

# Innovation and Entrepreneurship Certificate Application:

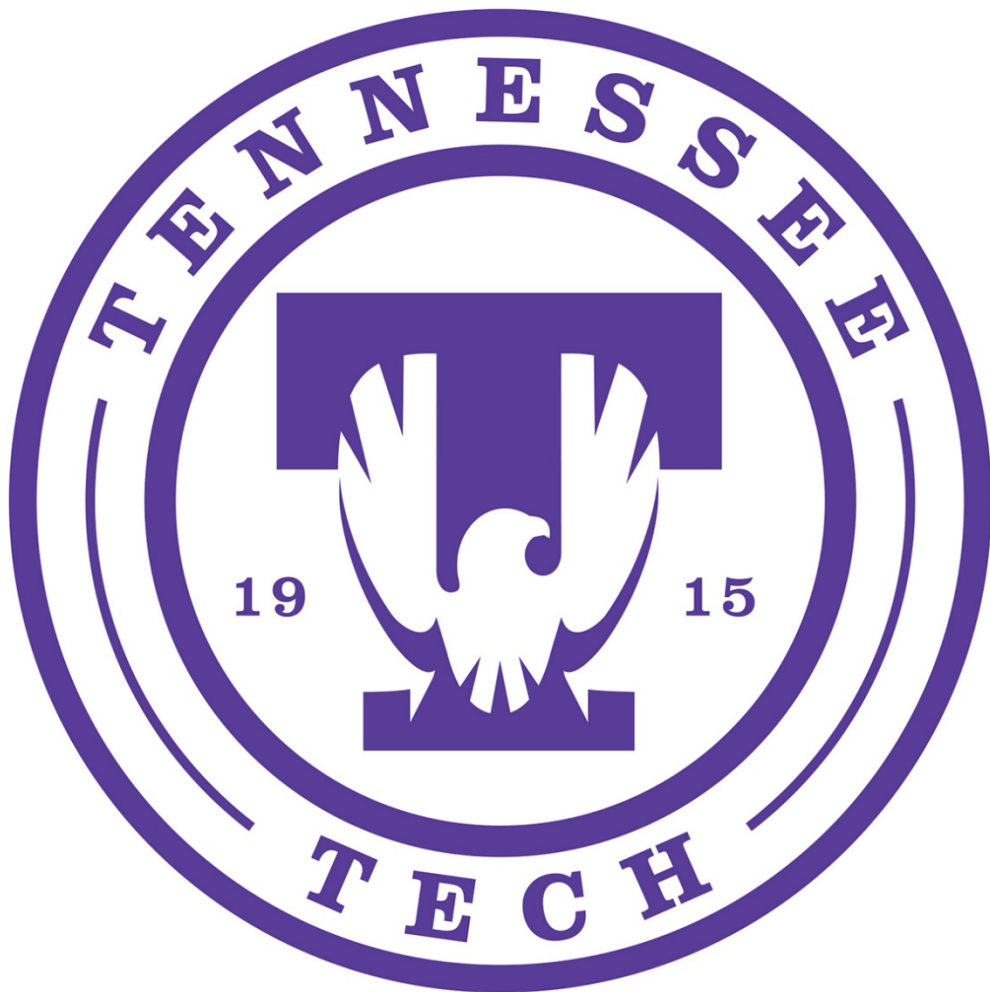
Name

Date

Major

Contact Information

Signature



**Tennessee Tech University**

**Innovation and Entrepreneurship Certificate**



## Student Guidelines

The Innovation and Entrepreneurship Certificate will provide a combination of explicit training in entrepreneurship and innovation (minimum 9 hours) and experiential learning through practical application (minimum 6 hours equivalent). Students that obtain this certificate will possess knowledge of language, process and strategies for innovation and hands-on experience of taking part in entrepreneurial activities.

