

College Town Kickoff

Booth Application and Agreement

Thank you for your interest in participating in Tennessee Tech's College Town Kickoff. This event represents an amazing opportunity to welcome Tech's newest students to Cookeville and help them learn about all that our community has to offer. This one-day event will feature carnival games and attractions, live music, a fireworks display, and more.

College Town Kickoff booths are appropriate for:

- Local businesses and vendors
- Non-profit organizations
- Community groups

Food vendors must complete the Food Vendor Application and Agreement.

Event Information

August 19, 2023

3:00pm-10pm (Booths will operate from 3:00pm-8:00pm)

Dogwood Performance Pavilion and West Broad St. Area

By submitting this application, I, _____, authorized representative of _____ (Business or Organization Name), agree to the terms and conditions below.

Terms and Conditions

- All booths must be approved by Tennessee Tech.
- There is no booth fee for this event.
- Booth areas are 10ft x 10ft unless otherwise agreed upon in writing. All supplies and equipment must be provided by the vendor.
- By submitting this application, the vendor/group agrees to indemnify and hold harmless Tennessee Tech University and the employees and boards of Tennessee Tech University against any claim or action or any cause.
- Tennessee Tech may reject any vendors/groups if the information provided in this application misrepresents the activity or content of the booth.
- Vendors are responsible for charging and paying state taxes.
- Vendors/groups will operate booths from 3:00pm-8:00pm on Saturday, August 19, 2023.
- Vendors/groups may set up beginning at 12:00pm on Saturday, August 19 and must be vacated by 10:00pm on Saturday, August 19.
- Vendors/groups must return the area in and around their booth to the same or better condition than when they arrived.
- Tennessee Tech may ask any vendor/group to leave the premises if this agreement is violated by the vendor/group.
- Vendors/groups may be assigned to spaces located at the Dogwood Performance Pavilion, Broad Street, or Cedar Avenue.
- Vendors/groups assigned to the Dogwood Performance Pavilion must also submit the City of Cookeville Vendor Parks Permit.



Application

Organization/Business Name:

Contact Name:

Contact Phone:

Contact Email:

Day-Of Contact Information (if different from above):

What will you be offering/doing at your booth? (Please describe in detail and/or provide an attachment)

If selling merchandise, please provide photos of the items sold.

Business or Organization Website URL:

Application and Agreement must be submitted to collegetownkickoff@tntech.edu by August 9 for consideration.