Eagle Online

REGISTRATION FUNCTIONS AND SCHEDULE PLANNER
Eagle Online

- Register for Classes
- Confirm Attendance
- Check Midterm and Final Grades
- Request Transcript
- Check for Financial Aid Awards
- Pay Bill
Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

Please Note: ID is Case Sensitive

To protect your privacy, please Exit and close your browser when you are finished.

What do I do if I forget my PIN? If you attempt to login 3 times unsuccessfully, your account will be locked and you cannot reset your pin. If this happens please call myTech Helpdesk @ 931.372.3975 or email helpdesk.tntech.edu with your contact info (phone and email). To avoid having to do this, follow these instructions:

- Type in your Tech ID Number (T#) as your User ID (Don’t forget the capital T!) and click “Forgot PIN?” button.
- Correctly answer your Security Questions that you set up initially and click “Submit Answers.” This avoids the need to contact the help desk.
- You’ll then be prompted to enter a new PIN to use when accessing Eagle Online in the future. (Be sure and remember what you create for your PIN!)

The User ID: is your T-Number (Banner ID). If you do not know your T-Number go back to the initial menu and click on ‘Find Your T-Number (Banner ID)’ at the bottom of the menu.

You will need your Tnumber and PIN. PIN default is your six digit birthday.
Always make sure that you are selecting the semester for which you are registering or needing information.
Registration

Select Term
Add or Drop Classes
Look Up Classes
Week at a Glance
Student Detail Schedule
Registration Fee Assessment
Registration Status
Active Registration
Registration History
Concise Student Schedule
View Registration Times, Advisor, Campus Box, Confirmation Information
Order Your Textbooks
Meal Plan Selection
Schedule Planner
Schedule Planner Registration Cart
View Immunization Restrictions

RELEASE: 8.8

© 2016 Ellucian Company L.P. and its affiliates.
Eagle Online – Look Up Classes

Search for the classes you were advised to take. When you find the section you would like, write down the CRN number to use when adding classes.
CRN numbers tell the registration system which section you would like to register for.

Remember that most courses will have several sections that meet at different times and days and with different professors.
Click the box beside the CRN number to add courses from the “Look-Up Classes” screen.

C = Closed course

Select the box to the left of the CRN and choose either Register or Add to Worksheet to register for classes. The Add or Drop Class page will display and you can continue registering.

Sections Found
GRN Agronomy

<table>
<thead>
<tr>
<th>Select</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse</th>
<th>Sec</th>
<th>Cmp</th>
<th>Credit</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Cap</th>
<th>Act</th>
<th>Rem</th>
<th>WL Cap</th>
<th>WL Act</th>
<th>WL Rem</th>
<th>Instructor</th>
<th>Date (MM/DD)</th>
<th>Location</th>
<th>Attribute</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>81607</td>
<td>AGRN</td>
<td>1100</td>
<td>001</td>
<td>50M</td>
<td>3.00</td>
<td>Plant Science</td>
<td>MWF</td>
<td>09:05 am-10:00 am</td>
<td>55</td>
<td>39</td>
<td>16</td>
<td>99</td>
<td>0</td>
<td>99</td>
<td>Brian Michael Leckie (P)</td>
<td>08/22-12/08</td>
<td>OKLY 124</td>
<td>OKLY 124</td>
</tr>
<tr>
<td>C</td>
<td>81608</td>
<td>AGRN</td>
<td>1100</td>
<td>002</td>
<td>50M</td>
<td>3.00</td>
<td>Plant Science</td>
<td>TBA</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>TBA</td>
<td>08/22-12/08</td>
<td>TBA</td>
<td>TBA</td>
</tr>
</tbody>
</table>
You can use this page to put in all CRN numbers at once. You will need to do this for classes that have a co-requisite lab.

Add or Drop Classes

Use this page to add or drop classes for the selected term. Classes for which the student has already registered will appear in the Current Schedule. Additional classes may be added in the Add Classes table. To add a class, enter the Course Reference Number (CRN) in the Add Classes table. Classes may be dropped using the options available in the Action field. If no options are listed in the Action field, the class may not be dropped. When adds or drops are complete, select Submit Changes.

You may choose Class Search to review the class schedule.

Add Classes Worksheet

CRNs

Submit Changes  Class Search  Reset

RELEASE: 8.5.1.2

© 2016 Ellucian Company L.P. and its affiliates.
When you try to add a closed class with a waitlist, this screen pops up. On the action drop down, choose “on waitlist to register”. Remember to check your TTU email everyday, you only have 24 hours to register for the waitlisted course.
Registration

Select Term
Add or Drop Classes
Look Up Classes
Week at a Glance
Student Detail Schedule
Registration Fee Assessment
Registration Status
Active Registration
Registration History
Concise Student Schedule
View Registration Times, Advisor, Campus Box, Confirmation Information
Order Your Textbooks
Meal Plan Selection
Schedule Planner
Schedule Planner Registration Cart
View Immunization Restrictions

RELEASE: 8.8

© 2016 Ellucian Company L.P. and its affiliates.
Schedule Planner will generate a variety of schedules for you. You can lock classes in, and send those CRN numbers to your registration page. You can also add in breaks for yourself.
Eagle Online – Student Records

On this tab, you can:

- Check your Class Schedule
- Check your Degree Works Audit
- View your Midterm and Final Grades
- Apply to Graduate

© 2016 Ellucian Company L.P. and its affiliates.
On this tab, you can:

- Check your Account Balance
- Make a Payment
- Confirm Your Attendance
- Download Tax Information
Account Detail for Term

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

After clicking on "Yes, I will attend" you should receive an immediate response message including a confirmation number. If you do not receive this message, click here to view status.

For a more detailed explanation of enrollment confirmation click here.

Currently, you are not registered for Summer Term 2016.

201650 Summer Term 2016 Term Detail

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Charge Payment Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Net Term Balance</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Net Balance for Other Terms:</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Account Balance:</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

No Authorized Financial Aid exists on your record for the selected term.

Authorized Financial Aid as of Jun 01, 2016

Account Balance net of Authorized Financial Aid: $0.00

No pending transactions exist on your record for the selected term.

Memos as of Jun 01, 2016

Account Balance net of Authorized Financial Aid and Memos: $0.00