Applicants must:

1. Apply for the certificate prior to or by the end of the first week of the semester in which the student plans to graduate. The certificate application must include:
  - a. The completed **Program of Study**, with signatures. The Program of Study must be received by the Office of Records by 4:30 on the seventh day of the students last semester.
  - b. The completed **Credit for Independent External Activities** form is to accompany the completed Program of Study form.
2. To qualify for the Evidence credit portion of the certificate requirements, students must submit a completed portfolio to their faculty advisor for approval. Evidence documentation must include:
  - a. Documentation of 252 hours of evidence through innovation and entrepreneurship activities (Written description and timesheet should be included)
  - b. Complete detailed documentation of two distinct activities in topics including:
    - i. Competing in innovation or entrepreneurship type contests;
    - ii. Conducting independent research, presented at a public forum;
    - iii. Starting a small business based on an innovative, novel idea; and/or
    - iv. Taking part in an organized program to mentor and train young innovators or entrepreneurs (for example Launch TN programs)
    - v. Complete the I&E Activity Rubric; and
    - vi. Achieve a minimum of 3 equivalent hours while working on a multi-disciplinary team, where multidisciplinary means working with peers that are outside of your degree department.

Portfolios will be evaluated by the student's I&E faculty advisor. Additional reviewers may also evaluate the student portfolio.

Key criteria for review of the portfolio will include:

1. How well the experience fits into the parameters defined in this program.
2. How closely the experience matches the skills, knowledge, or perspectives of the innovation and entrepreneurship program
3. To what extent the experience involves analysis and reflection in addition to the application.

**Tennessee Tech University**

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## Credit for Independent External Activities

Name: \_\_\_\_\_ T No. \_\_\_\_\_

Anticipated Graduation Month and Year: \_\_\_\_\_

Student certifies that the Evidence of Innovation and Entrepreneurship requirements have been met and are ready to be reviewed in the attached portfolio by the Faculty Advisor.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Summary of Findings by Faculty Advisor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course for Evidence Credit:

UNIV 3886

6 Hours

\_\_\_\_\_

Approved by:

\_\_\_\_\_  
\_\_\_\_\_

Faculty Advisor/Evidence

Date





Innovation and Entrepreneurship Certificate Program of Study

T No. \_\_\_\_\_ Graduation Month & Year \_\_\_\_\_ Name \_\_\_\_\_

Course Activity by Category					
<b>Innovative, Creative Design and Prototyping (3 hours Req)*</b>					
Course Name(s):	CRN	Where Taken	Term Completed	Credit Hrs.	Grade
<b>Entrepreneurial Perspective (6 hours Req)*</b>					
Course Name(s):	CRN	Where Taken	Term Completed	Credit Hrs.	Grade
<b>Subject Matter Expert (COMPLETE WHEN GRADUATION REQUIREMENTS ARE MET)</b>					
Degree Major/Conc.:			Date Degree Completed		
<b>Evidence (2 distinct activities, total of 6 equivalent hours or 252 Actual hours required)**</b>					
Title:	Short (50 word) description				Hrs eq.
Total Hours Required: 9 registered hours and 6 awarded hours = 15 hours			Total hours Completed:		

\* From Approved lists: [https://www.tntech.edu/assets/usermedia/cob/innovation-and-entrepreneurship-certificate/TTU IE Certificate table approved courses 10-4-17.pdf](https://www.tntech.edu/assets/usermedia/cob/innovation-and-entrepreneurship-certificate/TTU%20IE%20Certificate%20table%20approved%20courses%2010-4-17.pdf)





## Innovation and Entrepreneurship Certificate Program of Study

\*\* Include 3 page report on each activity and document hours, include names of other team members, outcomes, beginning and ending dates, identify hours on the project on a weekly basis during the activity

Required Signatures:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Academic Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervising I&E Faculty /Advisor – Approval of Evidence

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean – College of Interdisciplinary Studies

\_\_\_\_\_  
Date

Date submitted to Records and Registration: \_\_\_\_\_

**ALL SIGNATURES VERIFY APPROVAL OF THE AWARDING OF THIS CERTIFICATE**





Innovation and Entrepreneurship Certificate Program of Study

**Title**

(Evidence of Experiential Learning 1)

Experiential Activity:

Dates:

Estimated Time on Effort:

Description:



Innovation and Entrepreneurship Certificate Program of Study

**Title**

(Evidence of Experiential Learning 2)

Experiential Activity:

Dates:

Estimated Time on Effort:

Description: