in the application and approved by the Senate.
 - 1. In instances where funding is necessary prior to the event, the student organization should contact the Dean of Students office to discuss funding.
- I. It shall be the sole responsibility of the organization to adhere to the procedures set forth by the Dean of Students office when receiving and accounting for S.O.L.O. Fund allocations that have been approved by the Senate.

Section 5 – Eligibility of Activities/Project/Events

- A. The following will be eligible for S.O.L.O. Funding:
 - 1. Student Government Association projects and programs with the design and intent to benefit all or a significant portion of the student body.
 - 2. Programs or events with intent to benefit all or a significant portion of the student body and to recruit new members to the organization that is hosting the event.
- B. The following will NOT be eligible for S.O.L.O. Funding:
 - 1. Activities involving the purchase of alcoholic beverages.
 - 2. Retroactive requests for funds.
 - 3. Activities for which academic credit will be awarded or activities to meet minimum requirements for an academic course will be considered.
 - 4. Requests for general operating funds (as opposed to specific projects or activities).

5. Requests supporting projects which in any way violate any Federal, State, or Local laws, or university policy.
6. Activities that benefit only student members of a specific organization.

Section 6 – Eligibility of Organizations

The following organizations/groups will be eligible to file a S.O.L.O. Fund application:

- A. Any organization that is officially registered per University Policy 315 (Student Organizations) and in good standing with the Office of Student Activities prior to their S.O.L.O. Fund Allocation request.
- B. Office of Student Activities professional staff that wishes to promote a specific program or activity, which will directly benefit a significant portion of the student body, may request funding, with SGA Executive Branch approval. The SGA Executive Branch must provide a written statement of the approval to the SGA Treasurer, and the written statement will be filed with the applicant's funding request.
- C. No more than \$5,000 per application and \$5,000 per semester will be allocated to any organization with the exception of the Student Government Association when conducting campus-wide events to benefit all or a significant portion of the student body. In order for a student organization to receive more than the maximum amount for an application, the event must be deemed exceptional benefit by a simple supermajority of Senators.
- D. Each organization may only apply twice for the same purpose during an academic school year. This includes applications that were funded or denied by the Student Government Association Senate.
- E. Multiple organizations may apply in a bundled application to increase the amount that is requested, however the maximum amount per organization may not be exceeded individually unless deemed as exceptional benefit and approved funds by a simple supermajority of Senators.
- F. In the case that a student organization would like to withdraw their full allotment from the S.O.L.O fund for the given semester, only one application is required, contingent upon receiving approval from the S.O.L.O. Fund Allocations committee. S.O.L.O. Fund Applications meeting this requirement need only be voted on by the Senate once.

Section 7 – Exceptional Benefit

- A. Certain project/events of importance may be deemed as exceptional benefit and receive additional S.O.L.O. Fund monies.
- B. Exceptional Benefit shall be deemed as whatever the Student Government Association Senate of Tennessee Technological University sees appropriate.

ARTICLE IX: JUDICIAL PROCEDURES

Section 1 – Absences

No member shall be allowed more than two (2) unexcused absences per semester. If a Justice exceeds two (2) absences, the Chief Justice may request immediate resignation of said Justice.

- A. If the Justice refuses to resign, impeachment procedures will be automatically initiated in the Senate.
- B. The resulting vacancy shall be filled within two (2) weeks in the manners described by the SGA Constitution.

Section 2 – Service Hours

All Supreme Court Justices shall be required to work a minimum number of service hours per semester as set by the Chief Justice.

Section 3 – Appeals Pertaining to the Constitutionality of Legislation

- A. A petition signed by at least one-fourth (1/4th) of Senators of the SGA Senate may be submitted to the Supreme Court to appeal the decision of the Constitutional Committee regarding the constitutionality of a bill or resolution.
- B. Upon the concurrence of at least four (4) Justices of the Supreme Court, a writ of certiorari shall be issued by the Supreme Court.
 1. A five-day time limit to grant or deny a writ of certiorari shall commence at the time the petition was received by the Chief Justice.
 2. If a writ is granted and the bill or resolution is currently on the Senate calendar, it shall be removed from the calendar until the Supreme Court issues a ruling.
- C. The Supreme Court should hear the case at their next meeting.
- D. The decision of the Supreme Court is final and binding.
- E. If the bill or resolution is deemed constitutional, then it shall be placed on the next Senate calendar under “Unfinished Business” for immediate consideration.

ARTICLE X: AMENDMENTS

These By-laws may be amended by a simple supermajority of the voting membership of the SGA Senate with approval from the President, the SGA Advisor, and the Student Affairs Committee.