

Advising: When should I do what??

College of Arts and Sciences Student Success Center

August:

- Confirm your fall schedule
- Order books, study aides, print off schedule and verify classroom locations
- Make any schedule changes before 1st day of classes
- Check email before classes start
- Attend Week of Welcome activities
- Verify class start date, end date, and add/drop deadlines
- Make an appointment with your academic advisor to discuss how your first semester is going; obtain tutoring information

September:

- Expect an email from your advisor
- Use a planner
- Schedule tutoring help if needed

October:

- Meet with your advisor to select classes for spring semester
- Bring list of questions
- Review courses available
- Check your midterm grades & how your classes are going

November:

- Register for spring semester courses
- Evaluate the classes you are currently taking and the ones you plan to take in the spring
- Attend how to prepare for finals workshops

December:

- Check final exam schedule for when your finals take place
- Set up study groups to help prepare for finals
- Two weeks after the semester ends

check your student status on Banner

- Warning, probation, or suspension students should contact their advisor.

January:

- Confirm your spring schedule
- Make any schedule changes before the 1st day of class
- Check your grades and student status
- Possible meeting for academic progress check
- Print off your concise student schedule

February:

- What will you do to improve upon last semester?
- Make an appointment with your advisor to discuss: career goals, tutoring, questions

March:

- Look for email about summer & fall advisement from your advisor
- Get advised for fall semester...see your advisor
- Do you need help finding resources to improve...see your advisor

April:

- Register for fall semester
- Begin preparing for final exams

May:

- Check your grades on Banner
- Two weeks after the semester ends check your student status on Banner
- Warning, probation, or suspension students should see their advisor.
- Double check your fall schedule
- Just before classes start, print out your schedule and look for room change